

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MAY 18, 2021 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

The Board received updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - Budget is on track; offer made and accepted by a staff member to fill position of Planning & Zoning Div. Mgr.; updating fees to be in line with other jurisdictions in the area and costs of services; notice of demolition given for property located at 5511 Hickorywood Ct.; Central City is interested in a 28E agreement for building inspection services; making staff changes due to complexity of permits; two information workshops are scheduled for the permitting process for Utility Scale Solar Projects; Dows property Urban Renewal Plan for TIF on commercial portion of development; and permit activity year to date.

Britt Hutchins, Purchasing Dir. - Budget is on track; fully staffed; postage statistics; purchasing and bids for various departments; and mail processing once county buildings have reopened.

Garth Fagerbakke, Facilities Manager - Budget is under budget; Community Serv. Building storm damage and working with architect; Public Service Center front lobby remodel punch list items; restriping parking at Public Service Center, Juvenile Justice Center and Election Depot; ordering an HVAC motor for Public Service Center; Correctional Center cell block plumbing fixtures replaced and pressure washed exterior complete; Courthouse - County Attorney office doors; exterior pressure washing complete. Working on secondary roads well house iron tanks and equipment quotes (will review if federal funds are received for running water to that location); Caulked exterior of Election Depot. Fillmore Building - roof punch list; Derecho damage tree removal/stump grinding and light pole. Mental Health Access Center - additional exterior lights installed for security. Harris Bldg. punch list; Sheriff's Office - kitchenette finished; large tree stump removed and hot water system leaks repair; and LIFTS remodel overhead door complete.

Joi Alexander, Communications Dir. - working with Kirkwood Workplace Learning Connection for a Communications Intern; working directly with Public Health re: COVID public announcements and prioritizing; Derecho debris open burning and stream clearing; continue to work with Secondary Roads on road construction updates; online applications for Boards and Commissions; Mental Health Awareness Month communications; Historic Preservation Month communications; finalized Road Dept. Year in Review; email signature training (County Brand) set up in June; assisting with solar project meetings; training on website enhancements (analytics); conducting in-house training for website administrators; and website redesign kicks off in July.

Adjournment at 9:57 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors