

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, AUGUST 30, 2021 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of August 25, 2021 as printed.

Chairperson Walker read the following Proclamation: Hunger Action Month-September 2021.

Motion by Rogers, seconded by Zumbach to adopt the above-mentioned Proclamation.

Discussion: Kim Guardado, HACAP Food Reservoir Dir., thanked the Board for acknowledging Hunger Action month and noted that there are lots of upcoming events in September to increase awareness.

Supervisor Walker stated that this is an important issue that has been impacted by the Derecho and pandemic.

Vote: All aye.

The Board recessed at 11:06 a.m. and reconvened at 11:07 a.m.

Brad Ketels, County Engineer, discussed a Vacancy Form requesting a GIS Specialist for the Secondary Road Department noting that the position was submitted as an offer for FY22 that was not approved. This position would be an employee of GIS/IT but assigned to Secondary Roads.

Supervisor Zumbach shared his concerns with the shape of gravel roads and using funds for a new position instead of fixing roads.

Discussion continued regarding resources and duties of the position. The Board will discuss again on Wednesday.

Ketels also discussed a Vacancy Form requesting a Traffic Technician Aide for the Secondary Road Department due to a recent retirement. The Board will approve Wednesday.

Tricia Kitzmann, Public Health, discussed a Vacancy Form requesting a HIV HCV STI Outreach Coordinator for the Public Health Department noting that this is a grant funded position. The Board will approve Wednesday.

Darrin Gage, Dir. of Policy & Admin., gave background of the cleanup process after the Derecho noting that there was no formal written agreement regarding revenue. Departments were in agreement that if chip revenue was received from Ceres Environmental, Inc. it would go to Conservation as an acknowledgement for their responsibility in managing those chips.

Supervisor Zumbach stated that he would like the money to be deposited into the general fund and then be dispersed.

Dawn Jindrich, Budget Dir., stated that they would like the Board to make a motion and vote on this item Wednesday (anticipated revenue is \$843,000).

Motion by Rogers, seconded by Zumbach to open public hearing.

Charlies Nichols, Planning & Development, discussed Case JA21-0007, an ordinance amending the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 107, Unified Development Code. Staff is proposing several text amendments to the Unified Development Code concerning: Temporary Uses, Event Centers in areas zoned Agricultural (AG), signs in areas zoned Critical Natural Resource (CNR), and lot size requirement exemptions for subdivisions in Planned Unit Development Overlay districts (PUD).

Motion by Rogers, seconded by Zumbach to close public hearing.

Motion by Rogers, seconded by Walker to approve upon first consideration on Case JA21-0007, an ordinance amending the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 107, Unified Development Code. Staff is proposing several text amendments to the Unified Development Code concerning: Temporary Uses, Event Centers in areas zoned Agricultural (AG), signs in areas zoned Critical Natural Resource (CNR), and lot size requirement exemptions for subdivisions in Planned Unit Development Overlay districts (PUD).

Motion by Zumbach, seconded by Rogers to approve a Five Day Liquor License for the Luke Bryan Farm Tour 2021 (Sept. 10, 2021) located at 10301 C. St. SW, Cedar Rapids (Brown Farm), noting all conditions have been met.

Motion by Rogers, seconded by Zumbach to approve Employment Change Roster (payroll authorizations) as follows:

TREASURER'S OFFICE

Universal Clerk	Eileen Hardman	Step increase 8/20/21 56D \$24.51–56E \$25.84
Universal Clerk	Madeline Lawler	Step increase 8/20/21 56D \$24.51–56E \$25.84
Universal Clerk	Alyssa Ulrich	Step increase 9/4/21 56D \$24.51–56E \$25.84

COUNTY ATTORNEY'S OFFICE

Clerk Typist	Tina Boyer	New hire 9/20/21 53A \$16.76 Repl K. McElree
Intern	Keely Hanson	New hire-temp 8/24/21 \$12.00/hr
Intern	David Banta	New hire-temp 9/1/21 \$15.00/hr

PLANNING & DEVELOPMENT

Permit Specialist	Jessica Black	Promotion - internal applicant 8/28/21 55D \$22.68–56C \$23.26 Repl R. Sampica
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SHERIFF'S OFFICE

Deputy Sheriff	Alex Wink	Step increase 9/6/21 D4 \$34.27–D5 \$35.59
Deputy Sheriff	James Thomas	Step increase 9/25/21 D3 \$33.03–D4 \$34.27
Female Corr Officer	Megan Collins	Step increase 9/9/21 56C \$23.51+\$0.50–56D \$24.76+\$0.50
Female Corr Officer	Ariel Spitzner	Step increase 9/9/21 56C \$23.51+\$0.50–56D \$24.76+\$0.50
Senior Account Clerk	Ana Brunscheen	Step increase 9/14/21 55B \$20.44–55C \$21.51
Deputy Sheriff	Michael Anderson	Step increase 9/11/21 D6 \$36.24–D7 \$36.79
Deputy Sheriff	Jason Loftsgard	Step increase 9/17/21 D7 \$36.79–D8 \$37.90

COMMUNITY SERVICES

Direct Support Staff	Dawn Taylor	Termination/retirement 10/13/21
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JUVENILE DETENTION

Youth Counselor	Micah Reed	New hire 8/23/21 36A \$23.94+\$0.25 Repl G. Armstrong
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PUBLIC HEALTH

Env Chemist	Daniel Ellickson	Step increase 8/24/21 39B \$31.13–39C \$32.79
Env Health Spec	Matthew Dobler	Step increase 8/22/21 39B \$31.13–39C \$32.79

ENGINEERING

Traffic Tech Aide	Nick Boren	Transfer – internal applicant 8/28/21 19E \$29.11–19E \$29.11
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Adjournment at 11:49 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors