LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA
Monday, July 20, 2020
11 a.m.
Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Public Comment: Five Minute Limit per Speaker
This comment period is for the public to address topics on today’s agenda.

Minutes
Discuss and decide on meeting minutes.

Discuss, approve and authorize Chair to sign an Amendment to the Agreement for Commission of Public Artwork between Linn County and Madeline Wiener.

Discuss and decide on the purchase of 25 additional NetSuite licenses at a discounted rate of $12,993.75 for 10 months.

New Venture Advisors LLC presentation of the Linn County, IA Food System Assessment project

Public Comment: Five Minute Limit per Speaker
This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations
Discuss and decide on Employment Change Roster (payroll authorizations).

Claims
Discuss and decide on claims.

Correspondence

Appointments

Adjournment

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:
1) Conference call—telephone number 866-576-7975, access code 218839#
2) Email questions or comments prior to or during the meeting to: bd-supervisors@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.
AMENDMENT
TO
AGREEMENT FOR COMMISSION OF PUBLIC ARTWORK
BETWEEN LINN COUNTY
AND MADELINE WIENER

THIS AMENDMENT is made on the 20th day of July, 2020, between Linn County (hereinafter referred to as “the County”) and Madeline Wiener (hereinafter referred to as “the Artist”).

The County and the Artist agree to amend the Agreement for Commission of Public Artwork as follows:

PAYMENT SCHEDULE
The County and the Artist agree to amend the payment schedule included as Exhibit 3 of the original agreement as follows:

The County shall pay the Artist a fixed fee of One Hundred Forty-Five Thousand Dollars ($145,000), which shall constitute full and complete compensation for all the services performed and materials furnished by the Artist under this Agreement. Payment shall be made in accordance with the following scheduled installments, each installment representing full and final payment for all services and materials provided prior to payment thereof:

a. $44,250 upon the execution of the Agreement and this Amendment, recognizing that the Artist will invest time and expense in preparing the Design as set forth under Section 1.3 of the Agreement for Commission of Public Artwork;
b. $57,250 within 30 days after the Artist notifies the County that the Artwork fabrication is 50% complete and provides photographic or other reasonable documentation as requested by the County;
c. $29,000 within 30 days after the Artist notifies the County that the Artwork is fabricated and ready for delivery and installation at the Site as set forth under Section 1.5(f) of the Agreement for Commission of Public Artwork;
d. $14,500 within 30 days after final acceptance of the Artwork by the County as set forth under Section 1.8(e) of the Agreement for Commission of Public Artwork.
This Amendment is subject to all the terms and conditions of the original Agreement for Commission of Public Artwork between the County and the Artist, dated July 13, 2020. Upon execution of this Amendment, this document shall become part of the original Agreement as if bound therein.

ARTIST

By: ______________________________ Date: ________________

LINN COUNTY, IOWA

By: ______________________________ Date: ________________

Ben Rogers, Chair
Linn County Board of Supervisors
**Customer Name & Address**
Linn County, Iowa  
935 2nd St. SW  
Cedar Rapids IA 52404  
United States

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Subtotal $12,993.75  
Total $12,993.75
A. Terms of Your Order

1. Agreement

Except as set forth above, the terms and conditions of the applicable agreement between you and Oracle (including any updated URL Terms or other applicable web based terms in effect as of the date of this document) shall apply to the products and/or services set forth on this document. This document is non-cancellable and all fees are non-refundable, unless otherwise explicitly stated in this document or in the Agreement. For clarity, the Service Start Date shall be the date this document is signed by you, unless a different date is specified as the Service Start Date.

The Oracle Data Processing Agreement covering the NetSuite services, which may be found at https://www.oracle.com/corporate/contracts-cloud-services/ ("Data Processing Agreement"), is incorporated herein by this reference and describes how Oracle will process Personal Data (as defined therein) that Customer provides to Oracle as part of Oracle’s provision of the NetSuite services to Customer under this Estimate/Order Form ("order"), unless otherwise stated in the Data Processing Agreement or this order. Customer’s signature on this order constitutes Customer’s agreement to the Data Processing Agreement, unless stated otherwise in the Subscription Services Agreement or License Agreement that governs this order. This Data Processing Agreement only applies to NetSuite services included in this order and does not apply to the following services that may be included in this order: Mobile Push Notifications (a feature of the NetSuite for iPhone Mobile Application), any NetSuite POS Cloud Services, OrderMotion, TribeHR, Light CMS, or any other services identified by Oracle as being excluded from the applicability of the Data Processing Agreement. The Data Processing Agreement also does not apply to any (1) demonstration accounts, trials, beta releases, ‘release preview’ or other similar versions of the services or (2) any features, services or products which are provided pursuant to a separate agreement or by a party other than Oracle (as defined in the Data Processing Agreement) (e.g. where Oracle is merely a billing/collection agent) including but not limited to Celigo and Pacejet. For purposes of this order, the definition of “Services Agreement” in Section 11 is deleted and replaced in its entirety with the following definition: “Services Agreement” means (i) the applicable order for the Services you have purchased from Oracle; (ii) the applicable master agreement referenced in the applicable order; (iii) the Privacy Policy found at https://www.oracle.com/legal/privacy/ (or other location as may be updated by Oracle), and (iv) the Data Security Addendum found at www.netsuite.com/tos.

2. Start Date

3. Subscription Services Payment Terms

Net 30 - Full Payment

4. Subscription Services Payment Frequency

In Advance

5. Professional Services Payment Terms

N/A

6. Currency

USD

7. Offer Valid Through

8/16/2020
I AGREE TO THE FEES AND TERMS OF THIS ESTIMATE:

Dawn Jindrich

Print Name Signature Date

Upon your execution, this document is a binding order for the products and services set forth herein.

Oracle relies on the accuracy of the billing information listed above, and is unable to issue a Credit Memo or resubmit an invoice due to incorrect billing information listed. Please ensure your company name, addresses and contacts included on this document are correct.

Oracle does not accept credit card payments for invoices of more than $99,999.
## Certificate Of Completion

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- **Status:** Sent
- **Source Envelope:**
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  - Certificate Pages: 1
  - Initials: 0
  - AutoNav: Enabled
  - Enveloped Stamping: Enabled
  - Time Zone: (UTC-08:00) Pacific Time (US & Canada)
- **Envelope Originator:**
  - Kim Gottlieb
  - Oracle America Inc Attn: A/P
  - 1001 Sunset Blvd
  - Rocklin, CA 95765
  - kgottlieb@netsuite.com
  - IP Address: 167.216.131.180

## Record Tracking

- **Status:** Original
- **Holder:** Kim Gottlieb
- **kgotfills@netsuite.com**
- **Location:** DocuSign

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LINN COUNTY IOWA
FOOD SYSTEM ASSESSMENT

Presentation to Linn County Board of Supervisors
July 20, 2020

By New Venture Advisors LLC
OVERVIEW

Goals
Methodology
Timeline
The Linn County Food System
Findings & Recommendations
  - Sector Specific:
    - Production, Procurement, Processing
  - Broader Food System
Next Steps
FOOD SYSTEM ASSESSMENT PROJECT GOALS

**Overarching Goal**

“Increase access to and consumption of nutritious foods by increasing the volume and diversity of food produced within Linn County.”

**Four Areas of Focus**

1. Production
2. Procurement
3. Processing
4. Barriers to entry and expansion of businesses working w/in Linn Co.
Secondary Research

- Food System Landscape Scan

Primary Research

- **Surveys**
  - Grower Survey (23 respondents)
  - Buyer Survey (17 respondents)
  - Business Survey (31 respondents)

- **Interviews**
  - Round 1: 8 stakeholders
  - Round 2: 15 additional food system stakeholders
**PROJECT TIMELINE**

- **Dec 2019:** Kickoff
- **Dec 2019-Jan 2020:** Initial Interviews
- **Feb-Apr 2020:** Surveys Open
- **Mar-May 2020:** Second Round Interviews
- **Jun-July 2020:** Analysis & Recommendations
## FOOD SYSTEM LANDSCAPE: FARMING

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<tr>
<td>1,374 Total Farms</td>
<td>-2%</td>
</tr>
<tr>
<td>324,307 Total Acres</td>
<td>-4%</td>
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<tr>
<td>236 Average Farm Acreage</td>
<td>-2%</td>
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<tr>
<td>$8,328 Average Price per Acre</td>
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<tr>
<td>274 Acres of Vegetable Production</td>
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<tr>
<td>295 Farms in Beef Production</td>
<td>+8%</td>
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<tr>
<td>79 Farms in Poultry Production</td>
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Source: 2017 Census of Agriculture, USDA
Market Value of Agricultural Products Sold (in thousands)

- **$156,269**: Total market value
- **$52,209**: Grains, Seeds & Beans
- **$4,225**: Livestock
- **$809**: Dairy
- **$49**: Fruit & Veg
- **$49**: Poultry & Eggs

**Linn County rank in Iowa in vegetable sales**

**7**: Farmers sell direct to consumer

**6**: Farmers sell to Field to Family Food Hub (wholesale)

**3**: Institutions in Linn County buy from Field to Family Food Hub

Source: 2017 Census of Agriculture, USDA, Interviews
RESEARCH FINDINGS AND RECOMMENDED ACTION STEPS

Sector Specific

- Production
- Procurement
- Processing

Food System Capacity Building
FINDINGS: KEY THEMES

- Education needed (across ALL sectors and players)
- Access to land is a perceived barrier
- Partnerships will leverage regional/state resources
- Building markets and consumer demand
- Scaling up
RESEARCH FINDINGS: PRODUCTION

Challenges:
- Land access
- Access to capital
- Labor/manpower
1. **Land Access:** Advertise the Beginning Farmer Tax Credit which encourages landowners to lease to beginning farmers.

2. **Farmer Education:** Provide support for producers on understanding County ag exemption policies and other planning & zoning regulations that impact their businesses.

3. **Expanding Markets:** Conduct feasibility studies to assess new market opportunities for growers as an economic development initiative.

4. **Continue to invest in Dows Farm project** and connect community to the Dow Farm.
RESEARCH FINDINGS: PROCUREMENT

No “one size fits all” market for producers.
- Wholesale buyers are currently few, but there are opportunities for larger farms to build this market.
- Retail markets vary widely, depending upon grocer/chef interest and capacity.
- Cedar Rapids farmers market timing, size, infrastructure, logistics and customer purchasing are a challenge for farmers.

Key barriers for wholesale buyers:
- Price, volume, supply

Key barriers for restaurants:
- Price, effort, supply
RECOMMENDATIONS:
LEAD BY EXAMPLE
IN LOCAL FOOD PROCUREMENT

1. **Buy Local**: Encourage compliance with existing Linn County local food purchasing policy. Consider opportunities at:
   - Linn County Correctional Facility
   - County-sponsored meals, events, etc.

2. **Build connections**: Host an employee CSA share pickup at County buildings (connect to workplace wellness initiatives or health insurance incentives building off of existing efforts)

3. **Partnerships**: Encourage and support Farm to School programs in area school districts
RESEARCH FINDINGS: PROCESSING

**Meat Processing**
- Need more meat processing options in LC that are clean, humane, and able to handle volume
- Meat locker are facing regulatory and labor challenges
- Significant impacts from COVID-19

**Value-Added Processing**
- Easy to start, but hard to scale businesses
- Lack of incubator facilities to try out and test new products
- Even if businesses scale, markets need to be built up
- On-farm processing is an opportunity for value added
RECOMMENDATIONS: EXPLORE PROCESSING CAPACITY

1. **Regulation:** Explore the promotion of the Iowa Cooperative Interstate Shipment (CIS) program.

2. **Capacity:** Fund on-farm processing mini-grants for DTC fruit, vegetable, legume, & grain producers.

3. **Assess:** Partner with statewide organization to assess regional needs post-COVID, as processing has changed dramatically.

4. **Educate:** Create a regulatory guide for farmers and food processors in Linn County to translate local/state/federal regulations.
RECOMMENDATIONS:
BUILD CAPACITY IN THE LOCAL FOOD SYSTEM

1. Hire Local Food Systems Coordinator
2. Invest in community education
3. Leverage partnerships
SUMMARY

1. Support Local Producers
2. Lead by Example in Local Food Procurement
3. Explore Processing Capacity
4. Build Capacity in the Local Food System
NEXT STEPS

- **July 20**: BOS Presentation + Feedback
- **August**: Full report finalized
- **August**: Story Map created