

BOARD OF SUPERVISORS

District 1 | **Stacey Walker**

District 2 | **Ben Rogers**

District 3 | **Louis J. Zumbach**

JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCounty.org



**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, February 15, 2021

11 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Public Hearing for a Resolution approving the Dows Farm Urban Revitalization Plan for the Dows Farm Urban Revitalization Area.

Public Hearing and first consideration on an ordinance designating the Dows Farm Area of Linn County, Iowa, as the Linn County Urban Revitalization Area.

Discuss Assignment of County Tax Sale Lien.

Discuss a Vacancy Form requesting a Technical Center Manager for the I.T. Department.

Approve and authorize Chair to sign, retroactive to February 12, 2021, a letter to Governor Reynolds supporting Linda Langston's appointment to the Iowa Transportation Commission.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims

Discuss and decide on claims.

Correspondence

Legislative Update

Appointments

Adjournment

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

- 1) Conference call—telephone number 1-800-945-0974, access code 501116
- 2) Email questions or comments prior to or during the meeting to: bd-supervisors@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.

Prepared by Charlie Nichols
Linn County Planning & Development
935 2nd Street S.W., Cedar Rapids, Iowa 52404-2100
(319) 892-5130
Return to Becky Shoop, Auditor's Office

LINN COUNTY ORDINANCE # _____

Ordinance Designating an Area of Linn County, Iowa, as the Linn County Urban Revitalization Area

WHEREAS, pursuant to the provisions of Chapter 404 of the Code of Iowa (the "Act"), the governing body of a county may, by ordinance, designate an area of the city as a revitalization area upon the completion of procedures specified in the Act; and

WHEREAS, pursuant to the provisions of the Act, the Board of Supervisors of Linn County, Iowa, (the "County") has by resolution determined, with respect to an area within the County, hereinafter described in Section 1 and known as the Linn County Urban Revitalization Area, that:

- a. The Linn County Urban Revitalization Area is an area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.
- b. The economic development of the Linn County Urban Revitalization Area is necessary in the interest of public welfare of the residents of the County and the Linn County Urban Revitalization Area substantially meets the criteria set forth in Section 403.17 of the Act.

WHEREAS, pursuant to the provisions of the Act, the County prepared a Proposed Plan for the Linn County Urban Revitalization Area and held a public hearing on the Proposed Plan for the Linn County Urban Revitalization Area; and

WHEREAS, pursuant to the provisions of the Act, the County had adopted the Proposed Plan for the Linn County Urban Revitalization Area.; and

NOW, THEREFORE, be it ordained by the Board of Supervisors of Linn County, Iowa, as follows:

Section 1. In accordance with the Act and in consideration of the recitations set out in the preamble hereof, such property lying within the County and being described as follows:

PARCEL A

A PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AND A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 20, TOWNSHIP 83 NORTH, RANGE 6 WEST OF THE 5TH P.M., LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE CENTER OF SAID SECTION 20; THENCE NORTH 0°53'10" WEST ALONG THE WEST LINE OF SAID SOUTHWEST 1/4 OF THE NORTHEAST 1/4, A DISTANCE OF 1,325.59 FEET TO THE NORTH LINE OF SAID SOUTHWEST 1/4 OF THE NORTHEAST 1/4; THENCE SOUTH 89°52'38" EAST ALONG SAID NORTH LINE, A DISTANCE OF 933.01 FEET; THENCE SOUTH 0°53'10" EAST, 1,424.00 FEET; THENCE SOUTH 89°57'02" WEST, 360.00 FEET; THENCE SOUTH 0°49'31" EAST, 593.83 FEET; THENCE SOUTH 89°57'02" WEST, 280.00 FEET; THENCE SOUTH 0°49'31" EAST, 186.19 FEET; THENCE SOUTH 89°57'40" WEST, 293.07 FEET TO THE WEST LINE OF SAID NORTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE NORTH 0°49'31" WEST ALONG THE WEST LINE OF SAID NORTHWEST 1/4 OF THE SOUTHEAST 1/4, A DISTANCE OF 881.18 FEET TO THE POINT OF BEGINNING, CONTAINING 39.59 ACRES (1,724,535 S.F.) MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

AND

PARCEL B

A PART OF THE NORTHEAST 1/4 AND THE SOUTHEAST 1/4 OF SECTION 20, TOWNSHIP 83 NORTH, RANGE 6 WEST OF THE 5TH P.M., LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 20; THENCE NORTH 89° 57' 02" EAST ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 20, A DISTANCE OF 1304.08 FEET TO THE WEST RIGHT OF WAY LINE OF SQUAW CREEK ROAD; THENCE SOUTH 00° 57' 12" EAST ALONG SAID WEST RIGHT OF WAY LINE, A DISTANCE OF 1,320.90 FEET TO THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 20; THENCE SOUTH 89° 57' 40" WEST ALONG SAID NORTH LINE, A DISTANCE OF 32.00 FEET; THENCE SOUTH 00° 57' 12" EAST ALONG SAID WEST RIGHT OF WAY LINE, A DISTANCE OF 300.00 FEET; THENCE NORTH 89° 57' 40" EAST, 32.00 FEET; THENCE SOUTH 00° 57' 12" EAST ALONG SAID WEST RIGHT OF WAY LINE, A DISTANCE OF 940.98 FEET TO THE INTERSECTION OF SAID WEST RIGHT OF WAY LINE AND THE NORTH RIGHT OF WAY LINE OF MOUNT VERNON ROAD; THENCE SOUTH 89° 48' 47" WEST ALONG SAID NORTH RIGHT OF WAY LINE, A DISTANCE OF 619.03 FEET; THENCE SOUTH 00° 11' 13" EAST, 5.00 FEET; THENCE SOUTH 89° 48' 47" WEST ALONG SAID NORTH RIGHT OF WAY LINE, A DISTANCE OF 1,119.40 FEET; THENCE NORTH 00° 11' 12" WEST, 667.50 FEET; THENCE SOUTH 89° 48' 47" WEST, 670.97 FEET TO THE CENTERLINE OF DOWS ROAD AS SHOWN ON FINAL PLAT FOR ALTHEA'S FIRST ADDITION TO LINN COUNTY, IOWA, RECORDED IN BOOK 3322, PAGE 602 OF THE LINN COUNTY, IOWA RECORDERS OFFICE; THENCE NORTH 00° 24' 40" WEST ALONG SAID CENTERLINE, A DISTANCE OF 82.73 FEET; THENCE NORTH 26° 53' 50" WEST ALONG SAID CENTERLINE, A DISTANCE OF 558.34 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 20; THENCE NORTH 00° 49' 31" WEST ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 20, A DISTANCE OF 442.89 FEET; THENCE NORTH 89° 57' 40" EAST, 293.07 FEET; THENCE NORTH 00° 49' 31" WEST, 186.19 FEET; THENCE NORTH 89° 57' 02" EAST, 280.00 FEET; THENCE NORTH 00° 49' 31" WEST, 593.83 FEET; THENCE NORTH 89° 57' 02" EAST, 360.00 FEET; THENCE NORTH 00° 53' 10" WEST, 1,424.00 FEET TO THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 20; THENCE SOUTH 89° 52' 38" EAST ALONG SAID NORTH LINE, A DISTANCE OF 404.23 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 20; THENCE SOUTH 00° 52' 57" EAST ALONG THE EAST LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 20, A DISTANCE OF 1,321.56 FEET TO THE POINT OF BEGINNING, CONTAINING 140.88 ACRES (6,136,625 S.F.) MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

AND

COMMENCING AS A POINT OF REFERENCE AT THE SW CORNER OF THE SE ¼ OF SAID SECTION 20, THENCE DUE EAST (THE SOUTH LINE OF THE SE ¼ OF SAID SECTION 20 IS ASSUMED DUE EAST AND WEST) 247.50 FEET ALONG THE SOUTH LINE OF THE SE ¼ OF SAID SECTION 20 TO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED; THENCE DUE EAST 660 FEET ALONG THE SOUTH LINE OF THE SE ¼ OF SAID SECTION 20 TO A POINT; THENCE NORTH 0° 51' WEST 742.50 FEET TO A POINT; THENCE DUE WEST 660.0 FEET TO A POINT ON THE CENTERLINE OF THE PUBLIC ROAD; THENCE SOUTH 0° 51' EAST 742.50 FEET ALONG THE CENTERLINE OF THE PUBLIC ROAD TO THE POINT OF BEGINNING, SUBJECT TO THE PUBLIC HIGHWAYS.

Is hereby designated as the Linn County Urban Revitalization Area. All roads and highways that abut any of this property will also be included in the Urban Revitalization Area.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Public hearing and first consideration on the 15TH day of February, 2021

Second consideration on the 17TH day of February, 2021

Third and final passage on the 3rd day of March, 2021.

Published in the Gazette on the _____ of _____, 2021.

LINN COUNTY BOARD OF SUPERVISORS

Chairperson

Supervisor

Supervisor

ATTEST:

Joel D. Miller, Linn County Auditor

STATE OF IOWA)
)SS
COUNTY OF LINN)

I, _____, County Auditor of Linn County, Iowa, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors at a regular meeting of said Board held on _____, 2021 and published as provided by law on _____, 2021.

Linn County Auditor

Subscribed and sworn to me this _____ day of _____, 2021.

Notary Public, State of Iowa

LINN COUNTY HUMAN RESOURCES DEPARTMENT
JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER
935 2ND ST. SW
CEDAR RAPIDS, IA 52404
PH: 319-892-5120 | FAX: 319-892-5129

LinnCounty.org



VACANCY FORM

SELECT ONE:

NEW POSITION

REPLACEMENT

REPLACES: Greg White

SELECT ONE:

NEW JOB CLASSIFICATION

EXISTING JOB CLASSIFICATION

JOB TITLE: Technical Center Manager

DEPARTMENT: I.T.

SHIFT/HOURS: 8-5

VACANCY DATE: _____

NUMBER OF POSITIONS: 1

REASON TO ADD NEW POSITION (if applicable): BUDGET OFFER

NEW POSITION FUNDING SOURCE(S):

covered in current budget

GRANT FUNDING

OTHER: _____

POST TO INSIDE: YES NO

ADVERTISE: YES NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs): _____

POSITION TYPE:

FULL-TIME PART-TIME ____# of hours/week TEMPORARY/SEASONAL

ON-CALL/SUBSTITUTE GRANT-FUNDED

BARGAINING UNIT: Clerical Maintenance Para Professional Professional

Attorneys Conservation Sergeants PPME

NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: _____

DEPARTMENT HEAD (original signature required)

2/4/2021

DATE

By signing above, I acknowledge my understanding of the following about external job postings: Failure to make a good faith effort to begin the interview process within one month of receiving candidates' applications will result in HR charging the cost of advertising back to the department.

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: _____

STARTING SALARY: _____

HR DIRECTOR COMMENTS: _____

FINANCE/BUDGET DIRECTOR COMMENTS: _____

APPROVED BY: _____

HUMAN RESOURCES DIRECTOR

2-8-21

DATE

APPROVED BY: _____

FINANCE/BUDGET DIRECTOR

2-9-2021

DATE

APPROVED BY: _____

CHAIRPERSON/BOARD OF SUPERVISORS

DATE

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February 12, 2021

The Honorable Kim Reynolds
Governor, State of Iowa
Iowa State Capitol
1007 East Grand Avenue
Des Moines, IA 50319

Dear Governor Reynolds:

The Linn County Board of Supervisors strongly supports the appointment of Linda Langston to the Iowa Transportation Commission.

Linda has excellent skills that will benefit the Commission; she is a collaborator, a problem solver, and seeks to be a responsive listener. She works with people from all perspectives and understands the needs of both rural and urban constituents. Her work as a chair of the Corridor Metropolitan Planning Organization and the East Central Iowa Council of Governments will serve her well at the Transportation Commission.

We have all known Linda for many years as a result of her service on the Linn County Board of Supervisors and through her activities in the community. She has been instrumental in building partnerships throughout the Eastern Iowa region and in working with people across the state. Linda worked for many years on key transportation issues for Linn County and the Corridor and was relentless in keeping focused on the transportation needs of the region.

Linda has also been active at the national level, serving as President of the National Association of Counties (NACo) and later serving on its staff. She has also been a leader at the National Academy of Sciences Resilient America Roundtable and FEMA's National Advisory Council.

With an opening for a Democratic woman on the Transportation Commission we believe Linda will serve the State of Iowa well, and we are pleased to recommend her. Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads 'Stacey Walker'. The signature is fluid and cursive, with the first name 'Stacey' written in a larger, more prominent script than the last name 'Walker'.

Stacey Walker
Chair, Linn County Board of Supervisors