

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
WEDNESDAY, AUGUST 28, 2019 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Walker, Vice Chairperson Rogers (via phone) and Supervisor Oleson. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order and led the Pledge of Allegiance.

Motion by Rogers, seconded by Oleson to remove from the Consent Agenda a Resolution establishing General Assistance Program Provisions.

Motion by Oleson, seconded by Rogers to approve Consent Agenda as follows:

Resolution 2019-8-126 approving a Land Preservation Parcel Split to be named Dundee Fourth Addition. The following description is a summary of Resolution No. 2019-8-127 as passed and approved by Linn County Board of Supervisors, effective August 28<sup>th</sup>, 2019. Resolution approving a one lot final plat to be named Dundee Fourth Addition. The following description is a summary of Resolution No. 2019- as passed and approved by Linn County Board of Supervisors, effective August 28, 2019.

Beginning at the Northeast Corner of Section 33, Township 85 North, Range 8 West of the Fifth Principal Meridian; thence S0°52'23"E along the east line of the Northeast Quarter of said Section 33, a distance of 304.00 feet; thence S87°59'19"W, 165.00 feet; thence N0°52'23'W to the north line of said Northeast Quarter, 304.00 feet; thence N87°59'19"E along said north line, 165.00 feet to the point of beginning. The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at [www.linncounty.org](http://www.linncounty.org).

Approve and authorize Chair to sign a Shared Road Maintenance and Snow & Ice Control Agreement with the City of Lisbon.

Approve and authorize Chair to sign a contract between Linn County Child Development Center and Hawkeye Area Community Action Program (HACAP) on behalf of Linn County Community Services Child & Youth Development Center for a Family Support Worker to support dually eligible enrolled children effective September 1, 2019 through August 31, 2020 in the amount of \$26.95 per hour

Approve and authorize Chair to sign a contract between Cedar Rapids Community School District and PEER Group Program on behalf of the Linn County Community Services Child & Youth Development Center for staff to provide social skills development and referral services through the coordination of resources and cooperative action to support student welfare and academic achievement effective August 1, 2019 through July 31, 2020 in the amount of \$20,500.

Approve and authorize Chair to sign a contract between Cedar Rapids Community School District and Linn County Community Services Child & Youth Development Center for the purpose to operate a preschool program pursuant to the Statewide Voluntary Preschool Program for Four-Year Old Children within the Linn County Child Development Center effective August 1, 2019 through July 31, 2020 in the amount of \$232,992.

Approve the revisions to the Board of Supervisors Policy FM-038, Investment Policy

Approve and authorize Chair to sign an agreement between Johnson County and Linn County Juvenile Detention & Diversion Services for a Detention Alternative and Pre-charge Diversion Program effective upon signing through June 30, 2020 for an amount of not to exceed \$95,000.

Approve and authorize Chair to sign a Memorandum of Understanding and Letter of Intent for Temporary Lease of 6th floor of Veterans' Memorial Coliseum by Linn County Elections starting March 1, 2020 through November 30, 2020 at a cost of \$2,083.33 per month.

Approve and authorize Chair to sign a contract with Baker Group for \$35,547 for card access design, programming and materials for the Linn County Community Services Building TI remodel project.

Approve and authorize Chair to sign change order thirteen with Unzeitig Construction for \$13,801 for the Linn County Courthouse remodel project for a total contract amount of \$7,401,533.87.

Motion by Rogers, seconded by Oleson to approve minutes of August 26 & 27, 2019 as printed.

Motion by Rogers, seconded by Oleson to approve upon third and final consideration Ordinance #6-8-2019 Amending Chapter 20 of the Code of Ordinances, Linn County, Iowa by Repealing, Amending, and Adding Sections in Article III Relating to the General Assistance Program.

Brad Ketels, County Engineer, discussed with the Board the percentage of participation that the property owners on Shamrock Woods should pay for a 2" Hot Mix Asphalt Overlay. The road is 28 years old and plans were to sealcoat the road (dead end road with light traffic), however, property owners are expecting asphalt. The Code of Iowa allows for the Board to determine the amount of financial participation by the property owners.

Motion by Oleson, seconded by Rogers to require property owners on Shamrock Woods to participate in the 2" Hot Mix Asphalt Overlay on Shamrock Woods by 50% (\$16,824.70).

Discussion: Supervisor Oleson noted that this will not be the standard and Ketels stated that going forward he will develop structured procedures when they are approached.

VOTE: All Aye

Motion by Oleson, seconded by Rogers to approve upon third and final consideration Ordinance #7-8-2019 Amendment, rezoning case JR19-0001, requested by Gary & Carol Dundee, owners & Ryan Dundee, petitioner to rezone 1 acre located at 4202 Drew Ln. from CNR (Critical Natural Resources) district to AG (Agricultural) district.

The Board discussed professional services for the Fillmore Building for the future use as a homeless shelter.

Garth Fagerbakke, Facilities Manager, stated that Darrin Gage has received a proposal from Rob Peck, Design Dynamics, in the amount of \$33,500 for professional services for the Fillmore Building roof replacement. The estimate for the roof as well as mechanical and electrical units on the roof is \$400,000.00.

Dawn Jindrich, Finance Dir., stated that the Board's Support Team weighed in on this and decided that they could not advise the Board without knowing what the cost would be. They wanted an estimate in order to give a recommendation.

Supervisor Rogers noted that the building should not be looked at as just a homeless shelter, noting that the Access Center will be next door. He added that the city of Cedar Rapids has made a verbal commitment to fund the overflow shelter in the amount of \$25,000.

Ashley Balias, LCCS, stated that the intended use would be an overflow shelter in the winter and then a day shelter. Linn County would not provide the services, just the space.

Jindrich stated that if the bids in fact come back in line with the estimate, the Board's Support Team would recommend moving forward. The money is not in the current budget, so a day shelter for the homeless might have to wait but the overflow shelter could be accomplished with the new roof.

Supervisor Oleson questioned the selection of Design Dynamics and the \$33,500.

Fagerbakke explained that Design Dynamics is familiar with the Fillmore Building and that the 7.5% fee is reasonable.

The Board will discuss and decide next week.

Motion by Oleson, seconded by Rogers to approve Claims #70610224-#70610290 in the amt. of \$172,522.38; ACH in the amt. of \$691,276.74; and Trees Forever in the amt. of \$7,500.00.

Board Member Reports - Chairperson Walker has a Board of Health meeting today and his monthly meeting with the Cedar Rapids City Manager tomorrow.

Supervisor Rogers signed off at this time.

Motion by Oleson, seconded by Walker to enter into closed session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

Vote: Walker - Aye

Oleson - Aye

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Motion by Oleson, seconded by Walker to go out of closed session.

Vote: Walker - Aye Oleson - Aye

Adjournment at 10:50 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson  
Board of Supervisors