

Linn County Early Childhood Iowa Governance Board MINUTES
3:30 pm, Tuesday, September 24, 2019
1120 33rd Avenue SW, Grant Wood AEA, Cedar Rapids



Members Present:

Barrett, Richard	Louzek, Dan	Wu, Jasmine
Carrera-Bauer, Tara	Munyakazi, Patrick	
Dagit, Wyatt	Rutz, Connie	
Kitzmann, Tricia	Stuelke, John	
Lewis, Karen	Westberg, Drew	

Excused Absence:

Bigley, Linda	Moniza, Caroline	Rogers, Andrea
Rogers, Ben	Rogers, John	Scheldrup, Chris
Scheumann, Nancy		

Guests:

Meincke, Ashley (PACES)	Boniface, Morgan (PEC)	Regan, Christi (HACAP)
Moffitt, Jan (YPN)	Wade-Nagle, Jeanie (GWAEA)	Meyer, Cathy (PACES)
Strahan, Diana (FCHA)	Myers, Meridith (YPN)	Nelson, Kelly (NPP)
<u>Staff:</u> Kivett-Berry, Chris	Peyton, Kristen	

Call to order: Lewis, chair, called the meeting to order at 3:36 pm with quorum present (11/18).

- Linn Co ECI & IWF in Metro Economic Alliance Newsletter: Article about the Aug 14th Community Child Care Solutions forum was in the packet.
- Board Program Summary Sheet: Included in the packet.
- Future Ready Iowa, Oct 23rd 7-9:30: Board Members are invited to attend. Register at <https://futurereadyiowa.gov/registration>.
- Kristen Peyton 1-Year Anniversary with ECI: Peyton started with ECI on September 24, 2018.

Public Comment Period: All guests were welcomed and introduced themselves. Wade-Nagle welcomed us to the GWAEA building and invited Board Members to stay after the meeting for a tour.

Minutes of 8/27/19 Board Meeting:

- **MSC:** (Stuelke, Rutz) Motion and Second to approve minutes from 8.27.19 Board Meeting. Motion carries unanimously.

Community Engagement:

- Regional Legislator Forum (Sept 13) Highlights:** Kivett-Berry provided a brief overview of the well-attended event. The theme was "We are ECI" and ECI Directors shared what they were able to do in their community with the extra FY 20 funds and showcased collaborations across systems.
- Community Child Care Solutions Teams & ECI:** There were 5 solutions groups selected from the forum, but 3 of the groups with a business focus were merged into one. The solution groups and conveners are as follows:
 - Child Care Entrepreneurs (Chris Kivett-Berry & Kristen Peyton - ECI)
 - Business & Child Care (Jamie Toledo-Economic Alliance)
 - Before & After School Care (RaeAnn Gordon –ISU Extension & Outreach)

Board Operations:

- July-August 2019 Fiscal Controls:** Kivett-Berry provided a high level review of the programs' expended amount and there are no concerns about utilization at this time.
- Early Childhood Community Plan Board-Child Health**
 - Review: The Child & Maternal Health portion of the needs assessment was included in the packet and Board Members met in small groups to discuss. Key items for review included data, collaborative recommendations and Community Priorities.

- ii. **Prioritization Activity:** Board Members and funded programs in attendance were asked to rank each Priority in regard to Linn Co ECI involvement.
- c. **Committee Preference and Sign Up:** Board Members were invited to rank their sign up preference for one of the following committees: Finance, Nomination or Community Child Care Solutions Team. Committee description were included in the Board packet. Board Members were also invited to rank which type of ECI program they would like to be connected with in FY 20 (program tour, read progress reports, etc). Each Board member was asked to complete their rankings on the Survey included in the Board packet.
- d. **ECI Board Association Update:** Due to 25 ECI Board areas agreeing to join there will be an Association. More info will be available at the Association meeting October 23rd held immediately after the State ECI Director's meeting.
- e. **October 22 Meeting:** Due to the amount of material to cover, the October Board Meeting will also have an extended time of 4:45pm. The meeting will be held at the Grant Wood AEA on 33rd Avenue due to upcoming construction at the Community Services Building.

Program Updates:

- a. **Program Performance 3-Year Trend Data-Child Health:** Data for the Child Care Nurse Consultant, 1st Five and the Family & Community Health Alliance was reviewed. Peyton projected the 3-year Annual Report data on the screen and handouts were provided at each table. Board members reviewed excel charts with 3-years of Funding, Outputs, Quality and Outcomes data. Explanations for outlier data was explained and items to monitor were identified.
- b. **Issue One-Time Early Childhood \$ Funding Request:** Details on the request were included in packet. Staff recommendation is to issue an Informal Request for Proposals, up to \$9,000 total, from current eligible ECI vendors to support their one-time professional needs. These are Early Childhood funds which can only be used to increase the quality and capacity of local child care environments. Action on the proposals would take place at the October Board meeting.
 - **MSC:** (Carrera-Bauer, Stuelke) Motion and Second to issue an informal request for proposals, up to \$9,000 total, to current eligible ECI programs seeking one-time funds for their eligible FY 20 Professional Development needs. Motion carries unanimously.
- c. **Contract Amendments:**
 - i. CCNC: Overview of the request in packet. Request to amend three (3) contract goals after receiving guidance from the state Child Care Nurse Consultant Coordinator.
 - **MSC:** (Dagit, Rutz) Motion and Second to amend Child Care Nurse Consultant contract goals 3.2.1, 3.2.2 and 3.2.9.
 - ii. Dental: Handout was provided. The program requested to amend two (1) contract goals and add one (1) goal due to increased accuracy using TAVConnect and change in Medicaid.
 - **MSC:** (Westberg, Louzek) Motion and Second to amend the Dental program contract goals 3.2.1 and 3.2.2 and add contract goal 3.2.8. Motion carries unanimously.

Open Agenda: Kivett-Berry reminded Board Members to leave the following items at their table:

- Priority area rankings for Child Health and for Committee Preferences.

Motion to Adjourn:

- **MSC:** (Kitzmann, Carrera-Bauer) Motion and Second to adjourn. Motion carried unanimously. Meeting adjourned at 4:48 pm.

Minutes submitted by: Kristen Peyton, Kristen Peyton, Recorder Date 10/8/19
 Reviewed by: Tara Carrera-Bauer, Tara Carrera-Bauer, Secretary Date 10/8/19