

MINUTES

Linn County Board of Health Meeting
June 26, 2019 at 4:00 PM
Linn County Public Health Conference Room
501 13th Street NW, Cedar Rapids, IA
Contact: Kim Honn, 892-6000

*Indicates Action Items

1. Call to Order BOH meeting with a quorum – Mark Taylor, Chair

Mary Taylor, Board Chair, established a quorum and called the meeting to order at 4:00 PM

Board Members Present: Mark Taylor, Leslie Wright, Mary Tarbox, Dr. Levett, Heidi Carmer – legal and Kim Honn - Recorder

LCPH Present: Pramod Dwivedi, Larry Hlavacek, Tricia Kitzmann, Jim Hodina, Donna Meyer and Mary Lukes

2. Recognize Guests – Mark Taylor

Guests: Diane Strahan from HACP and Lindsay Glynn from Aging Services

3. Public Comment – Limited to Three Minutes Each

None

4. Approve Agenda *

Motion made to approve agenda as approved.

****MSC Wright/Levett**

- BOH member/s excused absences
Stacey Walker

5. Approve May 22, 2019 Minutes *

Motion made to approve May minutes as presented.

****MSC Wright / Levett**

6. Introduction of new staff – Pramod Dwivedi, Health Director

Mr. Dwivedi referred the introduction to Larry Hlavacek who introduced Donna Meyer, Clerical Specialist, and Mary Lukes, Account Technician.

7. Local Public Health Services Contract Update: Lindsay Glynn, Executive Director of Abbe Health Aging Services

Ms. Glynn updated the Board of what the public health funds are used for throughout the year, which is lawn moving and snow removal for Linn County residents over the age of 60.

8. Food Rescue Update: Jim Hodina, Environmental Health Services manager
- Mr. Hodina mentioned there was a Food Safety Advisory Council (FSAC) meeting of food producers, retailers and grocers in early June and was well attended. After some discussion the FSAC decided to make “food rescue” their soul priority for the next year. Next steps is to meet the Food Systems Council to make a request for organizations that would like to participate with the food rescue program as a partner. Ms. Wright mentioned that the dairy producers’ arena would like to donate verses dumping the dairy products – this will need to be investigated further.**

9. BOH Committee Reports:

A. Policy and Government Relations Committee – Mark Taylor, Committee Chair

1. Tanning Ordinance *

Motion made to move the Ordinance recommendation to the BOS for consideration.

****MSC Tarbox/Wright**

2. PO-WK-004-01 Agency Associations and Professional Organization Membership *

Motion made to approve above Policy as presented.

****MSC Tarbox/Levett**

B. Monthly Finance Reports and Amendment Approvals – Pramod Dwivedi’

1. May 2019 Finance Reports *

Motion made to approve May 2019 finance reports as presented.

****MSC Levett/Tarbox**

9. Health Director’s Report – Pramod Dwivedi

- **Opioid Steering committee will submit a written report to present to the BOH next month.**
- **Received about \$64,000 from IDPH for training/education purposes and it will be passed through to ASAC.**
- **Rep. Abbe Finkenauer introduced a health care bill regarding Medicare payments by geographic disparity between states. She also would like to attend our grand opening of new building.**
- **Strategic Plan – Have completed two strategies with the other four nearly completed. Therefore, agency is taking a break to prepare for the move, complete reaccreditation and our current quality improvement work. The activity will reconvene next year with the remaining strategies.**
- **Key Performance Indicators (KPI) continues.**
- **Continue with participating in the Learning Institutes offered by County.**
- **A new Performance Management System (PMS) is being revisited. Some staff members are working with this by creating a survey and a team has been created to lead this initiative based on the Public Health Foundation framework.**
- **Reaccreditation team continue to work on collecting documentation and review.**
- **Our budget is on track. In light of the new building we will request to rollover some into the next fiscal year. Once itemization is figured out the BOH will be informed of the amount.**
- **Grants to county contract is coming to an end for this fiscal year. Next year’s application has been submitted.**
- **Discontinuing hydrogen sulfate monitoring for the City of Cedar this fall.**
- **Working with the Marin Police Dept. on data sharing strategies across different sectors.**
- **Clinic staff are doing a great job with their work in the clinic.**
- **CureMD Electronic Medical Record (EMR) relaunch has yielded significant dollar amounts.**

- Ryan White staff will work with us in our new building.
- Air Quality (AQ) contract with Department of Natural Resources (DNR) has been approved. Recently, it was also approved by Environmental Protection Commission. Today a new DNR Director was appointed, which is the first female Director for Iowa DNR – Kayla Lyon.

10. Board of Health Attorney Report – Heidi Carmer

Ms. Carmer updated the BOH of a court order.

12. Next Meetings: **(postpone to August – see date below)**

Board of Health Meeting – Wednesday – ~~July 24, 2019 at 4:00 PM~~

- Policy and Government Relations Committee – Thursday – ~~July 18, 2019 at 3:00 PM~~

After some discussion it was decided not to hold the July Board of Health meeting due to not having a quorum. Next meeting will be August 28, 2019 at 4:00 PM.

13. Adjourn

With no further business the meeting was adjourned.