

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, JUNE 15, 2021 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of June 11, 2021 as printed.

The Board received updates from the following Department Heads:

Charlie Nichols, Planning & Development Dir. - Key Performance Indicators; budget on track (revenues higher than expected); one staff vacancy (Planner 1); the city of Central City is entering into 28E agreement for building inspections and will meet with the city of Walker to discuss same; Historic Preservation working on replacing Derecho damaged kiosk; drafting new ordinance language for tourism use; one opening on Board of Adjustment; emergency board meeting last week for a Temporary Use Permit (discussion followed regarding an extraordinary fee for last minute applications); working on an amendment to Linn County urban renewal plan (TIF); the Board was asked yesterday during public comment for a moratorium on industrial-scale wind and solar energy generation projects. He is recommending against the moratorium. Nichols also presented information from NextEra regarding the plans that they will be submitting. He will be looking at outside help to review the applications and anticipates 3-6 months to review once application is received.

Steve Estenson, Risk Management Dir. - FEMA applications; working on processes/policy administration with various county departments; June is National Safety Month; property insurance renewals (also looking at cyber security). Estenson stated that similar to Temporary Use Permits, there are procedures in place for property use when an event is organized using county property.

Chairperson Walker pointed out the good job that Per Mar is doing while on duty at the Public Service Center once the building has reopened to the public. He also highly recommends a full blown public service announcement campaign regarding county business that can be conducted online.

Garth Fagerbakke, Facilities Manager - Budget on target (utilities are under); fully staffed; Community Services Bldg. - storm damage; sidewalk replacement (project has been elevated in the news). He has reached out to 6 vendors and waiting for responses. Public Service Center - front lobby remodel (fully functional and reusable). Still punch list items due to damage by the contractor; storm damage; third floor office system (redesigning for two offices rather than one); parking lot striping completed; HVAC project complete. Correctional Center - plumbing repairs/rebuilds (90% complete); investigating block sealers for pressure washing; dishwasher on order. Courthouse - County Atty. Office remodel is related to the office remodel on third floor of Public Service Center (combining shipping due to costs); replacing 25 ton rooftop A/C unit (on track for Friday). Secondary Roads well pump filters (holding off to see where city water project goes). Fillmore Bldg. - negotiating with roofing vendor and punch list; tree removed from center square; light pole fixed; overflow shelter (deep clean this weekend). Mental Health Access Center - punch list items and working on cable install. Harris Bldg. - punch list items and under story soffit repairs and freezing piper solution in progress. LIFTS remodel complete.

Supervisor Zumbach questioned all of the punch lists and how payment is made to contractors.

Joi Alexander, Communications Dir. - Intern started yesterday; editorial content calendar; public announcements made regarding county building reopening/signage updated and other communications; HR pronoun training and email signatures; submitted award nominations for communications; Website - refresher training held; working with Treasurer on the title transfer page; working with IT on switching URL to .gov; survey will be designed; participated in a webinar re: journey mapping. Working with the team to review rescue funds and official county seal (future agenda item).

Chairperson Walker reiterated his recommendation for an aggressive public service announcement campaign regarding county business that can be conducted online, and asked that conversations begin with the County Treasurer.

Adjournment at 10:45 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
BY: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson  
Board of Supervisors