

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, JULY 15, 2019 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker and Vice Chairperson Rogers. Absent: Supervisor Oleson
(personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Walker to approve minutes of July 10, 2019 as printed.

Dave Thielen, Exec. Dir. LCCS, stated that he is asking for a Family Transformations Intake Tech to have surveillance camera access as an additional level of security at the Community Services Center (FVC visits and program intakes).

Chairperson Walker noted that there was a request recently for the receptionist at the Public Service Center (PSC) to have surveillance camera access and was denied based on her job description, etc. He asked Steve Estenson to explain the difference.

Steve Estenson, Risk Manager, stated that the Intake Tech. will be looking for specific activity within a specific department. This is not comparing "apples to apples" to the receptionist at the PSC.

Thielen also presented a vacancy form for the Access Center Director for LCCS. The Board will discuss and decide on Wednesday.

Marty Lenss, Eastern Iowa Airport Dir., gave a presentation on "Fly CID".

Les Beck, Planning & Development, presented a proposed Agreement for the Consent of Linn County, Iowa to the Inclusion of an Area outside the City of Cedar Rapids Corporate Limits to be in the City of Cedar Rapids Urban Renewal Area of Operation. There are three residential properties in the unincorporated area. The Board will approve on Wednesday.

Motion by Rogers, seconded by Walker to approve Class C Liquor License for F. B. & Co., 4185 Whittier Rd., retroactive to July 12, 2019 and noting all conditions have been met.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations) as follows:

TREASURER'S OFFICE

| | | |
|-----------------|------------------|---|
| Senior Clerk | Connie Wildfield | Correction to annual ATB increase roster 07/01/19 \$18.38 - \$18.80 |
| Universal Clerk | Amanda Bieber | Step increase/contract 08/03/19 56C \$22.31 - 56D \$23.51 |

PLANNING & DEVELOPMENT

| | | |
|------------------------|----------------|--|
| Planner I | Mike Tertinger | Step increase/contract 07/18/19 37D \$28.67 - 37E \$30.24 |
| Office Manager | Ande Hendricks | Step increase 07/01/19 \$2,238.11/biweekly - \$2,414.12/biweekly |
| Building Division Mgr. | Luke Maloney | Step increase 07/01/19 \$2,801.52/biweekly - \$2,987.83/biweekly |

FACILITIES

| | | |
|---------------------------|------------|--|
| Assistant Facilities Mgr. | Becky Marx | Step increase 07/01/19 \$2,482.81/biweekly - \$2,672.65/biweekly |
|---------------------------|------------|--|

FINANCE & BUDGET

| | | |
|-----------------|---------------|--|
| Budget Director | Sara Bearrows | Promotion 07/29/19 \$3,754.48/biweekly - \$4,019.42/biweekly |
|-----------------|---------------|--|

Replaces D. Jindrich

COMMUNITY SERVICES

| | | |
|------------------------------|---------------|--|
| Administrative Asst. I | Leah Coffman | Step increase 07/01/19 \$1,792.60/biweekly - \$1,869.57/biweekly |
| Dir. of Comm Outreach & Asst | Ashley Balius | Step increase 07/01/19 \$3,058.47/biweekly - \$3,265.14/biweekly |
| Financial Mgmt Dir. | Staci Meade | Step increase 07/01/19 \$3,802.80/biweekly - \$4,032.53/biweekly |
| Options Director | Jim Fox | Step increase 07/01/19 \$3,802.80/biweekly - \$4,032.53/biweekly |
| Facility Coordinator | Lisa Mills, | Step increase 07/01/19 \$2,278.48/biweekly - \$2,414.12/biweekly |
| Facility Coordinator | Ryan Kriner | Step increase 07/01/19 \$2,142.99/biweekly - \$2,238.11/biweekly |

JUVENILE DETENTION

| | | |
|----------------------------|-------------------|---|
| Youth Counselor | Ryan McWilliams | New hire/FT 07/15/19 36A \$22.96 + \$.25 Replaces S. Koepke |
| Youth Counselor | Jennifer Mayer | Termination/resignation 06/30/19 36E \$27.54 - 36A \$22.96 + \$.25 |
| Transferring to PT On-Call | | |
| JDDS Supervisor | Cody Edman | Step increase 07/01/19 \$2,337.43/biweekly - \$2,441.18/biweekly |
| JDDS Manager | Daniel Williams | Step increase 07/01/19 \$2,894.58/biweekly - \$3,061.75/biweekly |
| Intervention | Michelle Caldwell | Step increase/contract 08/08/19 36C \$25.37 + \$.25 - 36D \$26.76 + \$.25 |

ENGINEERING

| | | |
|---------------------------|--------------|--|
| Operations Superintendent | Jerad Kelley | Step increase 07/01/19 \$3,343.54/biweekly - \$3,573.39/biweekly |
| Road Maintenance Super | Jon Rstom | Step increase 07/01/19 \$2,559.67/biweekly - \$2,727.12/biweekly |

Motion by Rogers, seconded by Walker to approve Claim #10040340 in the amt. of \$541.82; Claims #70609557-#70609582 in the amt. of \$336,645.49; Wires in the amt. of \$1,901,821.71 and ACH in the amt. of \$46,718.64.

Adjournment at 10:23 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors