LINN COUNTY, IOWA, CONSERVATION BOARD

MINUTES OF THE MONDAY, FEBRUARY 25, 2019, BOARD MEETING

The following is a true copy of the minutes of the meeting of the Linn County, Iowa, Conservation Board held on **February 25, 2019**, at the Wickiup Hill Learning Center, 10260 Morris Hills Rd, Toddville, IA 52341.

**Board Members Present**
Steve Emerson, Cindy Burke, Hillary Hughes, John Hanson, and George Kanz
Burke and Hughes joined the meeting by phone.

**Board Members Absent**

**Staff Present**
Dennis Goemaat, Director; Daniel Gibbins, Deputy Director; Randy Burke, Planner; Ryan Schlader, Community Outreach

**Others Present**
None

**Call To Order**
Conservation Board President Emerson called the meeting to order at 12:00 PM.

**Public Comment**
None.

**ITEM R1. Approve Consent Agenda**

**Motion** by Hanson, second by Kanz

To approve the consent agenda.

**Vote:**

aye; all present
nay; none
absent: none

The consent agenda was approved and involved the following items:

**ITEM C1. Approve the January 24, 2019 Regular Monthly Meeting Minutes**

**ITEM C2. Approve claims list and expenditures – Claims List #2019-8.**
Claims and Transfer list #2019-8 involving claim #8-398 through claim #8-467.

**ITEM C3. Receive and place on file the January 2019 financial/budget report.**

**ITEM C4. Receive and place on file the January 2019 activity report.**

**ITEM C5. Acceptance of gifts:**

1. Gift #22-2019 – ITC monetary donation ($1,500) – for the Morgan Creek Park development project.
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ITEM C6. Authorize the purchase of three Huffcut restrooms for Squaw Creek Park

ITEM C7. Capital Improvement Program updates report

ITEM C8. 282-acre Golden Grain acquisition completed – report out of closed session

REGULAR AGENDA:

ITEM R2. Discuss and decide on resolution #2019-3 setting date and time for the public hearing regarding the proposed plans, specifications, form of contract and estimated cost concerning the Pinicon Ridge Park Overlook Shelter, Project #4-19.

R. Burke presented Resolution #2019-3 concerning the setting of a public hearing regarding project #4-19 Pinicon Ridge Park Overlook Shelter.

Motion by Kanz, second by Burke

To approve Resolution #2019-3 setting a public hearing for Monday, March 25, 2019 at 12:00 PM for project #4-19, Pinicon Ridge Park Overlook Shelter.

Vote: aye; all present
nay; none
absent: none

ITEM R3. Discuss and decide regarding strategic planning process and selection of consultant.

Gibbins reviewed a proposal to engage the Institute for Conservation Leadership (ICL) in a strategic planning process for the Linn County Conservation Board during 2019.

No motion was made by the Board. Direction was given for staff to work with ICL to finalize a scope and cost for Board approval in March.

ITEM R4. Discuss and decide on the updated Corporate Authorization Resolution with NXT Bank regarding the Conservation Board’s facility reservations account and to authorize the Board President and Secretary to sign the resolution.

Goemaat reviewed the resolution from NXT Bank for authorized signatories on the reservation account. This resolution is updated annually.

Motion by Kanz, second by Hanson

To approve the resolution from NXT Bank and authorize the Board Secretary to sign on behalf of the Board.

Vote: aye; all present
nay; none
absent:none
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ITEM R5. Approve and adopt Resolution #2019-4 regarding the Land and Water Conservation Fund (LWCF) grant application concerning the Morgan Creek Park development project.

Gibbins reviewed Resolution #2019-4 concerning proposed application to the Federal Land and Water Conservation Fund for LCCB Project #3-19, Morgan Creek Park Phase 1.

Motion by Kanz, second by Burke

To approve and adopt Resolution #2019-4 and authorize staff to submit an application to the National Park Service Land and Water Conservation Fund requesting $150,000 in funding for Morgan Creek Park Phase 1.

Vote: aye; all present  
nay; none  
absent:

ITEM R6. Board Member and Staff Reports

1) Community Outreach/Marketing

   a. Ryan Schlader updated the Board on upcoming marketing efforts, Rail-to-Trail Conservancy designation of the Cedar Valley Nature Trail, promotional videos produced of LCCB properties, and visual tours of lodges.

2) ConnectCR – Discuss project status and commitment – Goemaat reviewed current project status, ownership transfer timeline, Cedar Lake watershed study progress, and commitment payment options.

3) Update regarding preparing request for proposals for professional services:

   a. Pinnicon Ridge Dam modification – R. Burke reviewed project RFP and current design and construction timelines.
   b. Wetland planning services for wetland development on county-owned lands – Gibbins reviewed wetland RFQ status and timelines.
   c. Other updates - Goemaat reviewed various other updates on trails and department law enforcement.

ITEM R7. Public comment

None.
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ITEM R8. Adjourn

Motion by Kanz, second by Hanson

To adjourn the meeting at 12:32 PM.

Vote: aye; all present
     nay; none
     absent:

Amanda Bieber typed the above minutes.

[Signature]
Recording Secretary

[Signature]
Board Secretary

SEAL