

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MARCH 5, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Oleson. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

The Board heard updates from the following Elected Officials:

Motion by Rogers, seconded by Oleson to approve minutes of March 4, 2019 as printed.

Joel Miller, Auditor - highlighted actions taken due to budget implications; attended fraud and cyber security training yesterday and stressed ongoing importance; referred improper employee p-card usage to Compliance Officer. Miller was assured that his referral followed Board policy.

Deputy Auditor Shoop and Rhonda Betsworth, Auditor's Office, discussed possible revision to the commuting resolution due to IRS regulations (Darrin Gage to follow up).

Miller continued his update: conversion of Accounting Analyst to Financial Analyst (management position). Shoop added that a desk audit was completed for an Accounts Payable employee for potential upgrade to an Account Technician. Miller continued: p-card rebate has increased; awaiting elections trailer proposal; awaiting quote for vulnerability assessment on Election Services; working with RSM and IT on export of real estate data for conversion to Tyler; expecting budgets by March 15th deadline; early/absentee voting started March 3rd for Mount Vernon Schools PPEL election; reviewing copier/printer needs (another budget implication); current budget status; discussed date for closed meeting on election security actions and plans (Board is ok waiting for the report); working with Darrin Gage on potential remodel of Davidson building for Elections; legislative priorities.

Sharon Gonzalez, Treasurer and Deputy Treasurer Bearrows - presented the quarterly cash and investment report. Gonzalez reviewed KPI's; sends out monthly kudos to staff.

Adjournment at 10:05 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors