



LINN COUNTY, IOWA CONSERVATION BOARD



Thursday, January 24, 2019
Wickiup Hill Learning Center
10260 Morris Hills Road, Toddville, IA 52341

3:30 P.M.

- **Call to order / roll call** – quorum / open meeting compliance.
- **Conservation Board Appointment** - Oath of Office to Steve Emerson (Hughes)
- **Public comment** – this is an opportunity for the public to address topics on today's agenda.

CONSENT AGENDA

Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

- C1. Approve minutes of the December 17, 2018 monthly meeting.
- C2. Approve claims and expenditures – Claims list # 2019-7.
- C3. Receive and place on file the December 2018 financial / budget report.
- C4. Receive and place on file the December 2018 activity report.
- C5. Acceptance of Gifts:
 - 1. Gift # 17-2019 – OB-GYN Associates, PC, monetary donation (\$1,200) to purchase a memorial bench for the Cedar Valley Nature Trail in memory of Dr. Lisa Hess.
 - 2. Gift #18-2019 – Dan & Carol Fox, two mounted juvenile bald eagles.
 - 3. Gift #19-2019 – Marilyn Andersen, monetary donation (\$20,000) to assist with paving the Cedar Valley Nature Trail north of Center Point.
 - 4. Gift #20-2019 – Karla & Gordon Gibson, monetary donation (\$300) for two Legacy Trees to be planted at Morgan Creek Park in honor of Jaxon Ray Jewell.
 - 5. Gift #21-2019 – Iowa master Naturalists, monetary donation (\$100) for use at Wickiup Hill.
- C6. Approve tractor purchase to replace unit 194 at Squaw Creek Park.
- C7. Capital Improvement Program updates report.

REGULAR AGENDA

- R1. Approve consent agenda. (Conservation Board)
- R2. Discuss and decide on 2019 Conservation Board annual agenda. (Conservation Board)
- R3. Discuss and decide on award of contract for a playground for the Riverside area at Pinicon Ridge Park, Project #38-18 and authorize the Executive Director to sign and execute a contract with the selected contractor. (Randy Burke)
- R4. Discuss and decide regarding Resolution 2019-1 authorizing staff to submit application to the Metropolitan Planning Organization for funding Segment 4 of the Highway 100 Trail retroactive to January 14th, 2019. (Burke)
- R5. Discuss and decide regarding Squaw Creek Park residence rental agreement. (Gibbins)
- R6. Discuss and decide on the FY 2018 Annual Report and authorize publication (Schlader)
- R7. Discuss and decide regarding Resolution 2019-2 designating Paris Bridge Natural Area as open to bow hunting and trapping – no firearms. (Gibbins)

- R8. Discuss and decide regarding a contract with Tritle Consulting to prepare a grant application to the Iowa Community Attraction and Tourism program for development of Morgan Creek Park, Project #3-19A. (Goemaat)
- R9. Discuss and decide on the Memorandum of Understanding (MOU) between the Conservation Board and the Iowa Department of Natural Resources regarding the spring 2019 Operation Tree ReLeaf program and authorize the Director to sign the MOU (Gibbins)
- R10. Discuss and decide regarding contracts with selected contractors for work on Prairie Oak Lodge at Squaw Creek Park and authorize the Director to sign the contracts. (Burke)
1. Air conditioning
 2. Electrical
 3. Carpentry (window replacement, kitchen remodel, countertops)
 4. Tile installation
- R11. Discuss and decide regarding grant agreement (LHDP Project #19-01) with the Iowa Department of Natural Resources for a low-head dam safety cost share program grant for the Pinicon Ridge Park dam and authorize the Director to sign the agreement. (Gibbins)
- R12. Discuss and decide regarding updating current Board policies – Series 2 Executive Limitations:
2-9 Executive – Comprehensive Plans
(Board/Goemaat)
- R13. Board member / staff reports – Board members and staff may report and/or discuss meetings or activities that they have been involved. (Conservation Board & staff)
1. Ryan Schlader – Community Outreach and Marketing.
 - a. Tree distribution (Operation ReLeaf) April 20
 2. Updates
 - a. Federal Recreation Trail Grant application - \$650,000 awarded – (Burke)
 - b. Possible grant proposal –Morgan Creek Watershed – (Gibbins)
 - c. Request for proposals for professional services:
 - i. Pinicon Ridge Park dam modification (Burke)
 - ii. Wetland planning services for wetland development - (Gibbins)
- R14. Election of Officers for 2019 (Conservation Board)
1. Board President
 2. Board Vice-President
 3. Board Secretary
- R15. Public comment – This is an opportunity for the public to address the Board on any subject pertaining to Conservation Board business. **Note: There will be no Board discussion, decisions, and/or other board action related to these matters at this time.**
- R16. Adjournment

CALENDAR OF EVENTS:

1. FY20 budget review with the Board of Supervisors - January 25, 2019 at 1:30 PM.
2. Iowa Association of County Conservation Boards (IACCB) Annual Conference – September 17 - 19, 2019 - Muscatine, Iowa
3. National Recreation and Park Association (NRPA) Congress for Parks and Recreation – September 23-26, 2019 - Baltimore, Maryland