Minutes
April 17th, 2019

Members Present
Maura Pilcher
Patricia Soukup
Amanda Happel
Nancy Goodlove
Michael LeClere
Connie Robinson

Absent
Brent Harstad
Dick Thomas

Staff Present
Mike Tertinger, Staff Liaison
Jessica Black, Recording Secretary
Charlie Nichols, Planning & Zoning Division Manager

Call to Order
Chair Maura Pilcher called the meeting to order at 4:00 p.m.

Public Comment
None

Announcements/Communication
None

Approval of Minutes
Soukup motioned, Goodlove second, all present voting aye to approve minutes from March 20th, 2019 meeting as submitted.

Budget
Remaining account balance is $12,502.

There is $2,250 remaining in the HPC Grant Program budget.
New Business

Felicite Wolfe, African American Museum of Iowa, presented grant application.

Katie Benedix, Brucemore, presented grant application.

Jami Roskamp, The History Center, presented grant application. LeClere: is intent to use them consistently with a rotating display with different organization? Roskamp: yes – intend to have them out as long as possible, but can be moveable during programs to avoid spills or scratches. Goodlove: will you ask groups to reach out to you to display? Roskamp: yes Connie: hours of operation? Roskamp: 10-4 Tuesday – Saturday. Connie: any plans of extending those hours for working people? Roskamp: small staffed, hard to do, not an area where I make decisions.


Jenni Archibald, Coggon Area Betterment Association, presented grant application. Michael stepped out. Jenni: May 1st is listed as deadline date on application, but hoping for extension. Maura: we understand construction projects, weather in Iowa, etc. Connie: extend kudos to you; great group that’s done a lot in a small amount of time. Asking for a considerable amount of money, should you receive a portion of requested amount be beneficial? Jenni: yes – absolutely. Can only do one window at a time. Anything will help. Goodlove: done great job of getting public into your building. Given 48k back to community. Maura: cut sheet for windows? New windows with original profile? Jenni: yes – much of the work will just be panes, not entire window.

Dave Oster, Jenni Fick, Cindy Haddish, Iowa Music & Arts Association, presented their grant application. Maura: are these books going to be for sale? Jenni: yes. This is not to make money – just to break even and capture history of drum corps in Linn County. Cindy: would like to get a copy in the library too. Maura: will there be a digital version of this as well? Jenni: could easily be done. Happel: are you doing a call out to citizens to get information? Cindy: we will be – social media & gazette. Connie: stories you are referencing, do you currently have them in print? Are there taped conversations? Cindy: haven’t started that yet. I have an idea of who to talk to. Jenni: capturing stories now is time sensitive, as a lot of members are older. Happel: taking presales on the book? Another way to get money during grant process. Jenni: yes

Marilyn Millard, Coggon Community Historical Society, presented grant application. Goodlove: thanks for mentioning the mishap with first contractor.

Judi Pohorsky, Genealogical Society of Linn County, presented grant application. Soukup: brought 4 scrapbooks of gentleman that died in Fairfax, digitized all scrapbooks. Pilcher: what kind of response has the general public had with the product from last grant, digitization? Pohorsky: love it. All on CD’s, but need to put it on server. Happel: do you have plot maps on a schedule to be digitized? Robinson: thankful for the work you do – good example of small & mighty.
Patty Soukup, Save CR Heritage, presented grant application. Robinson: commended Save CR Heritage. No financial statement – does it exist? Soukup: 8k in bank, that’s all. Robinson: have you compared software programs? Soukup: yes, 6 different programs. Bloomerang was user-friendly, included online training & support. Robinson: do you know anyone else that uses this program? Soukup: No. Pilcher: what happens at the end of your subscription? Soukup: budget should not be a problem once we get a truck. Funds are currently tied up in truck. Pilcher: is there any exportability in this? Does it export to excel? Soukup: yes. It’s cloud based – can share with anyone. Soukup: thank HPC for cemetery project last year.

Paul Wood, Granger House Museum presented grant application. Pilcher: does roofing company have experience with chimney this old? Granger House: yes, four star has two employees that have worked with this.

Lon Pluckhahn, City of Marion, presented grant application. Robinson: what is building currently being used for? Lon: small retail use, flowers, gifts, etc. Pilcher: repair or replace? Lon: repair, replace first Goodlove: it says your 2014 quote is from Webers and they are out of business now. Do you have another contractor? Lon: yes, company out of quad cities. Happel: do you have a quote from them? Lon: no. Happel: is there any way you could get a quote? Pilcher: What happens when you don’t get the full amount? Lon: get as far as money can take us. Go with worst condition first & proceed.


**Preservation Month Event**

Happel: save the date flyer to go out tomorrow. Sign up Genius: specify in email to feel free to forward this to anyone else interested. Add refreshments to email. Everyone committed to bringing tri-fold except for History Center. May 13th is deadline for posters. Maura will contact BOS to invite them. Get word out via communication office.

Open HPC position – Amanda could not find on webpage. Tertinger will check into. Send with invite.

Mike will resend Newton conference info.

Soukup; EcoFest at Newbo Saturday 10-4.

**Next Meeting**

May 18th, 2019

**Adjournment** – Motion by Robinson, second by Soukup, those present voting aye, to adjourn the HPC meeting at 6:01 p.m.

Respectfully submitted,  

Approved,

Jessie Black, Recording Secretary  
Maura Pilcher, Chair