

MINUTES

Linn County Board of Health Meeting
August 28, 2019 at 4:00 PM
Linn County Public Health Conference Room
501 13th Street NW, Cedar Rapids, IA
Contact: Kim Honn, 892-6000
*Indicates Action Items

1. Call to Order BOH meeting with a quorum – Mark Taylor, Chair

Mark Taylor, Board Chair, established a quorum and called the meeting to order at 4:01 PM.

Board Present: Mark Taylor, Stacey Walker, Leslie Wright, Dr. Jim Levett and Kim Honn – Recorder

LCPH Staff Present: Pramod Dwivedi, Tricia Kitzmann, Jim Hodina, Larry Hlavacek, Shane Dodge, Heather Meador, Lori Smith, Kola Eiben, Jason Keener

2. Recognize Guests – Mark Taylor/Pramod Dwivedi

Guests were introduced: Erin Foster - ASAC, Elijah Rivera – ASAC Intern, Laurie Jasper - HACAP, Col. John Stuelke - LCSO, Laura Faircloth – CRPD, Todd Lange – Dubuque BOH member and Michaela Ramm – The Gazette

3. Public Comment – Limited to Three Minutes Each
None

4. Approve Agenda *

Motion made to approve agenda as presented.

****MSC Wright/Walker**

- BOH member/s excused absences
 - **Mary Tarbox and Heidi Carmer**

5. Approve June 26, 2019 Minutes *

Motion made to approve June 26, 2019 minutes as presented.

****MSC Levett/Wright**

6. Introduction of new staff and staff recognition – Pramod Dwivedi, Health Director

New staff: Jason Keener – Air Quality Engineer – joined the team again after being gone for a year

Recognition Staff: Kola Eiben – 5 years of LC employment and Lori Smith – 15 years of LC employment

7. Maternal Health and Breastfeeding Program – Laurie Jasper, HACAP Peer Counselor Coordinator

Ms. Jasper updated the Board of activities working with WIC clients. Mr. Dwivedi shared through our partnership they will be joining us in our new building.

8. Presentation: Linn County Opioid Action Plan * – Erin Foster, ASAC and Pramod Dwivedi, Health Director

Motion made to approve the Linn County Opioid Action Plan as presented.

****MSC Walker/Levett**

9. Resolution: Tanning Inspection Fees * - Jim Hodina, Environmental Public Health Manager

Motion made to approve Tanning Inspection Fees as presented.

****MSC Levett/Walker**

10. Food Rescue Update – Jim Hodina

Mr. Hodina updated the Board on the Food Rescue program activities. The three major activities in August include: developing a draft work plan, a Charter for the governing organization for the food rescue program, and meeting with the grocers / restaurants who over produce the food and then meet with the non-profit organizations who can receive and distribute the food.

11. BOH Committee Reports:

A. Policy and Government Relations Committee – Mark Taylor, Committee Chair

1. PO-AD-008-03 Human Resources System Policy *
2. PO-AD-004-01 Cultural Competency *
3. PO-CA- – Health Equity *

Motion made to approve all three above policies with the minor edits discussed.

****MSC Levett/Wright**

B. Monthly Finance Reports and Amendment Approvals

1. June 2019 Finance Reports *
2. July 2019 Finance Reports *
3. Purchase Order #6344 – Dubuque Co Health Department - \$16,893.45*
4. Purchase Order #6347 – Mercy Medical Center - \$15,054.97 *
5. Purchase Order #6351 – McKesson - \$46,600.00 *

Motion made to approve the June and July 2019 Finance Reports and three purchase orders noted above.

****MSC Walker/Wright**

11. Health Director's Report – Pramod Dwivedi

- **Strategic Plan: Two strategies completed and four near competition.**
- **PHAB Reaccreditation: Progressing well, submitting our application in March of 2020.**
- **Learning Institutes: Agency consistently participating.**
- **New Building: Excited about moving the first part of November 2019.**
- **PrideFest: Participated with outreach screening and etc.**
- **Food Safety: Listed totals of inspections in report.**
- **Clinic: Listed some of the interactions.**
- **CHA CHIP: In the three major areas the work is continuing with our partners.**
- **Hydrogen Sulfite Monitoring: Ending August 30th with the City of Cedar Rapids Waste Water Treatment Plant.**
- **Brianna Gabel: Completed her fellowship with the International Food Protection Training Institute and her paper was published in the AFDO Journal. Agency is very proud of her accomplishment.**
- **Compliance activities are listed on the report as well.**

- **Lots of social media activities listed.**

12. Board of Health Attorney Report – Heidi Carmer
Absent

14. Next Meetings:

Board of Health Meeting – Wednesday – September 25, 2019 at 4:00 PM

***Policy and Government Relations Committee – Thursday – September 19, 2019 at 3:00 PM**

15. Adjourn

No further business was adjourned at 5:30 PM