Call to Order

Public Comment: Five Minute Limit per Speaker
This comment period is for the public to address topics on today’s agenda.

Minutes
Discuss and decide on meeting minutes.

Presentation by Tanager Place requesting support for community education events

Discuss a Vacancy Form requesting four Temporary Roadway Maintenance Worker positions for the Secondary Road Department.

Discuss a Vacancy Form requesting two Temporary Engineering Intern positions for the Secondary Road Department.

Discuss a Vacancy Form requesting one Temporary Office Assistant position for the Secondary Road Department.

Discuss and decide on letter of support for REM Iowa’s request for certificate of need approval to build two eight-bed Intermediate Care Facilities for the Individually Disabled (ICF’s/ID) homes in Linn County.

Discuss and decided on contracts for purchase and install of the mass notification system in Linn County buildings.

Public Comment: Five Minute Limit per Speaker
This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations
Discuss and decide on Employment Change Roster (payroll authorizations).

Claims
Discuss and decide on claims.

Correspondence

Legislative Update

Appointments
1:30
Informal Board Room

Review of proposed Fiscal Year 2020 budgets for Public Health

Other budget discussions if necessary.

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.
SELECT ONE:
☐ NEW POSITION
☐ REPLACEMENT

☐ NEW JOB CLASSIFICATION
☐ REPLACES: ______________________

☑ EXISTING JOB CLASSIFICATION

JOB TITLE: Temporary Roadway Maintenance Worker

DEPARTMENT: Secondary Road

SHIFT/HOURS: 7:00 am - 3:30 pm

VACANCY DATE: May - August

NUMBER OF POSITIONS: 4

REASON TO ADD NEW POSITION (if applicable):
☐ BUDGET OFFER
☐ GRANT FUNDING
☐ OTHER: ______________________

NEW POSITION FUNDING SOURCE(S):

POST TO INSIDE: ☐ YES ☐ NO

ADVERTISE: ☐ YES ☐ NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs): Temporary position - No benefits

POSITION TYPE:
☐ FULL-TIME ☐ PART-TIME ___ # of hours/week ☐ TEMPORARY/SEASONAL (75 working days or less)

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

☐ BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☐ Para Professional ☐ Professional

☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☐ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: ______________________ 1-4-19

DEPARTMENT HEAD (original signature required) DATE

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: ______________ STARTING SALARY: ______________

HR DIRECTOR COMMENTS: ________________________________

FINANCE/BUDGET DIRECTOR COMMENTS: __________________

APPROVED BY: ______________________ 1-8-19

HUMAN RESOURCES DIRECTOR DATE

APPROVED BY: ______________________

FINANCE/BUDGET DIRECTOR DATE

APPROVED BY: ______________________

CHAIRPERSON/BOARD OF SUPERVISORS DATE
Human Resources Department
Linn County, Iowa

RECEIVED
JAN 4, 2019

VACANCY FORM

SELECT ONE:
☐ NEW POSITION
☐ NEW JOB CLASSIFICATION
☐ EXISTING JOB CLASSIFICATION

JOB TITLE: Temporary Engineering Intern

DEPARTMENT: Secondary Road

SHIFT/HOURS: 7:00 am - 3:30 pm

VACANCY DATE: May - August

NUMBER OF POSITIONS: 2

REASON TO ADD NEW POSITION (if applicable):
☐ BUDGET OFFER
☐ GRANT FUNDING
☐ OTHER: __________________________

NEW POSITION FUNDING SOURCE(S):

POST TO INSIDE: ☐ YES ☐ NO

ADVERTISE: ☐ YES ☐ NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs): Temporary position - No benefits

POSITION TYPE:
☐ FULL-TIME ☐ PART-TIME _____ # of hours/week ☐ TEMPORARY/SEASONAL (75 working days or less)

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

☐ BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☐ Para Professional ☐ Professional

☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☐ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: ____________________________

DEPARTMENT HEAD (original signature required)

DATE: 1-4-19

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: ____________________________

STARTING SALARY: ___________________

HR DIRECTOR COMMENTS: ____________________________

FINANCE/BUDGET DIRECTOR COMMENTS: __________________________

APPROVED BY: ____________________________

HUMAN RESOURCES DIRECTOR

DATE: 1-8-19

APPROVED BY: ____________________________

FINANCE/BUDGET DIRECTOR

DATE: ____________________________

APPROVED BY: ____________________________

CHAIRPERSON/BOARD OF SUPERVISORS

DATE: ____________________________
SELECT ONE:

☐ NEW POSITION

☐ REPLACEMENT

REPLACES: ____________________________

NEW JOB CLASSIFICATION

☐ EXISTING JOB CLASSIFICATION

JOB TITLE: Temporary Office Assistant

SHIFT/HOURS: Monday - Friday 7:00 am - 3:30 pm

NUMBER OF POSITIONS: 1

DEPARTMENT: Secondary Road

VACANCY DATE: May - August

REASON TO ADD NEW POSITION (if applicable):

☐ BUDGET OFFER

☐ GRANT FUNDING

☐ OTHER: _______________________________

NEW POSITION FUNDING SOURCE(S):

POST TO INSIDE: ☐ YES ☐ NO

ADVERTISE: ☐ YES ☐ NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs): Temporary position - No benefits

POSITION TYPE:

☐ FULL-TIME ☐ PART-TIME _____ # of hours/week ☐ TEMPORARY/SEASONAL (75 working days or less)

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

☐ BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☐ Para Professional ☐ Professional

☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☐ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: ____________________________ DATE: 1-4-19

DEPARTMENT HEAD (original signature required)

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: ____________________________ STARTING SALARY: ____________________________

HR DIRECTOR COMMENTS: ____________________________

FINANCE/BUDGET DIRECTOR COMMENTS: ____________________________

APPROVED BY: ____________________________ DATE: 1-8-19

HUMAN RESOURCES DIRECTOR

APPROVED BY: ____________________________ DATE

FINANCE/BUDGET DIRECTOR

APPROVED BY: ____________________________ DATE

CHAIRPERSON/BOARD OF SUPERVISORS
January 14, 2019

Iowa Department of Public Health
ATTN: Becky Swift & State Health Facilities Council
Lucas State Office Building
321 E. 12th Street
Des Moines, Iowa 50319-0075

To the State Health Facilities Council:

REM Iowa, Inc., Federal ID #41-1499229, is requesting certificate of need approval to build and open two eight-bed Intermediate Care Facilities for the Intellectually Disabled (ICFs/ID) homes in Linn County. Two new facilities are being proposed to be built for and are intended to be occupied by 15 individuals currently living in and receiving support from UnityPoint Health-Cedar Rapids at the Living Center East facility, New Horizons unit. On October 22, 2018, it was announced that New Horizons will discontinue their 26-bed ICF/ID operations with an anticipated closure date of February 1, 2019. REM Iowa is the only ICF/ID provider that supports adults in Linn County. The building which New Horizons occupies, Living Center East, has been sold to the Catherine McAuley Center. Effective February 1, 2019, REM Iowa will assume operations and the license of the ICF/ID unit at New Horizons and will continue to provide support in the existing location, pending approval by the Health Facilities Council and construction of the two new smaller homes. It is anticipated the relocation/transition will take place in late fall/early winter of 2019.

According to IAC Chap. 77.37(14) e. (2) the following requirements have been met:

- This will not result in an overconcentration of community-based ICF/ID homes in Linn County.
- The quantity of services currently available for these adults needing ICF/ID in Linn County is insufficient to meet the need.
- The existing housing that is available in Linn County is insufficient to meet the specific needs of this population.

The Linn County Board of Supervisors is supportive of REM Iowa opening these homes and filling this unmet need.

Sincerely,

Stacey Walker, Chair
Ben Rogers, Vice Chair
Brent Oleson