

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, JUNE 2, 2020 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker (via phone). Board members voting "AYE" unless otherwise noted.

Motion by Rogers, seconded by Oleson to approve minutes of June 1, 2020 as printed.

The Board received updates from the following Elected Officials:

Chairperson Rogers gave an update on weekly conference calls with municipalities and conversations regarding re-opening and gave a summary of Linn County's planned re-opening June 15.

Brian Gardner, Sheriff (via phone) - Department involvement with the protests (have not received any protest driven vandalism or violence). Having discussions regarding possible increase of inmates at Correctional Center due to protests and COVID-19 precautions. Discussing the re-opening plans at the Sheriff's Office.

Discussion followed regarding training protocol for restraining of individuals.

Jerry Vander Sanden, Co. Attorney (via phone) - Operations of the court system (Courthouse and Juvenile Justice Center). Hearings are being conducted on a limited basis. Jury trials are set to resume on September 14 (over 100 citizens will be reporting for jury duty). Will be important to set up some health screening processes at the entry level of the Courthouse. Looking to fill new positions but waiting for office remodel to have the work spaces (have not seen any progress on the office remodel). Appreciates the extension of the Telework Agreement (it has been beneficial for his office). Have not seen any protests during working hours at the Courthouse. If it does occur, he will send his staff home.

Joan McCalmant, Recorder (via phone) - Thanked the Board for extending the Q-Matic system to her office (appointments). Working on ways to continue to serve funeral directors. Research tools are on the website for those doing typical research projects. Not processing passports but will be by appointment when they begin again. Working with Communications Manager about Real ID extension to October 2021; Real Estate has been very busy (two days in a row with over 300 documents); Changing a lot of processes to on-line. Discussion continued regarding whether or not employees are feeling safe when the county re-opens.

Sharon Gonzalez, Treasurer (via phone) - Thanked the Board for extending the Q-Matic system for appointments (probably will not be ready by June 15). Accommodations are being made for employee safety once the county re-opens. Deadline extensions without late fees (property taxes/motor vehicle). Very busy, car sales have not slowed down and short staffed.

Chairperson Rogers asked about processes when residents ask for appointments, noting that most services can be accomplished on line or by mail (prioritize more complicated transactions). Gonzalez responded that they will do their best to help the residents in order to limit the number of in-person visits.

Discussion continued regarding customer satisfaction as a result of changes. The Treasurer currently has an on-line survey but will be tweaking the questions based on changes.

Joel Miller, Auditor (via phone) - Primary Election is running smoothly (polls are open until 9 p.m. today). Consolidated precincts into 19 polling places. 565 have voted in person so far. There is constant website searches happening. Had some issues with four sites that needed ADA compliance (that has been handled). He is able to track the processing of voters due to new technology approved by the Board. Advocates that they keep the white drop off box in the parking lot after the re-opening.

Rhonda Betsworth, Deputy Auditor, gave a report on three software implementations in the office and Becky Shoop, Deputy Auditor, gave a report on COVID-19 precautions in the office (cleaning, social distancing, and half of staff working from home).

Adjournment at 9:58 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors