

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, APRIL 6, 2020 12:00 P.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Motion by Rogers, seconded by Walker to approve minutes of April 1, 2020 as printed.

Motion by Walker, seconded by Oleson to approve the following:

- Proclamation: National County Government Month - April 2020
- Proclamation: National Public Health Week April 6-12.
- Proclamation: National Public Safety Tele communicators Week April 12-18.

Update on Linn County's response to COVID-19:

- Pramod Dwivedi, Public Health Dir. - 176 cases in Linn County and 7 deaths. Investigating two long-term care facilities. Presented update of names of staff members involved in various aspects of COVID-19 operations.
- Supervisor Walker - Had a robust conversation on efforts to make sure the refugee community is receiving the information they need (they tend to live in clusters). Today is a test run with the press conference to be viewed on YouTube and Facebook.

The Board discussed a request by Willis Dady to use a county vehicle to transport members of the homeless population that test positive for COVID-19 to a quarantined location.

Motion by Walker, seconded by Oleson to adopt Resolution 2020-4-47

A RESOLUTION APPROVING A PROPERTY USE REQUEST FOR USE OF A LINN COUNTY VEHICLE WHEREAS, Willis Dady Homeless Services Executive Director Phoebe Trepp requested permission to use a Linn County vehicle to transport people between facilities used for homeless services in response to the COVID-19 pandemic; and WHEREAS, the Linn County LIFTS Department and the Risk Management Department recommend approval of said request.

NOW THEREFORE BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors that said request is hereby approved, subject to the following conditions:

1. Willis Dady Homeless Services will oversee the proper use of the vehicle.
2. Willis Dady Homeless Services is responsible for providing gas for the vehicle.
3. Willis Dady Homeless Services will provide Linn County with a Certificate of Insurance and execute a Hold Harmless Agreement related to the above-described approved use.

Darrin Gage, Director of Policy & Admin., presented a recommendation to the Board to extend the closure of certain Linn County government buildings to the public.

Motion by Walker, seconded by Oleson to extend the closure date to the public for certain Linn County government buildings until April 30.

Sara Bearrows, Budget Dir., presented an update on COVID-19 budget requests. There is a request for the city and the county to collaborate on a hotel in the city to house the homeless population that test positive for COVID-19. They will split the cost of \$17,600/per month.

Garth Fagerbakke, Facilities Mgr., presented a request for four temporary custodians for the Facilities Department (two to cover for an extended medical leave and two to cover the COVID-19 response).

Steve Estenson, Risk Manager, stated that cleaning of public facilities is listed as one of FEMA's reimbursable items(products and labor).

Motion by Walker, seconded by Oleson to approve the Facilities Department request for four temporary custodians.

Public Comment: Supervisor Oleson stated that he has received some inquiries about Linn County road crews and contractors working during the COVID-19 situation. He has discussed this with the County Engineer and everyone will exercise social distancing and protocol will be put in place.

Motion by Rogers, seconded by Walker to approve the following Employment Change Roster (payroll authorizations):

AUDITOR'S OFFICE

Voter Outreach Coord. Valerie Smith Step increase/contract 03/29/20 56D \$23.51 + \$.25 - 56E \$24.78 + \$.25

PLANNING & DEVELOPMENT

Senior Combination Inspector Jeremy Elkin Reclassification 04/04/20 22D \$29.12 - 23D \$30.36

SHERIFF'S OFFICE

Communications Oper. Chelsea Leuenberger Step increase/contract 05/06/20 -C1 \$23.69

Deputy Sheriff Joseph Chapman Termination/resignation 04/11/20

Deputy Sheriff Marty Tope Step increase/contract 05/02/20 D2 \$29.61 + \$.40 - 30.76 + \$.40

Deputy Sheriff	Eric Cain	Step increase/contract 05/04/20 D4 \$31.93 + \$.40 – D5 \$33.17 + \$.40
Deputy Sheriff	Kieran Robuck	Step increase/contract 05/06/20 DB \$27.25 + \$.40 – \$28.46 + \$.40
Duty Officer	Brittany Brecht	Step increase/contract 05/01/20 56D \$23.51 + \$.25 – 56E \$24.78 + \$.25
Duty Officer	Dianna Ristau	Step increase/contract 05/06/20 56B \$21.12 + \$.25 – 56C \$22.31 + \$.25
Cook	Sabrina Royster	Step increase/contract 05/16/20 54D \$20.15 + \$.25 – 54E \$21.29 + \$.25
Senior Account Clerk	Kyla Sergeant	End of probation 05/02/20 55A \$18.69 – 55B \$19.61
Senior Account Clerk	Sherri Olsen	Step increase/contract 05/08/20 55D \$21.76 – 55E \$22.97
Mechanic	Severino Rodriguez	Step increase/contract 05/20/20 57B \$22.96 – 57C \$24.11
<u>PUBLIC HEALTH</u>		
HIV/HCV/STI Outreach Coord.	Alicia Steines	Step increase/contract 04/04/20 39D \$33.09 – 39E \$34.93

Adjournment at 12:20 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors