

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, FEBRUARY 11, 2020 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers, Vice Chairperson Oleson. Absent: Supervisor Walker  
(personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

The Board received updates from the following Department Heads:

Brad Ketels, County Eng. - Will be presenting the Five Year Construction and Maintenance Program within the next few weeks; will be adding calcium chloride to rock overlays; dust control request on streets in Paris due to bridge traffic (add to safety program this year and check traffic count); LC3 related topics; budget is on target; staffing (one vacancy in Roadside Mgt.); future bid lettings; overtime and winter operations (comparable to last year); ATV/UTV ordinance (will be introduced by Supervisor Oleson on the 17<sup>th</sup>); and being proactive regarding 35<sup>th</sup> Ave. and Linn Mar school building opening.

Supervisor Rogers suggested a follow-up meeting to the gravel road meeting held at the Farm Bureau building last spring. He stated that there is a need for a two way dialogue, noting that there is a need to spell out the plan.

Supervisor Oleson concurred, noting that they need to get ahead of any high concentration of embargoes and the need to let those who attended know that they have talked to the quarries regarding the quality of rock.

Ketels will set something up for June.

Tom Hardecopf, LIFTS Dir. - Moved into new location and awaiting renovation; buses arriving this week; budget on target; Mobility Coordinator attended ADA Qualification and Recertification in January; appreciated change in expungement clinic (smaller clinics more often); GAPm culture survey results are being analyzed; working on product implementation; IT was very helpful during the move; and will speak to individual board members regarding the Offer process.

Dawn Jindrich, Finance Dir. - budget is underspent in wages & benefits due to a vacancy (advertising for it now); new financial system/payroll timekeeping software progress report; new property tax system software progress report; single audit findings and LC3 Product KPI (grants training); and signed up for Rob Lawton sessions in February.

Sara Bearrows, Budget Dir. - all budget information is entered into the state website and publications will be sent out; quarterly investment report; and working with a new financial institution.

Lisa Powell, Human Resources Dir. - GAPm culture survey results have been distributed to all departments (HR will work with individual departments); Rob Lawton is coming back in February and March; budget on target; will use unspent unemployment funds for Offers that were not funded; assisting departments with reclassifications; Employment Development Committee is brainstorming different ideas for training; research made on request for parental leave (looking at short term disability for parental leave as well as injured/ill employees).

Motion by Rogers, seconded by Oleson to enter into a closed session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

VOTE:                Rogers - Aye                                Oleson - Aye

Motion by Rogers, seconded by Oleson to go out of closed session.

VOTE:                Rogers - Aye                                Oleson - Aye

Adjournment at 10:47 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors