LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA
Monday, June 22, 2020
12 p.m.
Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Public Comment: Five Minute Limit per Speaker
This comment period is for the public to address topics on today’s agenda.

Minutes
Discuss and decide on meeting minutes.

COVID-19 Budget Update

Discuss a proposed resolution suspending taxes for one (1) Linn County resident as they are unable to contribute to the public revenue by reason of age, infirmity or both, pursuant to Code of Iowa, Section 427.9.

Discuss a Vacancy Form requesting a Family Service Worker and increasing the hours from 35 to 40 hours per week for the Family Transformational Services Department.

Discuss and approve LCCS Board recommendation to fund the RISE Program ($40,000) and the 20-21 Winter Overflow Shelter ($30,000) with LCCS year-end surplus funds.

Discuss proposed Temporary Use Permit, Case JTU20-0002, Roger Klouda, owner; Flynn Co. Inc, petitioner, request to operate a portable concrete batch plant to be used for an IDOT Highway 13 paving project, located in the 1900 Block of County Home Rd, Marion.

Discuss and decide on comments regarding Iowa Utilities Board proposed rulemaking for location and construction of renewable electric power generating facilities and storage facilities.

Discuss the proposed 2020-21 Consulting and Advisory Services Agreement between Linn County and Collectively L&L Murphy Associates and Grant Consulting, LLC.

Discuss a letter of support for the Marion Public Library's Community Attraction and Tourism (CAT) grant application.

Discuss Legacy and Community Attraction Fund Grant Application.

Discuss Amperage contract.

Public Comment: Five Minute Limit per Speaker
This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations
Discuss and decide on Employment Change Roster (payroll authorizations).
Claims
Discuss and decide on claims.

Correspondence

Appointments

Adjournment

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

1) Conference call—telephone number 866-576-7975, access code 218839#
2) Email questions or comments prior to or during the meeting to: bd-supervisors@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.
RESOLUTION
PETITION for SUSPENSION of FISCAL 2020 / ASSESSMENT 2018
PROPERTY TAXES

WHEREAS, the Linn County Board of Supervisors is this day presented with the attached petitions for suspension of taxes and/or special assessments pursuant to Section 427.9 of the Code of Iowa and;

WHEREAS, the properties for which assessments against these Petitioners are made lie within Linn County and;

WHEREAS, these Petitioners are unable to contribute to the public revenue by reason of age, infirmity, or both.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session that the attached petitions be approved for the following Petitioners, parcel, and tax years:

<table>
<thead>
<tr>
<th>PETITIONER</th>
<th>PARCEL #</th>
<th>TAX YEARS</th>
<th>Special #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toles, Ann</td>
<td>911311613443101</td>
<td>2020</td>
<td></td>
</tr>
</tbody>
</table>

The Linn County Treasurer is ordered to suspend the collection of taxes assessed against these Petitioners, their polls or estates, for the above parcels for the above tax years as indicated.

Dated at Cedar Rapids, Linn County, Iowa, this _____ day of _____________, 2020.

LINN COUNTY BOARD OF SUPERVISORS

___________________________________
CHAIRPERSON

___________________________________
SUPERVISOR
AYE:
NAY:
ABSTAIN:

ATTEST:

Joel Miller, Linn County Auditor

STATE OF IOWA )
COUNTY OF LINN )  SS

I, Joel Miller, County Auditor of Linn County, Iowa, hereby certify that at a regular meeting of the said Board, the foregoing resolution was duly adopted by a vote of ____ aye, ____ nay and ____ abstained from voting.

Joel Miller

Subscribed and sworn to before me by the aforesaid on this _____ day of ______________________, 2020

NOTARY PUBLIC
STATE OF IOWA
VACANCY FORM

SELECT ONE:
☐ NEW POSITION
☐ REPLACEMENT
REPLACES: Selina Mally #10360

SELECT ONE:
☐ NEW JOB CLASSIFICATION
☐ EXISTING JOB CLASSIFICATION

JOB TITLE: Family Service Worker - Changing position from 35 hours/weekly to 40 hours/weekly

DEPARTMENT: Family Transformational Services

VACANCY DATE: 2/14/20

SHIFT/HOURS: Tue-Fri 10:30am-7pm Sat 9:30am-5:30pm

NUMBER OF POSITIONS: 1

NEW POSITION FUNDING SOURCE(S):
Received grant funding to cover The salary difference between 35 x 40 hours

POST TO INSIDE: ☑ YES ☐ NO

ADVERTISE: ☑ YES ☐ NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs):

POSITION TYPE:
☐ FULL-TIME ☐ PART-TIME ___# of hours/week ☐ TEMPORARY/SEASONAL

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

☐ BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☐ Para Professional ☐ Professional

☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☐ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: ____________________________________________

DEPARTMENT HEAD (original signature required) DATE

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:
PAY GRADE: ______________________ STARTING SALARY: ______________________

HR DIRECTOR COMMENTS:

FINANCE/BUDGET DIRECTOR COMMENTS:

APPROVED BY: ______________________ DATE 6-16-20

HUMAN RESOURCES DIRECTOR

APPROVED BY: ______________________ DATE 6-17-20

FINANCE/BUDGET DIRECTOR

APPROVED BY: ______________________ DATE

CHAIRPERSON/BOARD OF SUPERVISORS
# Temporary Use Application

**Zoning Division**

### Owner Information:
- **Owner:** Roger Klouda
- **Address:** 2248 Banbury ST NE, Iowa City, IA. 52240
- **Phone:** 319 250 1303
- **E-mail:** rklouda@msinoldbuilders.com

### Applicant Information:
- **Applicant:** Flynn Co Inc
- **Address:** P.O. Box 327, Dubuque, IA 52004
- **Phone:** 563 599 0288
- **E-mail:** Mark@Flynncoinc.com

### Surveying Co:
- **Engineer:**

### Property Information:
- **Property Address or Address Range (block):**
- **Brief Legal(s):**
  - (Sec./Twp./Range) SW ¼ of SW
  - ¼ Sec 9 T34N,R06W
- **GPN(s):** 1009370003000000
- **Rural Land Use Map Designation:** AG AA

### Current Zoning
- **AG**
- **Total Acres:** 4

### Submittal Requirements:
- **Application, Fee, Minor Site Plan Drawing**
- **Proof of Insurance (if applicable)**

The undersigned is/are the owner(s) of the described property on this application, located in the unincorporated area of Linn County, Iowa, assuring that the information provided herein is true and correct. I hereby give my consent for the office of Linn County Planning and Development to conduct a site visit and photograph the subject property.

This development is subject to and shall be required, as a condition of final development approval, to comply with all Unified Development Code policies, requirements, and standards that are in effect at the time of final development approval.

**Owner**

**Applicant**

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**Case #** JTU20-0002

**Date Received**

**JUN 04 2020**

**LINN COUNTY DEPARTMENT OF PLANNING & DEVELOPMENT**
The following information shall be provided with the application:
Is the property located within a Flood Plain? ☑YES  ☒NO
Is the Proposed Use within the Flood Plain area? ☑YES  ☒NO
Temporary use period:
Beginning 1July2020____________________________________
Ending  _1May2021____________________________________

Description of Proposed Use:
The Flynn Company proposes to erect a portable concrete batch plant on this site to provide concrete for the IDOT Hwy 13 paving Project (project info attached). Paving is scheduled to begin in late August/Early September contingent on weather conditions and utilities. Flynn Co would erect our permitted plant in August and remove it upon completion of the above referenced project. Then restore the plant site to its preexisting condition.

Days & Hours of Operation
We will operate from 6:00 AM until 6:00 PM Monday through Friday and Saturdays as needed.

Will a building or structure be used and what type?
No

Will there be a sign? Per Article V, section 107-94 (j) include dimension details and content.
No

Have you contacted the Building Division for review of applicable building code requirements?  ☑YES  ☒NO

Restroom Facilities:
☑Currently provided on site.
X Portable will be brought to the site.
☒None available.

Estimated increase in vehicle trips per day_200 loaded Inbound, 300 loaded outbound

Type of vehicles using facility_Semi-Tractors and Dump Trucks____________________________________

Does the property have access from a state highway? ☑YES  ☒NO
(If yes, review with Iowa Department of Transportation at (319) 365-3558.

Number of parking spaces provided ___20____

The following documents shall be attached:
- Proof of Insurance
- Minor Site Plan
June 22, 2020

Iowa Utilities Board members:

**RE: Request for Stakeholder Comments in Docket Number RMU-2020-0028.**

Linn County has a strong record of support for sustainability, encouraging energy efficiency and the use of alternative and renewable energy as evidenced in the adopted Linn County Comprehensive Plan. Linn County has also been involved in several initiatives specifically supporting the development of wind and solar energy.

**Wind Energy.**
In 2012, the Iowa Utilities Board designated Linn County as a Small Wind Innovation Zone (SWIZ). The designation allows owners of small wind energy conversion systems (100kW or less) to take advantage of an expedited local approval process and a streamlined interconnection agreement with rate regulated electrical utility providers. To obtain the designation, Linn County amended the zoning standards in its Unified Development Code to conform to the model ordinance published by the Iowa Utilities Board. The Linn County Planning & Development Department received input on the ordinance amendments from the Iowa Wind Energy Association, utility providers, and wind energy companies.

In 2018, Linn County entered into a partnership with the University of Iowa's Office of Outreach and Engagement and School of Urban and Regional Planning to undertake a wind farm suitability study. With advances in technology wind farms, while predominantly located in northwestern Iowa, are expanding to the eastern side of the state. This analysis analyzed current technologies and trends, as well as federal, state, and local-level plans, and demonstrated that it is feasible to locate a utility-scale wind farm in Linn County.

**Solar Energy.**
In 2013, the Iowa Economic Development Authority selected Linn County to participate in the Iowa Solar Readiness Initiative. The goals of the Iowa Solar Readiness Initiative include reducing the costs and other barriers to installing solar PV for businesses, residents, and communities. As part of this Initiative, Linn County amended the zoning standards in its Unified Development Code to permit both consumer- and utility-scale solar installations. In 2017, Linn County received a Gold designation from the national SolSmart program for making it faster, easier, and more affordable for homes and businesses to go solar. Linn County has also participated in two rounds of the Grow Solar Linn County solar group-buy program.

**Comments Regarding Docket No. RMU-2020-0028**
In reviewing the proposed rules in this Docket, it is unclear how local county zoning ordinances would be applicable. Proposed Rule 28.11(1) is unclear if conditions attached through a local zoning approval process are attached to the certificate issued by the IUB. Proposed Rule 28.5(2) requires applicants to list all necessary permits, waivers or licenses that will be necessary from any zoning authorities and the applicant must include all information required from local zoning authorities in their application to IUB. However, the rule also cites to Iowa Code Section 476A.8, which generally prohibits local zoning authorities to require additional approvals once the
applicant has received approval from IUB. Thus, it appears an applicant could circumvent local county zoning by going to IUB first. If this is the intent of the proposed rules, Linn County would oppose such a policy. Local zoning authorities are well-recognized as a part of the home rule authority of counties and keeping this decision-making process at a local level allows the particular and unique situations of individual counties to be considered. If the intent of these proposed rules is not to circumvent local control, but instead create a dual process where an applicant needs approval from both IUB and the local zoning authority, then additional clarifying language needs to be added to specifically address this as the structure.

Additionally, proposed Rule 28.9(2)(c)(iii), allows IUB to consider "[w]hether the proposed facility complies with applicable city, county or airport zoning requirements and, if not, whether the location of the proposed facility at the proposed site is reasonably justified from an economic, technical, and social standpoint." Such a rule would appear to allow IUB to overrule and allow a project even if it does not meet local zoning requirements. Linn County opposes any rule which would allow a project to go forward without meeting local zoning ordinance requirements.

There are various proposed rules that give IUB broad authority to waive its own rules. See e.g., proposed Rule 28.7(4) (allows IUB to determine the appropriate procedures), Rule 28.12(3) (allows IUB to waive comment meetings and prehearing conferences), proposed Rule 28.15 (allows IUB to waive any requirements of the chapter), and proposed Rule 28.3(7) (which allows comment meetings to be conducted without a formal record). In general, it is unclear why there is a need for these administrative rules to change the current procedure and processes used by IUB. However, if these rules are to be put in place, they should provide a definitive structure that provides certainty for the applicants, the counties, other local municipalities impacted by these projects, and for the public.

Finally, additional clarity is needed on a project that spans multiple counties. Proposed rule 28.3(2) touches on this only to say that "[i]n the event the proposed site is in more than one county, such meeting shall be in the county containing the greatest portion of the proposed renewable energy facility or storage facility site." Linn County would recommend that a comment meeting be held in each impacted jurisdiction. If however, IUB wishes to only hold a meeting in one jurisdiction, then clarity is needed as to whether the "greatest portion" means the greatest land impacted, the greatest megawatt in each jurisdiction, or if some other metric is to be used. Consideration should also be given to what the process would like in a situation where not all the counties impacted have local zoning ordinances in place.

In conclusion, Linn County would encourage IUB to add clarity to the proposed rules that would make counties and local zoning authorities partners with IUB in the location and construction of power facilities. Involving the counties in these decisions and processes will provide better results for the local governments, applicants, the IUB and the public.

Sincerely,

Ben Rogers, Chair
Linn County Board of Supervisors
CONSULTING AND ADVISORY SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this 24th day of June, 2020 by and between Linn County, Iowa (“County”), located at 935 2nd Street SW, Cedar Rapids, Iowa 52404 and collectively L&L Murphy, Associates, located at 531 6th Street NW, Oelwein, Iowa, 50662 and Grant Consulting LLC, located at 1285 33rd Street SE, Cedar Rapids, Iowa 52401 (collectively “L&L/Grant”).

WHEREAS, the County is a political subdivision of the State of Iowa and is one of the several counties making up the State of Iowa, and is charged with duties, responsibilities and powers as provided for in the Constitution of the State of Iowa and the Code of Iowa; and,

WHEREAS, the development of said duties, responsibilities and powers will be furthered and enhanced through increased communication between the County and the General Assembly of the State of Iowa and the Executive Branch of the State of Iowa, and the United States Congress, and the Executive Branch of the United States; and,

WHEREAS, the County and L&L/Grant propose to increase and improve communication between the County and the General Assembly of the State of Iowa and the Executive Branch of the State of Iowa, and the United States Congress and the Executive Branch of the United States through utilization of the services of L&L/Grant.

NOW THEREFORE, in consideration of the mutual promises and obligations hereinafter set forth, the parties, intending to be legally bound, hereby agree as follows:

1. NATURE OF SERVICES. L&L/Grant will perform consulting and advisory services on behalf of the County. As part of L&L/Grant’s services, L&L/Grant shall make suggestions, consult with the County, and perform such other services as may from time to time be required by the County. L&L/Grant shall register as lobbyists before the General Assembly of the State of Iowa, and the Executive Branch the State of Iowa, and the United States Congress and the Executive Branch of the United States, as prescribed by law, to communicate and advocate the interests of the County concerning such issues and matters deemed by the County to affect and be of interest to its residents. This may include, but not be limited to, advocating for passage of funding streams and statutory language, legislation that will affect the discharge of the duties, responsibilities and powers of the County and the welfare of its residents. L&L/Grant will work in conjunction with the Board of Supervisors and other elected officials of the County, as well as other Linn County officers and employees as designated by the Board of Supervisors. L&L/Grant will coordinate with and report on a regular basis to the County designee. L&L/Grant will provide ongoing consultation with both the Board of Supervisors and its designee(s), as appropriate, to maximize legislative activity to achieve the goals set forth in this Agreement. L&L/Grant shall abide by the laws of the State of Iowa regarding registration, reporting, and disclosure requirements for individuals lobbying the legislature for compensation. L&L/Grant assumes responsibility for timely filing of all appropriate information for L&L/Grant, as the lobbying firm, and the County, as the client.

L&L/Grant will specifically assist the County in maintaining and expanding the Urban County Coalition and will coordinate the activity of said organization.

L&L/Grant will provide, in conjunction with the designated board members and staff, coordination and monitoring services for federal legislation of interest to the County and, when appropriate, coordinate activities with federal lobbying firms as directed by the County.
2. **TIME DEVOTED TO THE PROJECT.** In the performance of the services required by this Agreement, the services and hours L&L/Grant is to provide on any given day will be entirely within L&L/Grant’s control and the County will rely upon L&L/Grant to devote such time, or subcontract with appropriate services, as is reasonably necessary to fulfill the spirit and purpose of this Agreement.

3. **PAYMENT.** The County will pay L&L Murphy Consulting a total of Thirty Thousand Dollars ($30,000) and Gary Grant Consulting a total of Thirty Thousand Dollars ($30,000) in monthly installments upon submission of an invoice by L&L on behalf of L&L/Grant. Said payments include payment for Linn County’s participation in the Urban County Coalition.

4. **TERM AND RENEWAL.** This Agreement shall commence July 1, 2020 and shall terminate June 30, 2021. The County and L&L/Grant may renew this Agreement for an unlimited number of successive one-year terms. Such renewals will be negotiated upon terms mutually agreeable to the County and L&L/Grant.

5. **STATUS OF CONSULTANT.** This Agreement calls for the performance of services by L&L/Grant as independent contractors and L&L/Grant will not be considered employees of the County for any purpose. As independent consultants, L&L/Grant will advise the County about clients of L&L/Grant that may pose a conflict of interest with the interest(s) of the County.

6. **WARRANTY AND INDEMNIFICATION.** L&L/Grant represents and warrants that it is competent to perform the services specified in this Agreement. L&L/Grant agrees to defend, hold harmless and indemnify the County from any actions, claims, lawsuits, costs, or expenses (including attorney’s fees) arising out of work performed, or to be performed, by L&L/Grant pursuant to this Agreement.

7. **GOVERNING LAW.** This Agreement is governed by the laws of the State of Iowa, and all obligations are enforceable in accordance therewith.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

**LINN COUNTY, IOWA**

By: ________________________________  
Ben Rogers, Chairperson  
Board of Supervisors

Date: ______________________________

**L&L MURPHY, ASSOCIATES**

By: ________________________________  
Larry Murphy  
L&L Murphy, Associates

Date: ______________________________

**GRANT CONSULTING, LLC**

By: ________________________________  
Gary Grant  
Grant Consulting, LLC

Date: ______________________________
June 24, 2020

Enhance Iowa Board
Iowa Economic Development Authority
200 East Grant Avenue
Des Moines, IA 50309

Dear Members of the Board:

The Linn County Board of Supervisors is pleased to support the application of the Marion Public Library for a Community Attraction and Tourism (CAT) grant.

Marion is a community that has outgrown its existing library. When the current library was built, Marion had just over 25,000 residents; today there are more than 40,000, with additional growth to 50,000 anticipated in just a few years. The Marion Public Library is the fifth-busiest library in Iowa, averages 500 visitors every day, and serves more rural Linn County residents than any of the other 11 Linn County libraries.

The plan for the new Marion library envisions a 52,000 square-foot building, doubling the size of current usable library space and reflecting the population increase. The realization of this vision for a new community gathering place will allow the Marion Public Library not only to continue meeting the high expectations of Linn County residents but also to create new and exciting experiences that will attract more visitors to the area.

A capital campaign to support the new library is ongoing, and officials are working diligently to secure funding commitments and grants. The Board of Supervisors is planning a commitment of $50,000 payable over three years, conditional upon a successful CAT grant outcome. We enthusiastically support the expanded facilities, programming and technology the new library will provide for the residents of Marion and all of Linn County. We believe this project will strengthen Marion’s ability to realize continued economic growth and enhance its reputation as a great place to live and work. We hope you will give the Marion Public Library’s application favorable consideration.

Sincerely,

LINN COUNTY BOARD OF SUPERVISORS

Ben Rogers, Chair
District 2

Brent Oleson, Vice Chair
District 3

Stacey Walker
District 1
1. Purpose

The Board of Supervisors established the Linn County Legacy and Community Attraction Fund to foster and support long-standing, new, and diverse community events in Linn County.

2. Tentative Schedule (Dates are subject to change at the County’s discretion.)

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Release</td>
<td>July 2020</td>
</tr>
<tr>
<td>Optional Presentations to Board of Supervisors</td>
<td>Not available for 2021 cycle</td>
</tr>
<tr>
<td>Presentation Request Deadline</td>
<td>N/A</td>
</tr>
<tr>
<td>Application Submission Deadline</td>
<td>Friday, July 31, 2020 – 4 p.m.</td>
</tr>
<tr>
<td>Application Review</td>
<td>August 2020</td>
</tr>
<tr>
<td>Award Notification</td>
<td>Late August 2020</td>
</tr>
<tr>
<td>Grant Report Deadline</td>
<td>Friday, July 30, 2021</td>
</tr>
</tbody>
</table>

3. Applicant Presentations

Optional applicant presentations are not available during the FY21 grant cycle due to building restrictions in place due to the current COVID-19 pandemic.

Please provide contact information in your application for board members to reach out individually with questions regarding your submission.

4. Submission Instructions

Either electronic or paper application submission is acceptable. Only one method of submission is necessary. Applications must be received by 4 p.m. Central Time on Friday, July 31, 2020.

A. Electronic Submission
   Submit to: barbara.schmitz@linncounty.org

B. Paper Submission
   Mail to:
   Linn County Board of Supervisors
   Attn: Barbara Schmitz
   935 2nd Street SW, 3rd Floor
   Cedar Rapids, IA 52404

If an organization submits more than one application, or submits an application requesting funding for more than one event, the organization must rank the projects by priority.

To ensure fairness, applications that are incomplete, do not follow guidelines, or miss the deadline will be presented to the Board of Supervisors for approval of further consideration. Linn County reserves the right to waive irregularities and informalities in a submitted application.
5. Applicant Eligibility

Legacy and Community Attraction grants will be made only to organizations located in Linn County, Iowa or with a branch location in Linn County, and whose work and/or event directly benefits Linn County residents.

6. Project Eligibility

Grant funds may be used only for events and/or by entities that substantially promote Linn County history and/or culture and/or work to draw in residents and outside visitors alike. Priority is given to requests for events and programmatic and capital projects over requests for operating support. Grant funds may be used only for expenses that have not yet been incurred.

Preferred applications will be for projects/programs that accomplish the following:

A. Promote Linn County via opportunities for historical education or community attraction
B. Demonstrate a return on investment dollars
C. Do not duplicate current or long-standing events in Linn County

Projects are funded for one-year increments.

7. Grantee Requirements

A. Grant funding must be used for the project described in Applicant’s approved application. If Applicant finds the need to use the funding for other purposes, Applicant must request permission from the Board of Supervisors in writing prior to doing so. Submit requests to: barbara.schmitz@linncounty.org.
B. The Board of Supervisors may request, at any time, that a representative from Applicant’s organization attend a public meeting to report on the progress toward the completion of the Applicant’s project.
C. Media releases, annual reports, and materials printed with grant funds should credit the Linn County Board of Supervisors Legacy and Community Attraction Fund. Contact Barbara Schmitz if you need a logo for such materials.
D. A final report is required, and the form is included herein (final two pages of this document). Documentation of grant expenses is required and can include copies of receipts or copies of paid invoices. Reports are due July 30, 2021. Organizations that fail to meet this requirement will be ineligible for future Legacy and Community Attraction grants without specific Board of Supervisors approval.

8. Evaluation Criteria

Applications will be evaluated on the criteria listed below which appear in no particular order of importance.

A. Demonstrates historical, cultural, or diverse educational opportunities for Linn County residents and visitors
B. Has potential for long-term impact
C. Serves a broad segment of the population
D. Clearly describes event/entity goals
F. Project does not duplicate current economic and/or community development initiatives
9. Selection Process

The Linn County Board of Supervisors Legacy and Community Attraction Fund will receive more funding requests than can be approved. If an application for a worthwhile program is not approved, the decision does not reflect on the value of the group or service, but rather on the need to be selective because of limited resources. Preference may be given to legacy and/or new applicants.

In an effort to provide substantial, quality awards, a **maximum of five awards will be given**. Funding decisions will be made in August.
FY 2021 Linn County Legacy and Community Attraction Fund

Application

Applicant Information:

1. Applicant/Organization Name:

2. Event Name/Event Description (2-4 sentences):

3. Organization Information (address, contact person/title, phone and email):

4. Organizational Description (purpose, programs/services):

5. Is applicant organization less than one year old? If yes, please submit a business/event plan as an attachment.

6. Has applicant organization received previous funding from Linn County? Is applicant an applicant in good standing with Linn County; i.e., if applicant has previously received funding, was applicant’s final report submitted prior to the deadline if applicable?

Event/Entity Information:

1. Describe event or entity, location, and population served, as well as the cultural or historical educational opportunity it will provide:

2. Describe event or entity goals and objectives:

3. Event/Entity visibility – describe how Linn County residents and visitors will be drawn in to participate in or visit your event/entity.

4. What is the sustainability plan in order to provide ongoing event continuity?

5. Is applicant working in partnership or collaboration with other entities? If yes, identify event partners/collaborators.

Financial:

1. What is the dollar amount of your request? Please include a funding range (e.g. $17,000-$25,000).

2. Provide a detailed event budget, with a brief description of each budget item. You may provide this as an attachment if you wish.

3. Is applicant accessing alternative funding sources? If yes, please list source(s).

4. Does the funding requested leverage other funding? Is it a match for other funding? If yes, please describe.

5. Is your organization required to file IRS form 990? If yes, please attach your most recent filing. (Organizations not required to file a 990 may ignore this question.)
Grant Recipient: Date:
Contact Person: Phone:
Address: Email:

Title of Grant Project:

Dollar amount of grant: $
Amount expended: $
Remaining dollar amount: $

Project expense documentation (receipts or paid invoices) must be attached.

Any remaining balance of grant funds must be returned to Linn County. Make checks payable to “Linn County Treasurer” and mail to the address listed below.

Attach a separate sheet if necessary and use as much space as needed to respond to the following:

1. Accomplishments: Describe what was accomplished with the Legacy and Community Attraction grant funds. Relate accomplishments to stated project/program goals/objectives.
2. *Who participated in the event and how?*

3. *Describe how the event or entity demonstrates the Linn County culture, history, or diversity and return on investment dollars.*

Submitted by: _________________________________ Date: ________________

**Send final report to:**
Linn County Board of Supervisors  
ATTN: Barbara Schmitz  
935 2nd Street SW  
Cedar Rapids, IA 52404  
barbara.schmitz@linncounty.org