

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
WEDNESDAY, APRIL 1, 2020 12:00 P.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers (via phone), Vice Chairperson Oleson and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Vice Chairperson Oleson called the meeting to order and led the pledge of allegiance.

Motion by Rogers, seconded by Walker to approve Consent Agenda as follows:

Resolution 2020-4-45

A RESOLUTION APPROVING AN APPROPRIATIONS TRANSFER

WITHIN THE LINN COUNTY FISCAL YEAR 2020 ANNUAL BUDGET

WHEREAS, the Linn County Board of Supervisors previously approved the Linn County Fiscal Year 2020 Annual Budget; and,

WHEREAS, it has been determined that it is necessary to transfer appropriations within the Public Safety and Legal Services area of said budget; and,

WHEREAS, sufficient appropriations are available to provide for the necessary transfer; and,

WHEREAS, said transfer is within the Public Safety and Legal Services service area, and is made by resolution of the Board of Supervisors in accordance with Iowa Code Section 331.434(6).

NOW, BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors that appropriations within the Linn County Fiscal Year 2020 Annual Budget are revised as follows:

Organization	Transfer
29: Juvenile Justice	\$25,000
01: Board of Supervisors - (Board Other)	(\$25,000)

Resolution 2020-4-46

A Resolution approving a one lot final plat to be named Kristin's Addition to Linn County, Iowa.

The following description is a summary of Resolution No. as passed and approved by Linn County Board of Supervisors, effective April 1, 2020.

KRISTIN'S ADDITION TO LINN COUNTY, IOWA, is a subdivision of part of the Northwest Quarter of the Northwest Quarter of Section 9, Township 85 North, Range 6 West of the Fifth Principal Meridian, Linn County, Iowa, described as follows: Commencing at the Northwest Corner of Section 9, Township 85 North, Range 6 West of the Fifth Principal Meridian; thence S0° 51'56"E along the west line of the Northwest Quarter of said Section 9, a distance of 60.00 feet to the south right of way of Central City Road and the point of beginning; thence continuing 51°56'E along said west line, 549.93 feet; thence N89° 08' 04"E, 154.67 feet; thence N3° 36'09"E, 94.30 feet; thence N13° 11'07"E, 438.51 feet; thence N89° 1445"E, 451.24 feet; thence S1° 34'28' E, 70.37 feet; thence N88° 31'38"E, 46.00 feet; thence N1° 34'28"W, 99.80 feet; thence N89° 14'45"E, 50.59 feet; thence N0°45'15' W along said right of way of Central City Road, 15.00 feet; thence S89° 1445' IW along said right of way, 189.00 feet; thence S0°45'15"E along said right of way, 15.00 feet; thence S89° 14'45' IW along said right of way, 626.94 feet to the point of beginning.

Said parcel contains 3.11 acres, subject to easements and restrictions of record.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at [www.linncounty.org](http://www.linncounty.org)

Approve and sign "Adopt-A-Roadside" application for Kristin & Aaron Schultz to adopt Martin Creek Road from Cory Road to the west ¾ mile.

Approve contract with Pipe Pro for \$33,015 for the installation of an HVAC chiller for the Linn County Correctional Center.

Approve and authorize Chair to sign an Amendment of a Contract between Emergency Food and Shelter Program Phase 35 effective through March 31, 2020 as follows:

- ASAC Heart of Iowa for an additional \$3,729.00 for a total contract amount of \$6,501.00
- First Lutheran Saturday Evening Meal Program for an additional \$1,332.25 for a total contract amount of \$3,832.25.00
- First Presbyterian Sunday Evening Meal Program for an additional \$1,332.25 for a total contract amount of \$3,332.25
- Green Square Meals Inc. for an additional \$2,332.25 for a total contract amount of \$8,332.25 through 3/31/20
- The Salvation Army Community Meal Program for an additional \$4,832.25 for a total contract amount of \$11,332.25
- Catherine McAuley Center for an additional \$2,000.00 for a total contract amount of \$4,500.00
- Mission of Hope Shelter for an additional \$500.00 for a total contract amount of \$3,500.00

- Waypoint Services for an additional \$2,500.00 for a total contract amount of \$8,000.00

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- Willis Dady Emergency Shelter for an additional \$2,000.00 for a total contract amount of \$7,500.00

Approve and authorize Chair to sign an Amendment of a Contract between Emergency Food and Shelter Program Phase 36 effective through March 31, 2020 as follows:

- ASAC Heart of Iowa for an additional \$3,800.00 for a total contract amount of \$6,501.00
- First Lutheran Saturday Evening Meal Program for an additional \$1,142.50 for a total contract amount of \$3,642.50
- First Presbyterian Sunday Evening Meal Program for an additional \$1,142.50 for a total contract amount of \$3,142.50
- First United Methodist Church "FLY" for an additional \$1,42.50 for a total contract amount of \$6,642.50
- Green Square Meals Inc. for an additional \$2,142.50 for a total contract amount of \$8,642.50
- The Salvation Army Community Meal Program for an additional \$4,142.50 for a total contract amount of \$11,142.50
- Catherine McAuley Center for an additional \$3,247.50 for a total contract amount of \$6,562.50
- Friends of the Family for an additional \$500.00 for a total contract amount of \$1,500.00
- Mission of Hope for an additional \$185.00 for a total contract amount of \$3,500.00
- Waypoint Services for an additional \$2,427.50 for a total contract amount of \$8,742.50
- Willis Dady Emergency Shelter for an additional \$1,927.50 for a total contract amount of \$8,242.50

Approve and authorize Chair to sign purchase order #5618 for \$14,052.00 to Dan Deery Motor Co for a van for the Facilities department.

Authorize Chair to sign purchase order #5623 for \$43,634.00 to Hoglund Bus Co., Inc. for a passenger van with wheel chair transport for the Lifts Department for delivery in fiscal year 2021.

Approve and authorize Chair to sign FY2021 Iowa Department of Transportation Secondary Road Budget and Five Year Construction Program for the Linn County Secondary Road Department.

Motion by Walker, seconded by Rogers to approve minutes of March 30, 2020 as printed.

Update on Linn County's response to COVID-19.

- Pramod Dwivedi, Public Health Dir. - There are 94 cases in Linn County, 16 hospitalized and 2 deaths. There are 497 cases in Iowa, 63 hospitalized and 9 deaths. Due to significant increases in cases in Linn County and an outbreak association with a long-term care facility, they felt that it was best to combine sources and joined the Linn County Unified Command this morning.
- Estenson - Guidance will be going to Linn County employees today that they not go between county buildings with certain exceptions (facilities staff).
- Major Riniker - The inmate population is at 252, which is a significant decrease. They have peer counselors for staff and tweaking their contingency plans regarding 24/7 divisions and hours of work.

Supervisor Walker stated that he received an email from an organization concerned about the wellbeing of prisoners around the country. He was proud to say that Linn County has taken measures.

Dawn Jindrich, Finance Dir., discussed the COVID-19 Budget requests. There are two items on the list (additional hours at the homeless shelter and public service announcements). She also reminded departments that are making purchases that require three quotes, to keep documentation and follow county policy.

Britt Hutchins, Purchasing Manager, presented a proposal to the Board to alter operations for the County's mailroom as he is down two staff members. This proposal includes halting inner office mail and no longer processing the mail for the city of Cedar Rapids and other State and Federal offices. Every department and entity has been notified and once he is fully staffed, operations will go back to normal.

Supervisor Rogers asked if any of the furloughed Options staff could assist.

Hutchins stated that the operation of the postage machine takes two weeks to learn.

Motion by Walker, seconded approve Rogers to approve proposal to alter operations for the County's mailroom.

Sheriff Gardner (via phone) stated that at the January 28, 2020 Radio Governance Board meeting, it was proposed to allow ham radio operations to install ham radio equipment

on Linn County's radio system towers to supplement emergency public safety communications. There is no liability to Linn County.

Motion by Walker, seconded by Rogers to approve Memorandum of Understanding to allow ham radio operators Eric Hoover, Ian Mallory and Ben Engle to install ham radio equipment on Linn County's radio system towers as a supplement to emergency public safety communications.

Motion by Walker, seconded by Rogers to approve the following:

- PPME Contract for deputies and communication operators effective July 1, 2020 through June 30, 2023.
- IBEW Contract for sergeants effective July 1, 2020 through June 30, 2023.
- IBEW Contract for assistant county attorneys effective July 1, 2020 through June 30, 2023.

Motion by Walker, seconded by Oleson to approve Claims #70613431-#70613631 in the amt. of \$265,697.38 and ACH in the amt. of \$1,367,417.17.

Motion by Walker, seconded by Rogers to approve payment to Area Ambulance in the amt. of \$4,995.50.

Motion by Walker, seconded by Rogers to approve payment to Brent Oleson in the amt. of \$225.00. VOTE: Walker & Rogers - Aye Oleson - Abstain

Motion by Walker, seconded by Oleson to approve payment to Ben Rogers in the amt. of \$240.00. VOTE: Walker & Oleson - Aye Rogers - Abstain

Motion by Oleson, seconded by Rogers to approve payment to Stacey Walker in the amt. of \$240.00. VOTE: Rogers & Oleson - Aye Walker - Abstain

Adjournment at 12:38 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors