The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Oleson (via phone). Board members voting “AYE” unless otherwise noted.

Chairperson Walker called the meeting to order.

Chairperson Walker read a Proclamation: National Voter Registration Day - September 24, 2019.

Motion by Rogers, seconded Walker to adopt said Proclamation.

Bill Michiel, Corridor MPO, presented a Tower Terrace Road Corridor Management Plan Update.

Mike Tertinger, Planning & Development, presented a retroactive Temporary Use Permit, Case JU19-0010, request by Karl Haible, owner, and West Linn Community Group c/o Ainsley Snyder, petitioner, for the Palo Mud Run event on September 21, 2019, at 812 Iowa Ave. Tertinger stated that they are looking at a change in procedures to eliminate bringing routine, reoccurring events to the Board for approval.

Sara Bearrows, Budget Dir., presented a proposal from Ceridian for the acquisition of a payroll, timekeeping and human resources system, as recommended by RSM and GovSense. She stated that RSM has tapped into another time sensitive discount in the amount of $160,000 if signed by September 30th. Lisa Epp, Asst. County Atty., has reviewed contract and the IT Director is also reviewing language. Overall, the core team members are present and are in agreement.

Rhonda Betsworth, Deputy Auditor, stated that the Sheriff's office and other departments are still on paper timekeeping simply because Novatime does not accommodate work rules. Their goal is that all employees be on this system and clocking as they should be. The Board will approve on Wednesday.

Darrin Gage, Dir. of Policy & Admin., presented a Resolution Supporting the Home Base Iowa Community Initiative (recruit and retain veterans for job opportunities). The Board will approve on Wednesday.

Motion by Rogers, seconded by Walker to authorize Chair to sign Amendment #1 to Natural Resources Conservation Service (NRCS) Grant Agreement NR186114XXX0012, updating the Recipient Signatory Official contact information and moving funds from the Equipment category to Personnel category.

Public Comment:

Scott Friauf, Rinderknecht Assoc., gave an update on the Harris Building and asked to be on Wednesday's agenda to give a presentation.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations) as follows:

**SHERIFF'S OFFICE**

- Correctional Center Nurse: Rasheelah Washington
  - New Hire/FT, 10/07/19
  - 39A $33.67 + .25
  - Replaces: Kristy Richards

- Deputy Sheriff: James Robinson
  - Step increase/contract, 11/10/2019
  - D5 $33.17 + $.40 – D6 $34.16 + $.40
  - 10/07/19

- Deputy Sheriff: Chelsea Behel
  - Step increase/contract, 11/09/2019
  - D3 $30.76 + $.40 – D4 $31.93 + $.40

- Senior Account Clerk: Deanna Baker
  - Step increase/contract, 11/14/19
  - D3 $21.76 – D5 $22.97

- Deputy Sheriff: Dylan Schmid
  - Step increase/contract, 11/23/19
  - D5 $33.17 – D6 $34.16

**COMMUNITY SERVICES**

- Temp Custodian: Alyssa Noble
  - Term/Position ended, 09/13/19

- IT
  - DB Analyst/Windows Server Assoc. David Nokle
    - Step increase/contract, 9/11/19
    - 40B1(C) $40.56 – 40B1(D) $42.64

- Direct Support Staff
  - Director: Joseph Schumacher
    - Termination/End of position, 09/20/19

- Engineering
  - Design Tech: Austin Bain
    - Bid Award FT 9/14/19
    - 5D $29.93

- Light Equip. Oper.
  - James Pinckney
    - Step increase/contract, 10/09/19
    - 17C $23.12 – 17D $24.04

- Light Equip. Oper.
  - Clinton Straton
    - Step increase/contract, 10/02/19
    - 17C $23.12 – 17D $24.04

- Light Equip. Oper.
  - Richard Shebek
    - Step increase/contract, 10/09/19
    - 17C $22.31 – 17D $23.12

- Heavy Equip. Oper.
  - Mark Henderson
    - Step increase/contract, 10/15/19
    - 19B $24.04 – 19C $24.97

- P&O
  - Combination Inspector: Stan Poff
    - New Hire/FT 10/07/19
    - 21A $24.97

Motion by Rogers, seconded by Walker, to approve Claims #70610607-70610631 in the amt. of $343,295.13; wires in the amt. of $1,759,961.70 and ACH in the amt. of $18,628.84.

Supervisor Oleson signed off at this time.

The Board recessed at 10:25 a.m. and reconvened at 10:28 a.m.
Motion by Rogers, seconded by Walker to enter into closed session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

VOTE: Rogers – Aye Walker – Aye

Motion by Rogers, seconded by Walker to go out of closed session.

VOTE: Rogers – Aye Walker – Aye

Adjournment 10:37 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors