

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
MONDAY, JULY 21, 2020 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers, Vice Chairperson Oleson (via phone) and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Walker to approve minutes of July 20, 2020 as printed.

The Board heard updates from the following Department Heads:

Les Beck, Planning & Development Dir. - vacancies filled for boards/commissions; food security presentation yesterday; completed training on GovSense; Q-matic should be up and running tomorrow (been a challenge); provided 2019 annual report; Dow's farm updates; permit activity (on track).

Britt Hutchins, Purchasing Dir. - budget update; final touches on Mission Bldg. demolition today; resumed inner-office mail route yesterday; training on GovSense; lots of bids and RFP's countywide (very busy with COVID-19).

Steve Estenson, Risk Management Dir. - working on accommodations with the re-opening of the building; auto claims; work comp. claims; resolution on the agenda tomorrow for a triathlon; fireworks permits; fitness centers should open next week.

Garth Fagerbakke, Facilities Mgr. - LC3 on hold; budget status; three part time vacancies; Community Services Bldg. - building remodel punch list being completed; exterior concrete is on hold; Public Service Center - sub drainage project is complete (potential issue with city storm drains not being able to hold enough water); working on front lobby door; Correctional Center - air cooled chiller is operational; will be power washing and sealing the brick; Courthouse - County Attorney - proposal of some modular office panels; exterior courtyard railing repairs; will power wash and clean windows; Secondary Roads - generator project is complete; Fillmore Bldg. - roofing project in progress; continue to support Overflow Shelter; Access Center - drywall in progress and windows being installed; Harris Bldg. - working on punch list items; LIFTS - 90% complete waiting on some electrical equipment for shop area.

Joi Alexander, Communications Dir. - focused on re-opening of the building and getting messages out; held department head re-opening meetings; designed and printed interior and exterior signage; helped with Q-matic process; continue to support Public Health with their communications needs; monthly analytics report; branding refresher email sent out.

Adjournment at 10:23 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Amanda Hoy, Executive Assistant

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors