

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MAY 21, 2019 9:02 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker and Supervisor Oleson. Absent: Vice Chairperson Rogers
(other county business). Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

The Board heard updates from the following Department Heads:

Les Beck, Planning & Development Dir. - continue to work with Terry Whitson on LC3;
budget status; Bertram 28E agreement (no follow up since meeting with them two weeks
ago); electrical ordinance updates; Windfarm Feasibility Study; Great Plains
Institutes reached out to their office; Historic Preservation Committee will be making
recommendations; Food Systems Council series of learning forums; working with Prospect
Meadows contractors on permit process; FEMA reporting requirement completed; working
on new flood plain maps with FEMA; working with Marion airport staff on overlay zone
project; HAZMAT plan update approved by FEMA; easement vacation taken off of
tomorrow's agenda.

Supervisor Oleson addressed a constituent phone call regarding a private campsite near
Coggon and Beck will follow up.

Britt Hutchins, Purchasing Dir. - working with Terry Whitson on KPI's; working on test
group for the RFP process; working with OPN on furniture for the Harris Bldg. and
Community Services Bldg.; working with DHS on file reduction; staff member attended
Procurement Conference in Ames; vehicle purchases and RFP's for various county
dept.'s.

Garth Fagerbakke, Facilities Mgr. - working with Terry Whitson on Learning Institute;
budget status; staffing; Community Service Building (CSB) - building remodel out for
bid this week. Public Service Center (PSC) - mass notification system installation of
hardware; employee parking lot security cameras working on fiber route with IT; tuck
pointing completed. Correctional Center - ADA remodel for front entrance and
restroom; completed sprinkler inspections; replaced failed frequency drive on fan
motor. Courthouse - will plant tree this month; HVAC unit has failed compressor.
Secondary Roads - generators have been ordered. Public Health - working on remodel
for Access Center. Harris Bldg. - interior and exterior work continues; signage;
conference room audio/video. Sheriff's Office - ADA sidewalk repair is complete;
repaired caulking joint on stone band; replaced fan bearings and pulleys. Facilities
Storage Bldg. - working on remaining punch list; cleaned up and removed old unused
phone and fiber. Facilities - working on HVAC equip. for all buildings; completed
annual test and inspection of fire alarm systems for all buildings.

Joi Alexander, Communications Dir. - Amperage Marketing met with county dept.'s for
interviews; continue to meet with Terry Whitson regarding LC3 projects and identified
new products; ongoing implementation of branding; content management for website;
completed Future Leaders of Linn County and State of the County; LC3 posters;
participating in intern interviews; Duane Arnold drill tomorrow; asked Lisa Epp to
review discovery of Linn County seal missing the word Treasurer.

Adjournment at 9:46 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors