

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, MARCH 30, 2020 12:00 P.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers and Vice Chairperson Oleson (via phone) and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Supervisor Walker called the meeting to order.

A moment of silence was observed for the passing of a past member of the Board of Supervisors, Jean Oxley.

Motion by Rogers, seconded by Walker to approve minutes of March 25, 2020 as printed.

Motion by Rogers, seconded by Walker to adopt the following:

- Proclamation: Child Abuse Prevention Month -- April 2020
- Proclamation: Week of the Young Child -- April 13 - 17, 2020
- Proclamation: Sexual Assault Awareness Month -- April 2020

Motion by Oleson, seconded by Rogers to discuss the following agenda item next:

Discuss and decide on a furlough for Linn County Options staff.

Jim Fox, Options Dir., stated that on March 17, the Governor ordered that Adult Day Service Providers close which has affected 40 employees (26 have taken advantage of the COVID-19 paid leave policy). This program is funded through Medicaid reimbursements which is now not available and those Options salaries and benefit expenses in the amount of \$50,000/month is being paid from the Options reserve fund (a safety net). Fox is asking the Board to approve a furlough for the Options staff.

Lisa Powell, HR Dir., explained that the union contract language allows for a 30 day furlough. Her recommendation is to allow all Options staff to be paid until April 17 under the COVID-19 paid leave. After that they will be furloughed for 30 days and will be able to apply for unemployment.

Dawn Jindrich, Finance Dir., state that it costs \$50,000/mo. to keep the program going. It will cost \$25,000 to go to April 17th and unemployment would not cost the county.

The Board expressed their appreciation to Fox and Powell.

Motion by Walker, seconded by Rogers to approve Options staff furlough and that all employees qualify for COVID-19 protections through April 17 at which time they will qualify for unemployment benefits.

(At this time, Supervisor Oleson signed off).

Update on Linn County's response to COVID-19:

- Pramod Dwivedi, Public Health Dir. - There are 71 Linn County cases; 424 in the State of Iowa; 4 deaths (2 in Linn County). His department is busy with contact tracing.
- Steve Estenson, Continuity of Operations Officer - Registered Linn County with FEMA (Category B).
- Supervisor Walker - Concerned about the mental health of the community/responders/providers. Rent/mortgage due on the first of the month. Contacted by individuals in Des Moines that works with refugees in the community.
- Dawn Jindrich, Finance Dir. - COVID-19 Budget and May budget amendment (received four different requests). Coding claims for tracking purposes.

Darrin Gage, Dir. of Policy & Admin., stated that certain county buildings are currently closed through March 31 and he recommends extending the closure date to April 7.

Motion by Walker, seconded by Rogers to approve extension of closing certain Linn County Buildings to the public through April 7, 2020.

Motion by Rogers, seconded by Walker to approve and authorize the Linn County Board of Supervisors Chair, to electronically sign Amendment 4 of Contract #5880HC08 between the Iowa Department of Public Health and Linn County Community Services/Ryan White Program authorizing an additional \$12,400.00 in funding for contract year April 1, 2019 - March 31, 2020 bring the contract total to \$710,937.

Tom Hardecopf, LIFTS Dir., asked the Board to approve LIFTS delivering groceries and prescriptions to clients. This is budget neutral. He stated that they take everyone's temperature at the start of their shift and ask a series of questions.

Motion by Rogers, seconded by Walker to approve proposal from LIFTS to implement new services as a response to COVID-19 by delivering groceries and prescriptions.

Lisa Powell presented new contracts for PPME (deputies) and IBEW (sergeants and attorneys) effective July 1, 2020. The Board will approve on Wednesday.

Motion by Walker, seconded by Rogers to approve and authorize Chair to sign a contract between Linn County and Amperage for COVID-19 crisis communications at a rate of \$120 per hour to be split with the cities of Marion and Cedar Rapids in an amount not to exceed \$10,000.

Darrin Gage, Dir. of Policy & Admin., presented a request to amend the lease agreement with Willis Dady Homeless Services for space at the Fillmore Building through the end of April (24/7) in response to the coronavirus crisis. Cedar Rapids will pay for half of the operating costs.

Motion by Walker, seconded by Rogers to approve and authorize chair to sign the First Amendment to Lease Agreement between Linn County and Willis Dady Homeless Services for a portion of the Fillmore Building.

Gage presented a standard AIA contract with Garling Construction for the Fillmore Building reroofing project in the amount of \$926,900.

Motion by Rogers, seconded by Walker to approve and authorize chair to sign an Agreement between Linn County and Garling Construction for the Fillmore Building reroofing project in the amount of \$926,900.

Garth Fagerbakke, Facilities Manager, presented a Change Order with Sheets General Construction for the Community Services Building renovation project in the amount of \$42,699.00. This amount fits within the project contingencies.

Motion by Walker, seconded by Rogers to approve Change Order #1 with Sheets General Construction in the amount of \$42,699.00 for the Community Services Building renovation project for a total project amount of \$991,499.00.

Fagerbakke also presented the following quotes for the installation of an HVAC chiller at the Linn County Correctional Center (Linn County directly purchased the chiller in January):

- Bowker - \$52,000 (plus duct work \$39,500).
- Modern - \$95,644 (plus duct work \$119,653).
- Pipe Pro - \$33,015 (plus duct work \$42,405).

Fagerbakke recommends Pipe Pro for the install but to not include duct work. The Board will approve on Wednesday.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations) as follows:

INFORMATION TECHNOLOGY

Network Specialist	Scott Gilbaugh	Termination/retirement 03/31/20
Application Support Analyst	Jami Kondora	End of probation 03/16/20 40A \$30.62 – 40B \$32.18

FACILITIES

Custodian	Gerard Ndayisenga	Temporary transfer not needed 03/09/20 11B \$18.13 + \$.25 – 10B \$17.44 + \$.25
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Custodian	Insoon Kim	New hire – PT 03/30/20 10A \$16.89 + \$.25 20 hrs/wk Replaces A. Bradley
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COMMUNITY SERVICES

Assistant Teacher	Kayla Acosta	Extending temporary transfer 03/27/20 48E \$13.85 – 53B \$16.94
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Adjournment at 1:02 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors

