The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker. Board members voting “AYE” unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Oleson to approve minutes of October 14, 2020 as printed.

Garth Fagerbakke, Facilities Mgr., gave an update on COVID-19 enhanced cleaning procedures and presented a newly purchased Ultraviolet-c light machine to fight COVID-19. This machine will be in addition to the current (4) 360 Clorox machines. He stated that he has enough chemicals to fulfill the requests made by the County Auditor through the election and could possibly locate the UV machine at early voting locations at 823 3rd St. SW.

Chairperson Rogers stated that he will speak with the Finance Director regarding funding for overtime for custodial staff to step up COVID cleaning in county owned buildings.

Motion by Rogers, seconded by Oleson to approve Employment Change Roster (payroll authorizations) as follows:

**LIFTS**

- **Driver** Rudolph Rodriguez  
  Step increase/contract 10/15/20  56C $21.09 – 56D $22.24

**ENGINEERING**

- **Light Equipment Oper** Shannon Lochner  
  New hire – FT 10/19/20  17A $21.98 Replaces A. Scharpf
- **Light Equipment Oper** Kurt Smith  
  New hire – FT 10/19/20  17A $21.98 Replaces J. Pinckney
- **Light Equipment Oper** Matthew Scanlon  
  New hire – FT 10/19/20  17A $21.98 Replaces R. Shebek
- **Design Engineer** Curt Logan  
  Step increase/contract 11/04/20 40B $39.31 – 40C $41.45
- **Heavy Equipment Oper** Nathan Greene  
  Step increase/contract 11/06/20 19D $26.42 – 19E $28.54

Motion by Rogers, seconded by Oleson to approve Claims #70616026-#70616042 in the amt. of $345,373.44; Wires in the amt. of $2,167,615.66 and ACH in the amt. of $27,449.55.

Motion by Rogers, seconded by Walker to enter into a closed session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

**VOTE:** Walker – Aye  
Rogers – Aye  
Oleson – Aye

Motion by Rogers, seconded by Walker to go out of closed Session.

**VOTE:** Walker – Aye  
Rogers – Aye  
Oleson – Aye

Adjournment at 11:50 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors