

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, AUGUST 20, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Walker and Vice Chairperson Rogers and Supervisor Oleson. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Oleson to approve minutes of August 14, 2019 as printed.

The Board heard updates from the following Department Heads:

Les Beck, Planning & Development Dir. - LC3 product tools; budget status (received Wellmark grant for Food Systems Council); Dows Farm 2<sup>nd</sup> open house on August 1<sup>st</sup>; presented hiring plans to Human Resources; commercial projects taking place in Lisbon and Mt. Vernon with school projects; upcoming amendments to the unified development code; revised flood plain regulations; hosted in house training on July 23<sup>rd</sup>; two upcoming retirements; upcoming workshop with Great Plains.

Britt Hutchins, Purchasing Dir. - LC3 work continues; upcoming RFP focus group meeting in December; no budget or personnel issues; postage pieces processed; working on lease for Veterans Memorial Building for Elections; sold five vehicles at auction; received six new county vehicles; Harris Building attic stock; met with Scott Olson about LIFTS building; will be attending conference out of state next week.

Steve Estenson, Risk Management Dir. - budget status; having trouble filling open position; working on updating policies; two auto claims; one employee on worker's compensation and two more scheduled for surgery; camera in the parking lot is up and running.

Garth Fagerbakke, Facilities Mgr. - Core Values class for 11 of their new employees; budget statistics for FY20; Community Services Bldg. remodel construction has began; equipment on order for Public Service Center (PSC) mass notification system; PSC employee parking lot security cameras are installed and running (more cameras to follow in the next two weeks); Correctional Center front entrance ADA remodel is ready for plumbing rough in; meeting with County Attorney to review space needs at the Courthouse; working on generator installs at Secondary Roads; working on plans and spec's for the Access Center; Harris Bldg. mechanical equipment in progress as well as developing counts for each type of sign for quote purposes; Facilities Storage Bldg. has subcontractor items remaining; not staffed to take care of both the Harris Bldg. and the Fillmore Bldg. complex (will need direction on what Facilities role will be when preparing for FY21 budget).

Joi Alexander, Communications Dir. - updating target product selection matrix; upcoming Duane Arnold Energy drill; discussion to take place regarding PIO's (Public Information Officers) in relation to EMA; ongoing website content management; ongoing implementation of branding; finalists for five national awards; will attend conference in September; Amperage presented Communications Plan yesterday and the Board will need to accept the resolution; FY20 communications work plan.

Public Comment: Craig Rathje, 385 27<sup>th</sup> Ave SW, Cedar Rapids, stated that he will be attending meetings frequently and watches the Board meetings along with the City of Cedar Rapids. He addressed recent occurrences of violence; youth activities and their benefits; his mother's health and commended the Board for their great work. He wants to get involved with wildlife conservation and come up with some answers together. He will attend another meeting to speak on that topic.

Adjournment at 9:58 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Amanda Hoy, Executive Assistant

Approved by:

STACEY WALKER, Chairperson  
Board of Supervisors