

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, OCTOBER 8, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Vice Chairperson Rogers and Supervisor Oleson. Absent: Chairperson Walker
(personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Oleson to approve minutes of Oct. 7, 2019 as printed.

The Board received updates from the following Department Heads:

Brad Ketels, County Eng. - LC3 product update (flood preparedness maps and reports); budget is trending over in most areas; staffing vacancies (will talk to HR about retirees not giving notice or notifying his department); Walker Rd. culvert replacement progressing; Jordan's Grove Rd. bridge replacement; Shamrock Woods paving completed; sealcoating (switched to coated chips in subdivisions); crews working on N. Center Point Rd. grading portion of project from last year; added new equipment to fleet; preparing for winter and receiving materials; Williams Blvd./Dean Rd. roundabout project has been approved (28E Agreement in place); and annual October Department Meeting is Oct. 18.

Dawn Jindrich, Finance Dir. - Sr. Accountant position will be re-advertised; Sara Bearrows will be helping quite a bit in the Treasurer's Office; working on audit schedule (challenging because short staffed); new finance system (GovSense) kickoff meeting this week (July 1st 2020 go live date); decided on a payroll timekeeping/HR system; new property tax system project is progressing; in preparation for next year's budget (will meet with HR and talk about placeholder amounts for wages and do some assumptions in the health and dental accounts); spoke at ISAC budget meeting last week; LC3 activities will continue in November and also a member of the KPI committee.

Sara Bearrows, Budget Dir. - preliminary budget calendar was sent out.

Darrin Gage, Dir. of Policy & Admin. - KPI's (focusing on policies); not a lot of notable budget variances; Policy Admin. Specialist position is still vacant (waiting for Chairperson Walker's input); Public Services Center renovation project contract on agenda tomorrow; Harris Bldg. construction project (grand opening set for Nov. 22 at 2:00 p.m.); Community Services Building renovation project underway; Mental Health Access Center project (on tomorrow's agenda to set date for bid letting); receiving bids for asbestos survey for the Crossroads Mission building demolition; County Attorney's Office renovation planning; will be sending out requests for 2020 legislative priorities and CIP requests.

Public Comment: Deputy Auditor Rebecca Stonawski read her letter of correspondence from last week regarding her request for a more generous parental leave policy.

Supervisor Rogers stated that he forwarded Stonawski's letter to the HR department and will follow up.

Adjournment at 9:41 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Vice Chairperson
Board of Supervisors