

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
MONDAY, JUNE 29, 2020 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Public Comment: Jim Grief, 5409 Prairieburg Rd., Monticello, spoke with regard to the Temporary Use Permit for the Brown Farm Pioneer Days event. He listed COVID-19 precautions that will be taken and asked the Board for approval.

Motion by Rogers, seconded by Walker to approve minutes of June 24, 2020 as printed.

Sara Bearrows, Budget Dir., presented a COVID-19 Budget Update. She received one additional item which is translation services to print "building closed" signs for the Public Service Center and the Community Services Building. The quote is in the amount of \$1,200 for sandwich board signs.

Supervisor Walker asked if they will need future translation services in other areas (elevators, floor stickers, etc.) and suggested that they consider having an option for the information to be viewed in another language.

The Board agreed that additional information is needed prior to approval on Wednesday.

Motion by Rogers, seconded by Oleson to open a public hearing for Hilltop Farm Second Addition, preliminary plat case JP19-0001. Proof of publication was presented.

Stephanie Lientz, Planning & Development, presented the case (four building lots and 3 out lots with no structures). There were no oral or written objections.

Motion by Oleson, seconded by Walker to close public hearing.

Motion by Walker, seconded by Oleson to approve first consideration for Hilltop Farm Second Addition, preliminary plat case JP19-0001, request for four lots, each containing approximately 2 acres, located at 4401 Witwer Ln SE, in the SWSW of Section 18, Township 83 North, Range 6 West, TPC Development, property owner.

Mike Tertinger, Planning & Development, presented a Temporary Use Permit requested by the Central City Historical Society for the Brown Farm Pioneer Days event to be held on July 24-26, 2020 at 1361 Sawyer Rd, Central City, IA. He stated that this case could be administratively approved however, the Health Department recommends that they not host the event.

Dustin Hinrichs, Public Health, stated that their guidance is based on data and they do not recommend any gatherings over 50 people at any one time. Another issue is the idea of a petting zoo. Hinrichs stated that if the Board approves the event, there should be some changes made. There is no PPE mentioned or handwashing stations. He is willing to work with them to come up with a safer approach.

Supervisor Oleson stated that the area is large enough that they can spread out (with the exception of a small structure). They should leave it up to the organization to decide and modify if necessary.

Jim Greif stated that they talked about the petting zoo and that does not have to happen. As far as social distancing, there is 70 acres. A lot of the demonstrations are in the fields. Hand sanitizers have been purchased.

Pramod Dwivedi, Public Health Dir., stated that they are looking at the data and the number of COVID-19 cases are going up. Their role is to protect the public health of the community.

Supervisor Walker stated that there is a global health concern, but he is willing to have the organization and Health Dept. work together.

The Board will revisit on Wednesday and in the meantime, Mr. Grief and Public Health will work together.

Charlie Nichols, Planning & Development, presented a 2nd Amendment to an existing Professional Services Agreement between Linn County and New Venture Advisors for a Linn County Food System Assessment. Since they are not traveling to Linn County, they plan to use those funds for other purposes. The Board will approve on Wednesday.

Dawn Jindrich, Finance Dir., presented a Purchase Order for eleven time clocks for the new payroll timekeeping system.

Motion by Rogers, seconded by Walker to authorize Chair to sign purchase order #5644 for \$29,664.25 to Ceridian for clocks for various County departments for the new payroll/timekeeping system.

Jindrich also presented a proposed 3-year contract with Cost Advisory Services, Inc. for an indirect cost recovery plan with no change to the annual fee of \$9,875. The Board will approve on Wednesday.

Jindrich presented a proposed audit engagement letter with Eide Bailly for fiscal year 2020, at a fee not to exceed \$60,500. The Board will approve on Wednesday.

Chairperson Rogers presented a request to use the Fillmore Building as a water distribution and cooling center for the homeless starting July 1 in partnership with the City of Cedar Rapids and Willis Dady. He is asking that this be activated now based on the weather but to continue searching for other space. This would not be an issue if the CR Public Library and the Ground Transportation Center were open.

Darrin Gage, Dir. of Policy & Admin., explained the operational issues and funding. Linn County has been paying Willis Dady \$11,000/month (through June) plus custodians and utilities for space at the Fillmore Bldg.

Ashley Balius, General Assistance, stated that the overnight shelter will end on June 30<sup>th</sup>. This would be a safe place during regular working hours.

Supervisors Walker and Oleson voiced concern regarding the additional cost to Linn County (custodians and maintenance) and asked that those numbers be provided prior to a decision on Wednesday. Supervisor Walker left the meeting at this time.

Public Comment: Charlie Nichols stated that staff is looking for guidance from the Board regarding any enforceable conditions for temporary use permits due to COVID-19.

Motion by Rogers, seconded by Oleson to approve Employment Change Roster (payroll authorizations) as follows:

TREASURER'S OFFICE

Deputy Treasurer	Kelly Geater	Salary Increase 07/01/20	\$3,644.05/biweekly	-	\$3,881.93/biweekly
Deputy Treasurer	Rebecca McDonald	Salary Increase 07/01/20	\$2,915.24/biweekly	-	\$3,196.88/biweekly

COUNTY ATTORNEY

Prosecutor II	Katherine Dick	Bid award – Promotion 07/13/20	\$3,275.53/biweekly	-	\$3,624.63/biweekly
Replaces C. Speth					
Prosecutor I	Molly Edwards	New hire – FT 07/13/20	\$2,971.01/biweekly	Replaces K. Dick	
Juvenile Prosecutor I	Cory Speth	Bid award – Job Transfer 07/13/20	\$4,195.96/biweekly	New position	

CIVIL SERVICE COMMISSION

Civil Service Secretary	Rhonda Dillemoth	Across the Board increase – 2.2%	07/01/20	\$365.62/biweekly	-
\$373.66/biweekly					

SHERIFF'S OFFICE

Colonel	John Stuelke	Termination/retirement	06/30/20		
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PUBLIC HEALTH

Sr Environmental Hlth Spec	Vildana Tinjic	Correction to effective date from	06/22/20	06/20/20	
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ENGINEERING

Roadside Veg Mgmt Aide	Kristopher Slutts	End of probation	07/06/20	18A \$22.80 – 18B \$23.63	
Light Equipment Oper.	Corey Melchert	Step increase/contract	08/16/20	17C \$23.63 – 17D \$24.57	

Motion by Oleson, seconded by Rogers to approve cell phone reimbursements for each supervisor and each supervisor abstaining on their own: Walker - \$240.00; Rogers - \$240.00; Oleson - \$225.00.

Motion by Oleson, seconded by Rogers to approve Claims #70614700-70614814 in the amt. of \$580,029.94; Area Ambulance in the amt. of \$8,804.50, ACH in the amt. of \$1,796,460.85; Claims #70614677-70614699 in the amt. of \$338,313.46; Wires in the amt. of \$1,751,819.59 and ACH in the amt. of \$19,014.33.

The Board received and placed on file a letter from Silos & Smoke Stacks.

Adjournment at 12:28 p.m.

Respectfully submitted

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors