LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA
Monday, July 15, 2019
10 a.m.
Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Public Comment: Five Minute Limit per Speaker
This comment period is for the public to address topics on today’s agenda.

Minutes
Discuss and decide on meeting minutes.

Discuss a surveillance camera access request from Linn County Community Services.

Discuss a vacancy form for the Access Center Director for LCCS.

Presentation and update by Eastern Iowa Airport, Fly CID.

Discuss a proposed Agreement for the Consent of Linn County, Iowa to the Inclusion of an Area outside the City of Cedar Rapids Corporate Limits to be in the City of Cedar Rapids Urban Renewal Area of Operation.

Approve Class C Liquor License for F. B. & Co., 4185 Whittier Rd., retroactive to July 12, 2019 and noting all conditions have been met.

Public Comment: Five Minute Limit per Speaker
This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations
Discuss and decide on Employment Change Roster (payroll authorizations).

Claims
Discuss and decide on claims.

Correspondence

Appointments

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.
To: Board of Supervisors

From: David Thielen, Executive Director of Linn County Community Services

Date: July 15th, 2019

RE: Consider a surveillance camera access request from Linn County Community Services

I would request approval of Nicole Butler, Family Transformations Intake Technician, to have the same camera access as Family Transformations Coordinator and the Family Service Workers so that the cameras are accessible while she is present for FVC visits and program intakes. This would help and improve overall program safety and response time if she is able to view these cameras during supervised visits at LCCS:

LCCS cameras:
- FVC West Vestibule (19)
- NW corner looking East (17)
- NW corner looking South (29)
- SW corner looking East (7)
- SW corner looking West (16)
- FVC North Hall (4)
- FVC reception (24)
- FVC Safe East (22)
- FVC Safe West (21)
- FVC South vestibule
- FVC visitation East (9)
- FVC visitation West (12)
- FVC West vestibule entry (10)

Thanks for your consideration.

Respectfully,

[Signature]

David Thielen
Executive Director
Linn County Community Services
RECEIVED
JUL 05 2019
LINN COUNTY
HUMAN RESOURCES

VACANCY FORM

SELECT ONE:

☐ NEW POSITION

☐ REPLACEMENT

REPLACES: ____________________________

☐ EXISTING JOB CLASSIFICATION

JOB TITLE: Access Center Director

SHIFT/HOURS: 1st Shift, 8-5 pm

DEPARTMENT: LCICS

NUMBER OF POSITIONS: 1

VACANCY DATE: August 1st, 2019

NEW POSITION FUNDING SOURCE(S):
Funding for FY20 would come from $3.5 million identified for Access Center start up costs. Remaining years would be from general tax dollars, with potential funds coming from East Central Region and using additional MHDS levy capacity, subject to approval.

REASON TO ADD NEW POSITION (if applicable):

☐ BUDGET OFFER

☐ GRANT FUNDING

☐ OTHER: New facility opening

POST TO INSIDE: ☐ YES ☐ NO

ADVERTISE: ☐ YES ☐ NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs): ________________________________

POSITION TYPE:

☐ FULL-TIME ☐ PART-TIME # of hours/week ☐ TEMPORARY/SEASONAL

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

☐ BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☐ Para Professional ☐ Professional

☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☐ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: ___________________________ 7-3-19

DEPARTMENT HEAD (original signature required)

DATE

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: ___________________________ STARTING SALARY: ___________________________

HR DIRECTOR COMMENTS: Position not in current FY20 budget

FINANCE/BUDGET DIRECTOR COMMENTS: ____________________________

APPROVED BY: ___________________________ 7-6-19

HUMAN RESOURCES DIRECTOR

APPROVED BY: ___________________________ 7/10/19

FINANCE/BUDGET DIRECTOR

APPROVED BY: ___________________________

CHAIRPERSON/BOARD OF SUPERVISORS
CONSENT OF LINN COUNTY, IOWA TO THE INCLUSION OF AN AREA OUTSIDE THE CITY OF CEDAR RAPIDS CORPORATE LIMITS TO BE IN THE CITY OF CEDAR RAPIDS URBAN RENEWAL AREA OF OPERATION

This “Consent of Linn County, Iowa to the Inclusion of an Area Outside the City of Cedar Rapids Corporate Limits to be in the City of Cedar Rapids Urban Renewal Area of Operation” (“Consent”) is made on or as of this __________ day of __________________, 2019, by Linn County, Iowa (the “County”) a political subdivision of the State of Iowa, having an office for the transaction of business at 935 2nd St SW, Cedar Rapids, IA 52404.

RECITALS:

WHEREAS, the City of Cedar Rapids, Iowa (the “City”) intends to establish the West Side Corporate Park Urban Renewal Area (the “Westside URA”), an urban renewal area for economic development purposes, and to carry out urban renewal project activities within the Westside URA, all in accordance with Chapter 403 of the Code of Iowa, 2019 (the “Urban Renewal Act”), and

WHEREAS, the City has initiated procedures in accordance with the Urban Renewal Act to establish the “Westside URA”, as legally described by Exhibit A, attached hereto and by this reference incorporated herein, as an “economic development area” as defined in the Urban Renewal Act, and

WHEREAS, a portion of the area to be included within the Westside URA is outside of the Cedar Rapids corporate limits but is located contiguous with, and within two miles of said corporate limits in an unincorporated area of Linn County as depicted in Exhibit B attached hereto which by this reference incorporate herein (the “County Area”); and

WHEREAS, the purpose for including the County Area in the Westside URA is to include as an urban renewal activity, as provided under the proposed Urban Renewal Plan, improvements to the 6th Street SW right-of-way which is owned by the City but which is located in the County; and

WHEREAS, in accordance with Section 403.17(4), the County Area is located contiguous with, and within two (2) miles of the City corporate limits and does not include any area which lies within the territorial boundaries of another incorporated city; and

WHEREAS, the City is desirous of obtaining the consent the County for inclusion of the County Area to be within the West Side URA and thus within City’s “area of operation” as that term is defined in Section 403.17 of the Code of Iowa.

NOW, THEREFORE, in consideration of the foregoing recitals and for other good and valuable consideration, the County hereby agrees and states as follows:

1. The Recitals contained hereinabove are true and correct and incorporated herein.

2. The County is duly authorized to provide this Consent.
3. The County hereby consents to the inclusion of the County Area in the City’s area of operation as provided for the Urban Renewal Act, and as defined in Section 403.17 of the Code of Iowa, as described and depicted herein.

IN WITNESS WHEREOF, the County has caused this Consent to be duly executed as of the date set forth above.

LINN COUNTY

Stacey Walker, Chair
Linn County Board of Supervisors

STATE OF IOWA )
SS: )
COUNTY OF LINN )

On this______ day of __________, 2019, before me the undersigned, a Notary Public in and for said State, personally appeared Stacey Walker, to me personally known, who, being by me duly sworn, did say that he is the Chair of the Linn County, Iowa Board of Supervisors, and that said instrument was signed on behalf of Linn County; and that said Stacey Walker, Chair of the Linn County, Iowa Board of Supervisors, as such officer acknowledged the execution of said instrument to be the voluntary act and deed of Linn County, by it voluntarily executed.

_________________________________
Notary Public in and for State of Iowa

My Commission Expires: ______________
EXHIBIT A

LEGAL DESCRIPTION OF WEST SIDE CORPORATE PARK URA

The SW ¼ SW ¼ of Section 28, Township 82 North, Range 7 West of the 5th Principal Meridian lying south of Hughes Group First Addition in the City of Cedar Rapids, Linn County, Iowa

The South 200 feet of the SW ¼ SW ¼ of Section 28, Township 82 North, Range 7 West of the 5th Principal Meridian lying west of Hughes Group First Addition in the City of Cedar Rapids, Linn County, Iowa

The South 200 feet of the SE ¼ SE ¼ of Section 29, Township 82 North, Range 7 West of the 5th Principal Meridian lying east of Lot 1 of Dar – T Second Addition to Linn County, Iowa

The East 230 feet of the SE ¼ SE ¼ of Section 29 and NE ¼ NE ¼ of Section 32, all in Township 82 North, Range 7 West of the 5th Principal Meridian lying south of Lot 1 of Dar – T Second Addition to Linn County, Iowa

All that part of the road right way of 6th Street SW in Sections 28, 29, 32, and 33, all in Township 82 North, Range 7 West of the 5th Principal Meridian lying South of the north right of way line Walford Road SW and lying North of the south right of way line of Tharp Road SW

The NW ¼ NW ¼ of Section 33, Township 82 North, Range 7 West of the 5th Principal Meridian lying north of West Side Corporate Park Fourth Addition in the City of Cedar Rapids, Linn County, Iowa and west of Interstate 380

West Side Corporate Park First Addition in the City of Cedar Rapids, Linn County, Iowa,

West Side Corporate Park Second Addition in the City of Cedar Rapids, Linn County, Iowa

West Side Corporate Park Third Addition in the City of Cedar Rapids, Linn County, Iowa

West Side Corporate Park Fourth Addition in the City of Cedar Rapids, Linn County, Iowa

West Side Corporate Park Fifth Addition in the City of Cedar Rapids, Linn County, Iowa

The NW ¼ SW ¼ of Section 33, Township 82 North, Range 7 West of the 5th Principal Meridian lying south of West Side Corporate Park Fifth Addition in the City of Cedar Rapids, Linn County, Iowa and west of Interstate 380

Lot B, Roger L. French Addition to the City of Cedar Rapids, Linn County, Iowa

All of the Tharp Road SW right of way in the SW ¼ SW ¼ of Section 33, Township 82 North, Range 7 West of the 5th Principal Meridian lying west of Lot B, Roger L. French Addition to the City of Cedar Rapids, Linn County, Iowa

All of the 6th Street SW right of way in the SW ¼ SW ¼ of Section 33 and SE ¼ SE ¼ of Section 32, all in Township 82 North, Range 7 West of the 5th Principal Meridian lying north of the north line and its westerly extension of Lot A, Roger L. French Addition to the City of Cedar Rapids, Linn County, Iowa

All of the Tharp Road SW right of way in the NE ¼ SE ¼ and SE ¼ SE ¼, all in of Section 32, Township 82 North, Range 7 West of the 5th Principal Meridian lying north of Lot 1, Klouda Second Addition to Linn County, Iowa, all containing 127 acres, more or less.
EXHIBIT B
MAP OF WEST SIDE CORPORATE PARK URA