

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, APRIL 8, 2020 12:00 P.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order and led the pledge of allegiance.

Motion by Walker, seconded by Oleson to remove Resolution to approve Final Plat for Rolling Acres Greens First Addition and move to the Regular Agenda and approve Consent Agenda as follows:

Resolution 2020-4-48 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the Rural Services fund to the Secondary Roads fund and,
WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: The sum of \$2,373,031 is ordered to be transferred from the Rural Services fund to the Secondary Roads fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2020-4-49 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Supplemental fund to the General Basic fund and,
WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: Section 1. The sum of \$7,397,398 is ordered to be transferred from the General Supplemental fund to the General Basic fund, to replace FICA, IPERS and insurance costs paid from the General Basic fund. Section 2. The Auditor has been directed to correct his books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption.

Resolution 2020-4-50 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the Conservation Local Option Sales Tax fund to the Debt Service fund and,
WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: Section 1. The sum of \$1,500,000 is ordered to be transferred from the Conservation Local Option Sales Tax fund to the Debt Service fund for payment of the fiscal year 2020 Dows Farm principal and interest. Section 2. The Auditor has been directed to correct his books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption.

Resolution 2020-4-51 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Capital Projects fund and,
WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: The sum of \$1,810,070 is ordered to be transferred from the General Basic fund to the Capital Projects fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2020-4-52 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Secondary Roads fund and,
WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: The sum of \$973,013 is ordered to be transferred from the General Basic fund to the Secondary Roads fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2020-4-53 RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Debt Service fund and,
WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: Section 1. The sum of \$850,000 is ordered to be transferred from the General Basic fund to the Debt Service fund. Section 2. The Auditor has been directed to correct his books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption.

Resolution 2020-4-54

RESOLUTION APPROVING APPOINTMENT OF SPECIAL PROSECUTOR LINN COUNTY ATTORNEY

WHEREAS, pursuant to Section 331.903(1), Code of Iowa, Jerry Vander Sanden, Linn County Attorney, has submitted to the Board of Supervisors, Linn County, Iowa, for approval of Alexander J. Geocaris, for appointment as Special Prosecutor Linn County Attorney, and

WHEREAS, the Board of Supervisors, Linn County, Iowa, finds Alexander J. Geocaris to be qualified to serve as Special Prosecutor Linn County Attorney and that

the appointment of Alexander J. Geocaris will not exceed the number of assistants authorized for the Linn County Attorney's Office by the Board of Supervisors, Linn County, Iowa.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, that the appointment of Alexander J. Geocaris as Special Prosecutor Linn County Attorney by Jerry Vander Sanden, Linn County Attorney, is hereby approved.

Approve and authorize Chair to sign a formal notice of cancellation of the Manatron Maintenance Agreement effective June 30, 2020

Approve and authorize Chair to sign the FY21 Provider Contract Service and Rate Attachment between Options of Linn County and the MH/DS of the East Central Region

Award bid and authorize chairperson to sign contract documents for Bridge Inspection Services 2020-2021 to IIW, P.C. in the amount of \$53,580.00.

Approve and sign "Adopt-A-Roadside" application for American Heritage Girls Troop IA2015-St. Joseph Catholic Church to adopt N 10th Street from County Home Road to Shamrock Woods.

Approve and sign purchase order for herbicides to Van Diest Supply Co. in the amount of \$6,587.75 for the Secondary Road Department

Approve and authorize chairperson to sign purchase order for traffic paint beads to Potters Industries, LLC in the amount of \$5,152.00 for the Secondary Road Department

Discussion: Sara Bearrows, Budget Dir., explained the six transfer resolutions.

VOTE: All Aye

Motion by Walker, seconded by Oleson to approve minutes of April 6, 2020 as printed.

Update on Linn County's response to COVID-19:

- Pramod Dwivedi, Public Health Dir. - Linn County has 197 cases and 8 deaths. They are investigating one long-term care facility.
- Steve Estenson, Continuity of Operations Officer - Pointed out the timeliness of positive tests and the timeline involved. It takes 24-36 hours for results. If positive, there is another process to follow to make sure that those that need to be contacted are contacted. A lot of times the social media or information gets out ahead of the process that is necessary to follow (and they are seeing that).

Chairperson Rogers stated that this is the first time that they have experienced a pandemic and having to respond appropriately in a timeframe that is acceptable to everybody while balancing workplace health and safety and processes to ensure HIPAA compliance. They are receiving a lot of emails about rumors. They need to address having certain processes in place for expectations of elected officials and department heads if there is an employee that potentially is exposed. What exactly can the Board do or not do.

Estenson responded that is what they are working on. When they get information, they supply it as necessary.

Tricia Kitzmann, Public Health, stated that one of the recommendations to keep in mind is that they know it is in the community. If someone has mild symptoms, stay home and isolate. As a community, if someone is symptomatic, stay home and let your employer know. They will never be able to stop people from posting on Facebook and telling others. Those that have close contact with a confirmed case will be notified and recommendations will be made. If there is a case, then the individual, the business and Public Health all have to agree to have information released.

Chairperson Rogers stated that it was reported to the media yesterday about a potential exposure (that the Board had to respond to) and if there was to be another confirmation or notification of exposure, who is the point person.

Supervisor Walker stated that in reference to the recent situation, the Board acted to disinfect spaces and initiated cleaning processes without having information about a confirmed case. He stated that they should continue to do that without waiting for validation.

Supervisor Oleson stated that for their internal organization, during a public health event, everything flows through the Human Resources Department. Lisa Powell and her staff has the most relevant, timely and accurate information in regards to how it affects a department.

Supervisor Walker stated that Human Resources communicates sensitive information to department heads but there are also several entities that become involved (Public

Health, Risk Management and the Board). There are several entities that have different responsibilities as a result of a potential exposure.

If the board is notified about a potential exposure, they will contact Steve Estenson.

Kitzmann stated that everyone has done everything they needed to do to ensure the safety and well being of the employees and the public at the Linn County Courthouse.

Sara Bearrows, Budget Dir., met with the Board to discuss COVID-19 Budget requests. She stated that the Board approved two temporary custodians on Monday (\$12,042.00) and she also received notice of a purchase made for 1,000 face masks to be used by Facilities or other county departments as they see fit in the amount of \$3,000 (arriving around April 20th).

Motion by Oleson, seconded by Walker to approve the \$3,000 purchase of 1,000 face masks for COVID-19.

Motion by Oleson, seconded by Walker to approve request from the City of Marion for a one-year extension on any obligations relating to the Board of Supervisors FY19 Community Development Grant award.

The Board discussed Final Plat for Rolling Acres Greens First Addition, Case JF20-0001 (previously the Rolling Acres Golf Course). Stephanie Lientz, Planning & Development, participated via phone.

Supervisor Oleson stated that he has received numerous contacts from constituents inside and outside the city of Center Point regarding the past flooding issues related to this property.

Lientz stated that she has been in contact with the property owner, the developer and Jon Gallagher, Soil & Water Conservation, regarding drainage issues. There are limits on what they can do in the development process and explained conditions set by Jon Gallagher. The owner is aware of the issues and will pass that along to potential buyers. There is no storm water detention basin being required but the owner is advising those who may purchase the property to try to mitigate existing drainage issues. There is no storm water regulations built into the existing Unified Development Code at this time. She also stated that there is no further review by the Board once it is approved.

Supervisor Walker stated that he has never received more correspondence about a plat approval than this one from people in the area worried and concerned due to the history of being impacted and concerned about going forward. He stated that if this is the last opportunity for the Board to weigh in or address those concerns in a meaningful way, he would be in favor of delaying to allow time to investigate the concerns of several individuals in the neighborhood. There have been conversations based on issues flagged and that there is no way for it to be addressed. Perhaps if they do their due diligence, they could see if there is something that they can do.

Lientz stated that she did not think that anyone in her office would have any issues with going through a review and create storm water practices. She knows that is something that they started but that it would take a considerable amount of time to complete.

Supervisor Oleson noted that the problem is the property owner went through a process that has already been prescribed and he is not sure they can go back on that. He would like to defer to the County Attorney's Civil Division. What concerns him is that this property has been divided into lots for sale. Even though it is not in a flood plain designation, it floods substantially. He has seen it to such a degree that the golf course had financial issues due to the number of days it had to be closed. It also affects land next to it. He is uncomfortable being a part of the process.

Motion by Oleson, seconded by Walker to table Resolution approving Final Plat for Rolling Acres Greens First Addition, Case JF20-0001 until it is put back on the agenda by Planning & Development.

Discussion: The Board clarified that Planning & Development needs to figure out if the Board can slow it down and then develop a policy (this developer may still have the right to proceed). They are also asking legal staff if there is anything that they can require of the developer now.

VOTE: All Aye

Public Comment: Supervisor Oleson stated that he has received inquiries about road crews and contractors working outdoors. He met with the County engineer about all the efforts to make their workplace safe. They have also communicated with contractors set to start projects and they will move forward. He is impressed with practices deployed to make it safe for secondary road workers and contractors.

Supervisor Walker stated that he heard recently someone offered the advice to people to behave as if they already have the virus and that should govern their actions.

Pager 4
April 8, 2020

Behave as if they have it which means wear masks when they can, wash hands and practice social distancing.

Motion by Rogers, seconded by Oleson to approve Claims #70613656-#70613708 in the amt. of \$293,660.41; ACH in the amt. of \$260,728.87; Claims #70613632-#70613655 in the ant. Of \$344,477.35; Wires in the amt. of \$1,905,352.29 and ACH in the amt. of \$49,011.41.

Board Member Reports - Supervisor Oleson reported that he is still moving forward with his regular responsibilities such as the MPO Exec. Comm. Mtg. where they are moving forward on the Hwy 100 trail and funding for that and other road projects.

Motion from Oleson, seconded by Walker to remove from the agenda the following:
Closed Session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

Adjournment at 12:57 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors