

MINUTES

Linn County Board of Health Meeting
April 8, 2020 at 4:00 PM
Harris Building - Conference Room #234A/B
1020 6th Street SE, Cedar Rapids, IA
Contact: Kim Honn, 892-6000

*Indicates Action Items

Call to Order BOH meeting with a quorum – Mary Tarbox, Chair

Ms. Tarbox established a quorum and called the meeting to order at 4:02 PM.

Board Members Present: Mary Tarbox, Leslie Wright, Karl Cassell and Dr. Jim Levett

Linn County Staff Present: Pramod Dwivedi, Larry Hlavacek, Jim Hodina, Tricia Kitzmann, and Kim Honn

Via Conference Phone: Heidi Carmer and Becky Nowacek

Public Comment – Three Minute Limit

None

Approve Agenda*

Motion made to approve the agenda as presented.

****MSC Cassell/Levett**

BOH member/s excused absences

Stacey Walker

Approve Board of Health Minutes

A. January 15, 2020 *

B. March 25, 2020 *

Motion made to approve January and March 2020 minutes as presented.

****MSC Wright/Cassell**

Approve Board of Health Letter *

Ideas were discussed of where to post the letter for the most impact; The Gazette as an Open Letter to the Community, LCPH Facebook, LCPH and LCBOS websites, social media, Corridor Business Journal and other municipalities' local newspapers – example would be Marion Today.

Health Director discussed the interest of doing a series of Op-Eds with each Board member. He will draft the Op-Ed topics and share with the respective Board member. The topics discussed were:

- **Ms. Wright – social human relation issues/HIP mental health care/disparities and impact/access to healthcare/celebration the innovation of the community**
- **Ms. Tarbox – front line people helping clients and patients/social determinants of health**
- **Dr. Levett – universal healthcare/inequality issues/healthcare system participations and support**

- **Mr. Cassell – racial disparities/low employment factors and etc...**

Motion made to approve Board of Health letter as presented and post in the suggested areas listed above.

****MSC Cassell/Levett**

BOH Committee Reports:

A. Finance and Administrative Review

- I. Financial Statements for January 2020 *
- II. Financial Statements for February 2020 *

Motion made to approve the January and February 2020 Financial Reports.

****MSC Wright/Levett**

B. Policy and Government Relations Committee

- I. Policy Approvals (these were unofficially approved via email vote in February)
 - a) PO-HP-001-03 Health Promotion *

Motion made to approve the two above policies as presented.

****MSC Cassell/Levett**

- b) PO- Ethics Policy (new) *

Motion made to approve the two above policies as presented.

****MSC Wright/Levett**

- II. Performance Management Plan *

Motion made to approve the above plan as presented.

****MSC Levett/Cassell**

Health Director's Report – Pramod Dwivedi

Health Director informed the Board this week is National Public Health Week. He presented the Proclamation that the Board of Supervisors signed a Proclamation on Monday, 4/6.

- COVID-19 Department Update

Mr. Dwivedi provided a broad overview explaining the movement from Incident Command to Unified Command with multiple community partners. He also informed the Board of the department operations that are still moving forward with innovative ways. Ms. Kitzmann, as Unified Incident Commander, provided a brief update on the various joint meetings and activities. Mr. Dwivedi share the activities are moving forward smoothly without much impediments. Ms. Kitzmann agreed there is great communication and conversations happening among all partners. They are making progress on the CHIP for mental health. Internally, clinic staff are required to work seven days a week. They are very conscious of staff health care and taking time off. Reaching out to LC Human Resources for other county employees who may be furloughed and if they can help. Eastern Iowa Health Center sending Medical Residents to help. Representing Unified Command is Greg Smith with CR Fire, Dr. Arnold from UnityPoint, Dr Meyers from Mercy and Ms. Kitzmann.

At this time Linn County at a nine according to the Governor's metrics. A ten would push us to advocate for a shelter in place, which would take another long term care facility outbreak. Mr. Dwivedi stated, even if Linn County declares shelter in place it will not make sense if the state does not follow do it. LCPH is sending surveys to the long term facilities every day and if they do not complete the survey then staff are calling them. As of right now there is only one and have two daily calls with them, in the morning and then again in the afternoon that includes their corporate office, IDPH and our staff. Symptoms of those sick were discussed.

The After Action report will be interesting to review once the recovery phase begins to see how to integrate the innovations into the Health Improvement Plan.

Next Meetings:

Board of Health Meeting – **Wednesday – April 22, 2020 at 4:00 PM**

- Finance & Administrative Review committee meeting – **Thursday - April 16, 2020 at 2:00 PM**
- BOH Policy & Government Relations committee meeting – **Thursday - April 16, 2020 at 3:00 PM**

Adjourn

With no further business the meeting was adjourned at 5:19 PM.

**Respectfully Submitted,
Kim S. Honn, Recorder**

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

- 1) Conference call – telephone #1-888-904-9570 Access code #4266846
- 2) Email questions or comments prior to or during the meeting to: health@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact Linn County Public health at 319-892-6000 or health@linncounty.org.