CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: FIVE MINUTE LIMIT PER SPEAKER
This comment period is for the public to address topics on today’s agenda.

CONSENT AGENDA
Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

Approve and authorize Chair to sign the Special Exception Application as owner of the property, to request a reduced setback for a billboard sign for Prospect Meadows Baseball Field, located at 1850 Prospect Drive.

REPORTS

Receive and place on file Linn County Outstanding Payroll Warrant Report submitted by Linn County Auditor's Office.

Receive and place on file Outstanding Warrant Report submitted by Linn County Auditor's Office (over one year old).

Receive and place on file Sheriff's Quarterly Report for October 1 to December 31, 2018, totaling $1,368,677.

RESOLUTIONS

Resolution to revise Linn County’s 2019 Five Year Road Program to advance projects from FY2020 to FY2019 to allow projects to be bid.

Resolution to approve Final Plat for Novey Second Addition Case JF18-0011

CONTRACTS AND AGREEMENTS

Authorize Fiscal Year 2019 Witwer Trust Grants as follows: African American Museum of Iowa - $3,967; Best Buddies of Iowa - $2,167; Catherine McAuley Center - $2,250; Cedar Rapids Freedom Festival - $1,000; Cedar Valley Habitat for Humanity - $2,000; Coggon Betterment Association - $2,167; Creative Corridor Center for Equity - $1,333; Deaf Iowans Against Abuse - $1,500; Deafinitely Dogs! - $2,667; 2019 EcoFest - $3,333; Feed Iowa First - $3,252; Foundation 2, Inc - $1,331; Girl Scouts of Eastern Iowa & Western Illinois in Linn County - $1,067; Girls on the Run of Eastern Iowa - $1,667; Hiawatha Area Council of Boy Scouts of America - $1,410; Hiawatha Public Library - $851; Hope Community Development Association - $2,136; Iowa Legal Aid - $2,200; Kids First Law - $2,667; Marion Chamber of Commerce - $667; Monarch Research Project - $3,333;
Neighborhood Transportation Services - $1,833; Peer Action Disability ADA Celebration - $2,833; Red Cedar Chamber Music - $2,000; Safe Place Foundation - $2,000; Tanager Place - $4,080; The Academy for Scholastic and Personal Success (SPS) - $3,250; The ALS Association Iowa Chapter - $1,667; The Opportunity Center at Ladd Library - $3,492; The Wellness Center - $3,492; Theatre Cedar Rapids - $1,500; Valor Inc, Five Seasons Standdown - $2,000; Willis Dady Homeless Services - $4,080; and Young Parents Network - $2,000.

Approve and authorize chairperson to sign purchase order to Maintainer Corp of Iowa to purchase a sign truck in the amount of $141,857.00 for the Secondary Road Department.

Approve and sign IDOT Contract Construction Progress Voucher for final payment to Jim Schroeder Construction, Inc. on project BRS-C057(132)—60-57 for the Secondary Road Department.

Approve and authorize chairperson to sign purchase order to Maintainer Corp of Iowa to purchase a utility truck in the amount of $101,787.00 for the Secondary Road Department.

Award bid and approve purchase order for a chip spreader to E.D. Etnyre & Co. in the amount of $299,314.00 for the Secondary Road Department.

Award bid and approve purchase order for two tandem axle trucks to Truck Country of Cedar Rapids in the amount of $449,834.00 for the Secondary Road Department.

Award bid and approve purchase order for a motor grader to Martin Equipment in the amount of $297,695.00 for the Secondary Road Department.

**Licenses & Permits**

**Regular Agenda**

**Discuss and Decide on Consent Agenda**

**Minutes**

Discuss and decide on meeting minutes.

Third & final consideration of [Ordinance Amendment](#), rezoning case JR18-0003, request of Daniel L. Davidson, owner, to rezone 6.96 acres located at 9209 Feather Ridge Road from RR3 (Rural Residential 3-Acre) district to USR (Urban Services Residential) district

Discuss and decide on recommendation by RSM and Access Center Planning Group on location for Linn County's Access Center

Discuss and decide on future use of Child & Youth Development space in the Linn County Fillmore Building

Approve Fiscal Year 2020 proposed budget for publication and set a public hearing for March 13, 2019 at 10 a.m.

Discuss and decide on a proposed Agreement in the amount of $11,000 plus approved reimbursable expenses between Saxton, Inc. and Linn County for interior space and furniture layout design, and furniture procurement for the Community Services Building renovation project

**Public Comment: Five Minute Limit per Speaker**

This is an opportunity for the public to address the board on any subject pertaining to board business.
Claims
Discuss and decide on claims.

Board Member Reports

Legislative Update

Correspondence

Appointments

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.
### Owner Information:

<table>
<thead>
<tr>
<th>Owner</th>
<th>Linn County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>935 2nd St SW Cedar Rapids IA 52404</td>
</tr>
<tr>
<td>Phone</td>
<td>319-892-5130 P+D</td>
</tr>
</tbody>
</table>

### Applicant Information:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>CR Signs Inc</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>4701 1st Ave SE Steel Cedar Rapids IA 52402</td>
</tr>
<tr>
<td>Phone</td>
<td>319-826-3608</td>
</tr>
</tbody>
</table>

### Surveying Co:

<table>
<thead>
<tr>
<th>E-Mail</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone</td>
</tr>
</tbody>
</table>

### Property Information:

<table>
<thead>
<tr>
<th>Property Address or Address Range (block)</th>
<th>1850 County Home Rd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brief legal(s) (Sec./Twp./Range)</td>
<td>16-84-6</td>
</tr>
<tr>
<td>GPN(s)</td>
<td>101612600100000</td>
</tr>
<tr>
<td>Rural Land Use</td>
<td>A</td>
</tr>
<tr>
<td>Map Designation</td>
<td>A</td>
</tr>
<tr>
<td>Current Zoning</td>
<td>GC</td>
</tr>
<tr>
<td>Total Acres</td>
<td>39.05 125.29</td>
</tr>
</tbody>
</table>

### Submittal Requirements:

**Application, Fee, Minor Site Plan Drawing**

The undersigned is/are the owner(s) of the described property on this application, located in the unincorporated area of Linn County, Iowa, assuring that the information provided herein is true and correct. I hereby give my consent for the office of Linn County Planning and Development to conduct a site visit and photograph the subject property.

This development is subject to and shall be required, as a condition of final development approval, to comply with all Unified Development Code policies, requirements, and standards that are in effect at the time of final development approval.

### Case Information:

<table>
<thead>
<tr>
<th>Case #</th>
<th>USE19-0002</th>
</tr>
</thead>
</table>

### Receipt Information:

<table>
<thead>
<tr>
<th>Date Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linn County Department of Planning &amp; Development</td>
</tr>
<tr>
<td>FEB 07 2019</td>
</tr>
<tr>
<td>RECEIVED</td>
</tr>
</tbody>
</table>

Application is hereby made for a special exception from the requirements of the Linn County Unified Development Code.
Development Code, to permit:

Please address the following standards for approval:
1) Strict compliance with the restrictions governing setback, frontage, height, or other bulk provisions of this Ordinance would result in a practical difficulty upon the owner of such property and only where such exception:
   a. Does not exceed 50 percent of the particular limitation or number in question, or;
   b. Is from a yard requirement to permit an addition to an existing legal nonconforming building, and such addition extends no further into the required yard than the existing building.

2) The exception relates entirely to a permitted use (principal, conditional, or accessory) classified by applicable district regulations, or to a permitted sign or off-street parking or loading areas accessory to such a permitted use.

3) The practical difficulty is due to circumstances, unique to the property and prohibits the use of the subject property in a manner reasonably similar to that of other property in the same district. Such circumstances include but are not limited to topographical condition, surroundings, size, shape or other condition, location of public utilities or public improvements on or adjacent to the subject property, or other extraordinary or exceptional situation.

4) A grant of the special exception applied for, or a lesser relaxation of the restrictions than applied for, is reasonably necessary due to practical difficulties related to the land in question and would do substantial justice to an applicant as well as to other property owners in the locality.

5) Such practical difficulties cannot be overcome by any feasible alternative means other than an exception.

6) Relief can be granted in a manner that will not alter the essential character of the locality.

The proposed structure shall be clearly staked out or flagged according to the submitted minor site plan. A representative of Linn County Planning and Development will conduct a site inspection to review the application and minor site plan.

For Office use only:

Applicable UDC Provisions: Article_______ Section________ Subsection(s)_________
CR Signs seeks a reduced setback for the installation of a billboard sign for Prospect Meadows Baseball Field, 1890 County Home Road. Due to the local topography, a 25 foot setback would place the sign in a wetland area which is potentially unstable. The proposed 14 foot setback location would keep the sign in a safe and stable location while maintaining adequate distance from the right of way.

Sincerely,

Lee Casebolt
Project Manager
CR Signs Inc.
319-826-3608
The following outstanding warrant issued on the dates listed below, have been verified by the vendor as lost to the Linn County Auditor’s Office and have been reissued by the same.

<table>
<thead>
<tr>
<th>Check No.</th>
<th>Check Date</th>
<th>Check Amt</th>
<th>Employee Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>62331566</td>
<td>12/1/17</td>
<td>366.51</td>
<td>Hall, Harvey</td>
</tr>
<tr>
<td>62331589</td>
<td>12/15/17</td>
<td>486.07</td>
<td>Hall, Harvey</td>
</tr>
</tbody>
</table>

Dated at Cedar Rapids, Linn County, Iowa this 20th day of February, 2019.

JOEL MILLER, Linn County Auditor
Pursuant to Code of Iowa, Chapter 331.554(7), the following outstanding warrants over one (1) year old have been cancelled. Said outstanding warrants will be honored when presented for payment from funds deposited for a period of one year from date of cancellation.

<table>
<thead>
<tr>
<th>Check #</th>
<th>Check Amt</th>
<th>Check Date</th>
<th>Vendor name</th>
</tr>
</thead>
<tbody>
<tr>
<td>70597607</td>
<td>263.28</td>
<td>9/5/2017</td>
<td>Cole Althea Elizabeth</td>
</tr>
<tr>
<td>70598731</td>
<td>6.80</td>
<td>11/1/2017</td>
<td>Detterbeck Erin</td>
</tr>
<tr>
<td>70598991</td>
<td>350.00</td>
<td>11/8/2017</td>
<td>Twixtown Residential Coop</td>
</tr>
<tr>
<td>70599811</td>
<td>350.00</td>
<td>12/20/2017</td>
<td>Morris Edwin L</td>
</tr>
<tr>
<td>70601779</td>
<td>350.00</td>
<td>4/11/2018</td>
<td>Keil Bryan J</td>
</tr>
<tr>
<td>70602797</td>
<td>122.47</td>
<td>6/13/2018</td>
<td>Walner Augustin</td>
</tr>
</tbody>
</table>

Dated at Cedar Rapids, Linn County, Iowa this 20th day of February, 2019.

[Signature]

JOEL MILLER, Linn County Auditor
# SHERIFF'S QUARTERLY REPORT TO THE BOARD OF SUPERVISORS

October 1, 2018 to December 31, 2018

<table>
<thead>
<tr>
<th>SERVICE FEES/MILEAGE</th>
<th>$277,457.00</th>
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</thead>
<tbody>
<tr>
<td>JUVENILE TRANSPORT</td>
<td>$26,605.00</td>
</tr>
<tr>
<td>SEX OFFENDER REGISTRY</td>
<td>$559.00</td>
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<tr>
<td>DRIVING RECORD FEES</td>
<td>$6.00</td>
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<tr>
<td>REPRODUCTION (COPY) FEES</td>
<td>$2,068.00</td>
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<tr>
<td>MISCELLANEOUS FEES</td>
<td>$950.00</td>
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<tr>
<td>INTEREST</td>
<td>$173.00</td>
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<tr>
<td>CARE OF PRISONERS</td>
<td>$767,815.00</td>
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<td>PRISONER RM/BRD 40%</td>
<td>$35,907.00</td>
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<tr>
<td>WORK RELEASE FEES</td>
<td>$26,852.00</td>
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<td>JAIL COMMISSIONS</td>
<td>$60,213.00</td>
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<tr>
<td>WEAPONS CARRY/PURCHASE PERMITS</td>
<td>$28,939.00</td>
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<tr>
<td>COLLECTION OF FINES</td>
<td>$141,133.00</td>
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**QUARTERLY TOTAL**

$1,368,677.00

I, Brian D. Gardner, Sheriff of Linn County, Iowa, do hereby certify that the above report is correct of fees and mileage for county owned vehicles collected by me as Sheriff during the period therein specified.

Brian D. Gardner, Linn County Sheriff
Dated 2-13-19

310 2nd Ave. S.W. • P.O. Box 669 • Cedar Rapids, IA 52406-0669

Sheriff's Office - (319) 892-6100 / Fax (319) 892-6276 • Civil Process - (319) 892-6240 / Fax (319) 892-6241

Criminal Division - (319) 892-6250 / Fax (319) 892-6242 • Dispatch-Patrol - (319) 892-6100 / Fax (319) 892-6275

Finance - (319) 892-6232 / Fax (319) 892-6241 • Correctional Center - (319) 892-6300 / Fax (319) 892-6279
Resolution to Revise Linn County
2019 Five Year Road Program

Resolution No. __________________

WHERE AS, unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

BE IT THEREFORE RESOLVED, the Board of Supervisors of Linn County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2019), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADVANCED to the Program’s Accomplishment year:

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Local ID</th>
<th>TPMS ID</th>
<th>Project Location</th>
<th>Description of work</th>
<th>AADT</th>
<th>Length</th>
<th>NBIS</th>
<th>Fund basis</th>
<th>Prior FY</th>
<th>Accomplishment Year</th>
<th>New amount</th>
<th>Net change</th>
</tr>
</thead>
<tbody>
<tr>
<td>LFM-WALKER RD--7X-57</td>
<td>L-WALKER RD(20)</td>
<td>29199</td>
<td>On WALKER RD, from WALKER to TROY MILLS RD, S8 T66 R07</td>
<td>Excavation</td>
<td>910</td>
<td>4.639</td>
<td>LOCAL</td>
<td>$200</td>
<td>2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LFM-MONTICELLO RD--7X-57</td>
<td>L-MONTICELLO RD(20)</td>
<td>35318</td>
<td>On Monticello Road, from Prairieburg Road to Linn-Jones Road, S11 T66 R05</td>
<td>PCC Paving</td>
<td>560</td>
<td>2.987</td>
<td>LOCAL</td>
<td>$1350</td>
<td>2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LFM-PRAIRIEBURG RD--7X-57</td>
<td>LOST-PRAIRIEBURG RD(20)</td>
<td>35319</td>
<td>On PRAIRIEBURG RD, from MONTICELLO RD to CITY OF PRAIRIEBURG RD, S15 T66 R05</td>
<td>PCC Paving</td>
<td>380</td>
<td>2.748</td>
<td>LOCAL</td>
<td>$1100</td>
<td>2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LFM-EAST POST RD--7X-57</td>
<td>LOST-EAST POST RD(20)</td>
<td>36435</td>
<td>On EAST POST RD, from COTTAGE GROVE WOODS SE to JUST SOUTH OF KENILWORTH COURT, S24 T83 R7</td>
<td>HMA Paving</td>
<td>7200</td>
<td>0.954</td>
<td>LOCAL</td>
<td>$225</td>
<td>2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LFM-BOY SCOUTS RD--7X-57</td>
<td>LOST-BOY SCOUTS RD(20)</td>
<td>36437</td>
<td>On BOY SCOUTS RD &amp; DUCK POND RD, from WAUBEEK to SAWYER ROAD, S17 T65 R05</td>
<td>HMA Paving</td>
<td>940</td>
<td>3.293</td>
<td>LOCAL</td>
<td>$650</td>
<td>2020</td>
<td></td>
<td></td>
<td></td>
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</table>

**Totals**

<table>
<thead>
<tr>
<th>Fund ID</th>
<th>Accomplishment year cost total</th>
<th>Previous Amount</th>
<th>New Amount</th>
<th>Net Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Funds</td>
<td>$2,510</td>
<td>$4,060</td>
<td>$1,550</td>
<td></td>
</tr>
<tr>
<td>Farm to Market Funds</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Special Funds</td>
<td>$8,330</td>
<td>$10,305</td>
<td>$1,975</td>
<td></td>
</tr>
<tr>
<td>Federal Aid Funds</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>SWAP Funds</td>
<td>$7,370</td>
<td>$7,370</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Total construction cost (All funds)</td>
<td>$18,210</td>
<td>$21,735</td>
<td>$3,525</td>
<td></td>
</tr>
<tr>
<td>Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)</td>
<td>$2,510</td>
<td>$4,060</td>
<td>$1,550</td>
<td></td>
</tr>
</tbody>
</table>

**Recommended:**

**Date** ___________________________ **County Engineer** ___________________________

**Approved:**

**Date** ___________________________ **Chair Board of Supervisors** ___________________________

**Attested:**

I, _______________, Auditor in and for Linn County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Linn County, Iowa, at its meeting held on the _____ day of __________, __________.

County Auditor
LINN COUNTY BOARD OF SUPERVISORS

RESOLUTION # ______________________

APPROVING A FINAL PLAT

WHEREAS, a final plat of Novey Second Addition (Case #JF18-0011) to Linn County, Iowa, containing four (4) lots, numbered lot 1, lot 2, lot 3 and lettered outlot A has been filed for approval, a subdivision of real estate located in the SWSE of Section 23, Township 84 North, Range 8 West of the 5th P.M., Linn County, Iowa, described as follows:

Lot 1 of Novey First Addition to Linn County as is recorded in Book 9671 on pages 595-631 in the office of the Linn County Recorder and restrictions of record.

WHEREAS, said plat is accompanied by a certificate acknowledging that said subdivision is by, and with the free consent of the proprietors, and is accompanied by a certificate dedicating certain property to the public, as shown on the plat; and

WHEREAS, said plat and its attachments thereto have been found to conform to the requirements of the comprehensive plan and the subdivision ordinance, and the requirements of other ordinances and state laws governing such plats; and

WHEREAS, the following conditions as listed in the Planning and Development Staff Report of July 18th, 2018 as last amended on August 2, 2018 have been addressed:

LINN COUNTY SECONDARY ROAD DEPARTMENT
1. Entrance permit required for new entrances and existing unpermitted entrances, Sec.11 and the Unified Development Code, Article IV, Sec. 107-72 § 2 (h)(5). Lot 1 shall be limited to a single access from Required Road. Lot 2 and Lot 3 shall be limited to one shared access from Feather Ridge Road.
2. Dedication of road rights-of-way, County Standard Specifications, Section 5. Existing ROW is sufficient for the final plat case.
3. Road agreement for road conditions applicable to Final Plat cases. County Standard Specifications, Section 1.

IOWA DEPARTMENT OF TRANSPORTATION
1. Not within the jurisdiction of the Iowa Department of Transportation.

LINN COUNTY PUBLIC HEALTH DEPARTMENT
No conditions to be met.

NATURAL RESOURCES CONSERVATION SERVICE
1. Land disturbance greater than 1 acre in size, not associated with agricultural crop production, will require a NPDES permit granted by the Iowa Department of Natural Resources.
2. A site plan showing the footprint of proposed structures and septic systems and wells shall be submitted and accepted by the NRCS office prior to approval.
3. Applicant shall complete and submit a Land Disturbing Affidavit to the Linn County Soil and Water Conservation District as required by Iowa Code.

LINN COUNTY CONSERVATION DEPARTMENT
No conditions to be met.
Linn County Board of Supervisors
Resolution # JF18-0011
February 20th, 2019
Page 2 of 4

LINN COUNTY EMERGENCY MANAGEMENT
No conditions to be met.

LINN COUNTY 911 COORDINATOR
1. E-911 address sign is required to be located at driveway entrance.
2. Street designation signs and E-911 address signs to be applied for at Linn County Secondary Roads Department, 319-892-6400.
3. Proposed driveway locations are required to be shown on the address plat for preliminary addressing. Actual address may change at time of driveway placement to reflect accurate address. Address assigned by Linn County Secondary Roads Department, 319-892-6400.

LINN COUNTY PLANNING AND DEVELOPMENT - ZONING DIVISION
1. Various revisions to the site plan and final plat.
2. Prior to approval of the final plat, the owner must sign an “Acceptance of Conditions” form. The “Acceptance of Conditions” form states that the owner understands and agrees to comply with the agreed upon conditions as stated in the staff report.
3. This plat lies within the 2-mile jurisdiction of the City of Cedar Rapids and as per the 28E Agreement between the City and the County, will require City approval or a waiver of the right to review.
4. Approval of utility and drainage easements by the appropriate companies with all easements marked on the final plat bound copies.
5. The remaining land of the parent parcel will result in less than 35 acres. The lot will be non-buildable until brought into conformance with the Linn County UDC and will require the note: “This parcel may only be developed in accordance with all development regulations in effect at the time development is proposed.” on the plat.
6. The proposed subdivision name and proposed names of all roads, streets and lanes shall be submitted for review and approval by the Linn County Auditor’s office prior to approval of the final plat.
7. All conditions of rezoning case JR18-0003 shall be met prior to approval of final plat bound copies.
8. Rezoning case JR18-0003 will be finalized when final plat bound copies are ready to be approved by the Linn County Board of Supervisors.
9. One original and 3 complete copies of the final plat bound documents that must include the following:
   i. Owner’s certificate and dedication certificate executed in the form provided by the laws of Iowa, dedicating to Linn County title to all property intended for public use, including public roads
   ii. Title opinion and a consent to plat signed by the mortgage holder if there is a mortgage or encumbrance on the property as well as a release of all streets, easements, or other areas to be conveyed or dedicated to local government units within which the land is located
   iii. Surveyor’s certificate
   iv. Auditor’s certificate
   v. Resolution of the Planning and Zoning Commission
   vi. Resolution of the Board of Supervisors
vii. Resolution of approval or waiver of review by applicable municipalities
viii. Treasurer's certificate
ix. Agricultural Land Use Notification. The landowner shall ensure that such notification shall be attached to the deed and shall become a separate entry on the abstract of title for all the property that is subject of the permit or development as per Article V, Section 107-91, § (h) of the UDC.

x. Restrictive covenants or deed restrictions, as separate instruments, not combined with any other instrument

xi. Three (3) copies of the surveyor's drawing

xii. A covenant for a secondary road assessment

10. The final plat bound documents must be approved by the Linn County Board of Supervisors on or before AUGUST 20, 2019 as Article IV, Section 107-72, § (1)(g), and shall be recorded within 1 year of that approval, as per Article IV, Section 107-72, § (2)(f) of the UDC.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat is hereby approved. The Board of Supervisors and County Engineer are hereby authorized to enter approval upon the final plat resolution. The Board of Supervisors' Chairperson is also hereby authorized to sign said plat which executes an acceptance of dedication of property to the public, as shown on said plat.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said plat and plat proceedings shall not be changed or altered in any way, without the approval of the Linn County Board of Supervisors. Said plat and plat proceedings shall be recorded by February 20th, 2020 to be valid.

Passed and approved this 20th day of February, 2019.

Linn County Board of Supervisors

__________________________
Chair

__________________________
Vice Chair

__________________________
Supervisor
Aye:

Nay:

Abstain:

Absent:

Attest:

Joel Miller, Linn County Auditor

Linn County Engineer

Brad Ketels, P.E.

State of Iowa

SS

County of Linn

I, Joel Miller, County Auditor of Linn County, Iowa, hereby certify that at a regular meeting of the said Board of Supervisors, the foregoing resolution was duly adopted by a vote of:

___ Aye ___ Nay ___ Abstain ___ Absent

Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller,

on this _____ day of _____________________, 2019.

Notary Public State of Iowa
LINN COUNTY ORDINANCE No. __________________

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF LINN COUNTY, IOWA BY REZONING AND CHANGING THE DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED AT 9209 FEATHER RIDGE ROAD, CEDAR RAPIDS, IOWA FROM THE "RR3" RURAL RESIDENTIAL 3-ACRE TO THE "USR" URBAN SERVICES RESIDENTIAL DISTRICT

BE IT ORDAINED by the Board of Supervisors of Linn County, Iowa, as follows:

SECTION 1. ZONING DISTRICT CHANGED. The zoning of approximately 6.96 acres of property located at 9209 Feather Ridge Road, Cedar Rapids, Iowa legally described as:

Lot 1 of Novey First Addition to Linn County as is recorded in Book 9671 on pages 595-631 in the office of the Linn County Recorder.

is hereby changed from the "RR3" Rural Residential 3-Acre to the "USR" Urban Services Residential District.

SECTION 2. ZONING MAP AMENDED. The Planning and Development Director, or his/her designee, is instructed to modify the Official Zoning Map of Linn County, Iowa to reflect the district classification change described in Section 1.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are repealed.
SECTION 4. SEVERABILITY. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. SAVING. The Code of Ordinances, Linn County, Iowa, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 6. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Public hearing and first consideration on the 4th day of June, 2018.

Second consideration on the 6th day of June, 2018.

Third and final passage on the 20th day of February, 2019.

Published in the Gazette on the ____________________________

LINN COUNTY BOARD OF SUPERVISORS

__________________________
Chairperson

__________________________
Supervisor

__________________________
Supervisor

ATTEST:

__________________________
Joel D. Miller, Linn County Auditor

STATE OF IOWA )
   ) SS
COUNTY OF LINN )

I, ____________________________, County Auditor of Linn County, Iowa, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors at a regular meeting of said Board held on ____________________________, 2019 and published as provided by law on ____________________________, 2019.
Linn County Auditor

Subscribed and sworn to me this ______ day of __________, 2019.

__________________________
Notary Public, State of Iowa
AGREEMENT, Made this 12th of February 2019, between Saxton Inc (the Consultant) and the Client:

Linn County Administrative Services
1240 26th Avenue Court SW
Cedar Rapids, Iowa 52404

The Client and Consultant agree as follows:

PROJECT:
To provide an Integrated Delivery Solution for Interior Space Planning, Design Intent, Furniture Layout, Furniture Procurement for new, and Furniture Execution Services for Linn County Community Services building 1st & 2nd floor reconfiguration.

The space for reconfiguration is the former MHDD, Air Quality, Veterans Affairs & GIS on 2nd floor open office area and private offices. The reconfiguration also includes 1st floor main office area. DHS to be moving from their existing location into the 2nd floor remodeled area.

The goal of this project is to reconfigure the existing Knoll Dividends stations and private offices to support the department remodel on 1st and 2nd floor. This project will be phase per floor and department.
Saxton team to partner with OPN, the selected contractor and Linn County for planning and coordination.
OPN Architects to be responsible for client equipment and special space needs.

A project calendar is to be developed for implementation phasing working with Linn County staff and the selected contractor. This project is projected to be complete in July-August 2019.

SCOPE OF SERVICES:

1. **Shape & Discover:** The primary purpose of the *Shape & Discover Phases* are to review and bring clarity to your project priorities, schedule, project team and desired outcomes. This clarity builds consensus of agreement and is the foundation for all decisions and direction of the project.
   - Conduct meeting with OPN to review remodel phasing (2 meetings planned)
   - Conduct meetings with the additional department leaders. (DHS, Home Health and Family Transformations-1 meeting planned for each department)
   - Define and create a prioritized outline of goals and objectives
   - Define project and process timeline, calendar and logistics plan
   - Discuss filing needs
   - Review/Discuss Target Budget

2. **Explore:** The primary purpose of the *Explore Phase* is to test possible directions with the Discovery Outcomes. By exploring options and evaluating them against the desired outcomes, the pros and cons of different options can be efficiently processed prior to moving on to the Create Phase.
   - Review existing 1st & 2nd floor furniture plan & existing electrical locations
   - Inventory existing product as is from 1st floor space. Previous 2nd floor MHDD area already completed
   - Determine furniture criteria
   - Explore Space/Furniture Layouts/Recommendations for feedback and direction
   - Develop preliminary budgets relating to selected option
   - Review calendar and logistics
   - Present furniture options to project team for review with revisions (2 meetings planned; 2 revisions)
3. **Create:** The primary purpose of the **Create Phase** is to pursue in detail the viable option that passed the Explore Phase and avoid surprises in the upcoming Launch Phase. While Discovery is about Zooming Out, the Create Phase is about Zooming In. By sweating the details in this phase, the Launch Phase can be more efficient and more effective
   - Finalize furniture and layout
   - Budget review and alignment
   - Calendar review and alignment

4. **Launch:** The primary purpose of the **Launch Phase** is the creation of the implementation documents necessary for a successful project execution as well as the logistics and coordination of reconfigure
   - Finalize Floor Plan – review with department leaders and OPN
   - Finalize Furniture Power/Voice/Data interface plans with team
   - Finalize Furniture Floor Plan
   - Prepare final specifications for new product needed
   - Refinement of logistics plan
   - Prepare and present Quote for client review and approval
   - Furniture Order Entry
   - Field Verification
   - Track order shipments and coordinate deliveries
   - Project Team walk-thru
   - Prepare and process punch lists

5. **Live With:** The primary purpose of the **Live With Phase** is to measure program performance, document benefits and communicate results
CLIENT RESPONSIBILITY

*Saxton to receive AutoCAD plans for reconfigure purposes from OPN Architects.*
The Client consents to all photo releases for Consultant's promotional and documentation purposes.
All designs, drawings and information contained herein are the exclusive property of Saxton Inc as instruments of service
whether or not the work for which they were prepared is executed. The use of these materials is prohibited except for
use for the work/project as originally proposed. The design, drawings, information, etc., is not to be sold, published or
displayed without written authorization and consent of Saxton Inc and credit to Saxton Inc.

CONSULTANT RESPONSIBILITY

The Consultant accepts the relationship of trust and confidence established with the Client by this agreement and
covenants with Client to provide professional skill and judgment.

Saxton Inc will review the final placement of furniture, furnishings, and equipment and inspect for damage, quality,
assembly, and function in order to determine that all furniture, furnishings, and equipment are installed in accordance
with finalized floor plans.

The Client has the assurance that the Consultant's services shall be rendered in good faith and in a professional manner;
however, the Consultant shall not be responsible for the performance, quality or timely completion or delivery of any
manufactured item furnished for the Project, or the ultimate safety and convenience of persons using the project
premises. The Consultant shall be relieved from his liability for performance of this contract when nonperformance is
beyond the control of the Consultant.

The Consultant shall not have control or charge of and shall not be responsible for the means, methods, techniques,
sequences, or procedures of construction, fabrication, procurement, shipment, delivery or installation, or for the safety
precautions and programs in connection with the work, for the acts or omissions of the contractors, subcontractors,
suppliers, or any other persons performing any of the work, or for the failure of any of them to carry out the work in
accordance with the Contract Documents.

Evaluations of the Client's Project budget, statements of Probable Cost and Detailed Estimates of Project cost, if any,
prepared by the Consultant represent the Consultant's best judgment as a design professional familiar with interior
design. It is recognized, however, that neither the Consultant nor the Client has any control over the cost of labor,
materials, furniture, furnishings, or equipment, over the Contractor's methods of determining bid prices, or over
competitive bidding, market or negotiating conditions. Accordingly, the Consultant cannot and does not warrant or
represent that bids or negotiated prices will vary from the Project budget proposed, established, or approved by the
Client, if any, or from any Statement of Probable Project Cost or other cost estimate or evaluation prepared by the
Consultant.

The Consultant's drawings and design submissions set forth their design intent. It is recognized, however, that these
submissions are not intended to be used as working drawings. The Client shall submit the Consultant's drawings and
plans to their contractor or architect to prepare working drawings. The Consultant shall review these working drawings
with respect to design intent and finish materials. However, final approval of all working drawings shall be the
responsibility of the Client's contractor or architect.

The Consultant will exercise reasonable efforts to design and specify products and/or systems that achieve energy
performance expectations or LEED certification expectations that are expressly called for in this proposal, if any. The
Consultant does not, however, provide the assurances that those performance or certification expectations will be met.
REIMBURSABLES

The Consultant’s fee includes CAD plots, photocopying and long-distance phone calls required to complete the project. Finish and material color boards are included only if listed specifically within this proposal as a part of the Scope of Work.

The Client shall be responsible for out of town travel costs. Specific quantities of trips may be identified within this proposal and included in the fee, but travel mileage is additional to the fee. In the event, out-of-town travel requires airfare and/or overnight stays, these costs (flights, lodging, food, car rental, etc.) will be invoiced at cost plus fifteen percent for administrative processing.

The Client shall be responsible for other incidental costs including, but not limited to, the production of excessive quantities of documents, overnight mailing costs, additional finish and material color boards, etc., which will be itemized and invoiced separately.

COMPENSATION

Design Fee: $11,000

Changes/Additions to the scope could incur additional design fees. Saxton designer to inform Darrin of additional charges.

TERMS: NET 15 DAYS

NOTE: This agreement reflects that the Client will purchase furniture from Saxton for this project.

EXTRA SERVICES

If the Client should make alterations that require extra services or expenses after any work has been approved, the Consultant shall submit an additional project fee in relation to the Addendum.

The parties have signed below to evidence their foregoing agreement:

AGREED:

SAXTON INC

By: Ann Dombroski
Business Development

By: Stacey Walker, Chair
Board of Supervisors

LINN COUNTY

By: Stacey D'Amico
Controller

Date

Date