

MINUTES

Linn County Board of Health Meeting
March 25, 2020 at 4:00 PM
Harris Building - Conference Room #234A/B
1020 6th Street SE, Cedar Rapids, IA
Contact: Kim Honn, 892-6000
*Indicates Action Items

1. Call to Order BOH meeting with a quorum – Mary Tarbox, Chair

Mary Tarbox, Board Chair, established a quorum and called the meeting to order at 4:00 PM.

Board of Health Members Present: Mary Tarbox, Chair; Leslie Wright, Vice-Chair, Dr. Jim Levett, Karl Cassell, Stacey Walker (arrived at 4:07 PM) and Kim Honn, Recorder

LCPH Staff Present: Pramod Dwivedi, Jim Hodina, Larry Hlavacek and Tricia Kitzmann

2. COVID-19 Department Update – Pramod Dwivedi, Health Director

Mr. Dwivedi, Health Director, shared what the department has done thus far. He provided a handout of the current Incident Action Plan (IAP) to each of the Board members. The IAP's objectives were reviewed, along with the strategies, tasks and assignments. The IAP contains the spreadsheet of staff assignments and positions.

Board's Q & A Session

Mr. Dwivedi answered questions with the assistance of his team. Questions asked were in regard to communication with hospitals, Incident Command verses Unified Command structures, the 24-hour Incident Action Plan (IAP), different possible scenarios and how they would play out, community spread, mass vaccinations, regional communication strategies, Governor's proclamations and orders, system to procure future PPE, along with pros and cons of sheltering in place.

As Incident Commander - Ms. Kitzmann updated the Board on the number of Linn County cases (as of the start of this meeting): seven cases with three of them in the hospital. Majority of the Linn County cases have very mild symptoms. Demographic information on most of Linn County cases: three – 18-40 y/o and four – 41-60 y/o, of the three hospitalized they are in the 41-60 y/o range. The negative tests in Linn County is 171 reported in approximately the last two weeks.

The Board asked how they can help LCPH with the incident

After some discussion, a letter from the Board of Health's point of view regarding the virus would be helpful. Board member Walker will draft the letter, with Ms. Wright's assistance, in preparation for Board's to review.

The Board will meet every two weeks for two months, then re-evaluate during the last meeting in May to continue every two weeks or go back to once a month. The Board will receive calendar invites to confirm the dates on their calendars.

When this is over the Board would like to review an After Action report.

3. Next Meetings:

Board of Health Meeting – Wednesday – April 8, 2020 at 4:00 PM

4. Adjourn

With no further business the meeting was adjourned at 6:16 PM.

**Respectfully submitted,
Kim S. Honn, Recorder**

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

- 1) *Conference call – telephone # 1-888-904-9570 *Access code #4266846*
- 2) *Email questions or comments prior to or during the meeting to: health@linncounty.org*

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact Linn County Public health at 319-892-6000 or health@linncounty.org.