LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA
Tuesday, September 8, 2020
11 a.m.
Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Public Comment: Five Minute Limit per Speaker
This comment period is for the public to address topics on today’s agenda.

Minutes
Discuss and decide on meeting minutes.

Discuss and decide on actions related to the storm of August 10, 2020

Discuss a Vacancy Form requesting an Elections Technician for the Auditor’s Department

Discuss the County Attorney’s office remodel project

Discuss security and symptom checks at various Linn County buildings

Approve Dharma’s Class C Liquor License, 5898 Troy Mills Rd., Troy Mills, noting all conditions have been met.

Public Comment: Five Minute Limit per Speaker
This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations
Discuss and decide on Employment Change Roster (payroll authorizations).

Claims
Discuss and decide on claims.

Correspondence

Appointments

Adjournment

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

1) Conference call—telephone number 319-519-1237, access code 501116
2) Email questions or comments prior to or during the meeting to: bd-supervisors@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.
SELECT ONE:
- NEW POSITION
- REPLACEMENT
- EXISTING JOB CLASSIFICATION

SELECT ONE:
- NEW JOB CLASSIFICATION
- ELECTIONS TECHNICIAN

JOB TITLE:
- ELECTIONS TECHNICIAN

DEPARTMENT:
- AUDITOR'S OFFICE - ELECTIONS

VACANCY DATE:
- IMMEDIATE

REASON TO ADD NEW POSITION (if applicable):
- BUDGET OFFER
- GRANT FUNDING
- OTHER:

POST TO INSIDE:
- YES
- NO

ADVERTISE:
- YES
- NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs):

SHIFT/HOURS:
- 8 AM-5 PM MONDAY-FRIDAY, 40 HOURS

NUMBER OF POSITIONS:
- 1

NEW POSITION FUNDING SOURCE(S):
- N/A

POSITION TYPE:
- FULL-TIME
- PART-TIME
- # OF HOURS/WEEK
- TEMPORARY/SEASONAL (75 WORKING DAYS OR LESS)
- ON-CALL/SUBSTITUTE
- GRANT-FUNDED
- BARGAINING UNIT:
- CLERICAL
- MAINTENANCE
- PARA PROFESSIONAL
- PROFESSIONAL
- ATTORNEYS
- CONSERVATION
- SERGEANTS
- PPME
- NON-BARGAINING UNIT (MANAGEMENT AND CONFIDENTIAL EMPLOYEES)

APPROVED BY: Rebecca Stoneswah
DEPARTMENT HEAD (ORIGINAL SIGNATURE REQUIRED) 8/27/20

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:
PAY GRADE: 510 STARTING SALARY: Step A: $20.54
STEP B: $21.58
HR DIRECTOR COMMENTS:
Wage negotiated with union on 8-26-20

FINANCE/BUDGET DIRECTOR COMMENTS:

APPROVED BY: Kim Powell
HUMAN RESOURCES DIRECTOR 8/31-20

APPROVED BY: Downtown
FINANCE/BUDGET DIRECTOR

APPROVED BY:
CHAIRPERSON/BOARD OF SUPERVISORS

DATE 9/3/2020