The Board met in session at the Linn County Jean Oxley Public Service Center.

Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order and led the pledge of allegiance.

Motion by Rogers, seconded by Oleson to approve minutes of October 27 & 28, 2020 as printed.

Motion by Rogers, seconded by Walker to approve Proclamation: Diabetes Awareness Month–November 2020.

Staci Meade, LCCS, discussed a Business Associate Agreement between Linn County Community Services and Ilmir, Inc., for software consulting services for a term retroactive to October 28, 2020 through February 1st, 2021 noting that this is for customizations to some of their programs.

Motion by Rogers, seconded by Oleson to authorize Chair to sign a Business Associate Agreement between Linn County Community Services and Ilmir, Inc., for software consulting services for a term retroactive to October 28, 2020 through February 1st, 2021.

Meade also discussed an Independent Contractor Service Agreement between Linn County Community Services and Ilmir, Inc., for software consulting services for a term retroactive to October 28, 2020 through February 1st, 2021 noting that this is for consulting only.

Motion by Rogers, seconded by Oleson to authorize Chair to sign an Independent Contractor Service Agreement between Linn County Community Services and Ilmir, Inc., for software consulting services for a term retroactive to October 28, 2020 through February 1st, 2021.

Meade also discussed a Vacancy Form requesting an Account Tech for the Linn County Community Services Core Department due to two retirements in their office. The Board will approve Wednesday.

Sara Bearrows, Budget Dir., discussed Fiscal Year 2022 budget initiatives and guidelines noting that the initiatives are very similar to last year. They are requesting placeholders for wages including 2% for AFSCME and non-bargaining units and 3% for other contracts. The Board will approve Wednesday.

Motion by Rogers, seconded by Oleson to authorize Board of Supervisors to sign, retroactive to October 27, 2020, a letter of support for the Indian Creek Nature Center’s Iowa Great Places grant application.

Tamara Marcus, Sustainability Mgr., discussed a contract between Linn County and Matthew 25 in the amount of $4,000 for ten months for Green Iowa AmeriCorps members.The funding will come from the sale of the Derecho wood chips. The Board will approve Wednesday.

Darrin Gage, Dir. of Policy & Admin., discussed an Authorization to Proceed with FalkBuilt to approve the cost of furniture purchase and installation for the Public Service Center third floor renovation project in the amount of $48,792.42, and approve the initial project payment request in the amount of $12,700.08. Funding will come from the capital improvement fund.

Motion by Rogers, seconded by Oleson to authorize Chair to sign an Authorization to Proceed with FalkBuilt to approve the cost of furniture purchase and installation for the Public Service Center third floor renovation project in the amount of $48,792.42, and approve the initial project payment request in the amount of $12,700.08.

Gage also discussed a revised proposal from Active Thermal Concepts for asbestos abatement in the amount of $13,875.00 in the Linn County courthouse law library.

Motion by Rogers, seconded by Oleson to authorize Chair to sign a revised proposal from Active Thermal Concepts for asbestos abatement in the amount of $13,875.00 in the Linn County courthouse law library.

Britt Hutchins, Purchasing Dir., discussed change order #1 and task order #2 for Tetra Tech debris monitoring agreement to change emergency end date to reflect a new date based on an updated extended contract and adjust a new amount not to exceed $1,087,417.00. The Board will approve Wednesday.

Les Beck, Planning & Development, discussed two Acceptance of Conditions forms as owner and petitioner for rezoning case JR20-0007 related to the property located at 622 Dows Road NW SE 20-83-06.
Motion by Rogers, seconded by Oleson to authorize Chair to sign two Acceptance of Conditions forms as owner and petitioner for rezoning case JR20-0007 related to the property located at 622 Dows Road NW SE 20-83-06.

Motion by Rogers, seconded by Oleson to open public hearing.

Beck presented a PowerPoint for proposed Land Use Map Amendment case JA20-0003, request to change map designation for property located in the 700 Block of Squaw Creek Road, NE SE 20-83-06, from CNRA (Critical Natural Resource Area) to MUSA (Metro Urban Service Area), approximately 39 acres, Linn County, Iowa, property owner; Linn County Planning and Development, applicant.

Motion by Rogers, seconded by Oleson to open public hearing.

Beck presented a PowerPoint for proposed Land Use Map Amendment case JR20-0007, request to rezone property located at 622 Dows Road, NW SE 20-83-06, from AG (Agricultural) to USR (Urban Services Residential) with a PUD (Planned Unit Development) Overlay, approximately 179 acres, Linn County, Iowa, owner and Linn County Planning and Development, petitioner.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to open public hearing.

Beck presented a PowerPoint for proposed Land Use Map Amendment case JR20-0007, request to rezone property located at 622 Dows Road, NW SE 20-83-06, from AG (Agricultural) to USR (Urban Services Residential) with a PUD (Planned Unit Development) Overlay, approximately 179 acres, Linn County, Iowa, owner and Linn County Planning and Development, petitioner.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to open public hearing.

Beck presented a PowerPoint for proposed Land Use Map Amendment case JA20-0004, request to change map designation for property located at 3250 Linn-Buchanan Rd NE NE 05-86-07 from CNRA (Critical Natural Resources Area) to AA (Agricultural Area), approximately 6.54 acres, Kevin Schwarzhoff, property owner.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to open public hearing for rezoning case JR20-0009, request to rezone property located at 3250 Linn-Buchanan Rd, NE NE 05-86-07, from VR (Village Residential) district to AG (Agricultural) district, approximately 10.84 acres, Kevin Schwarzhoff, owner.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to approve upon first consideration for rezoning case JR20-0008, request to rezone property located at 920 Knapp Road, SW NE 10-82-06, from RR1 (Rural Residential 1-Acre) to RR2 (Rural Residential 2-Acre), approximately 19.92 acres, Mary Jane Wilkey, owner.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to open public hearing.

Beck presented a PowerPoint for proposed Land Use Map Amendment case JA20-0004, request to change map designation for property located at 3250 Linn-Buchanan Rd NE NE 05-86-07 from CNRA (Critical Natural Resources Area) to AA (Agricultural Area), approximately 6.54 acres, Kevin Schwarzhoff, property owner.

Motion by Rogers, seconded by Oleson to open public hearing.

Beck presented a PowerPoint for proposed Land Use Map Amendment case JA20-0004, request to change map designation for property located at 3250 Linn-Buchanan Rd NE NE 05-86-07 from CNRA (Critical Natural Resources Area) to AA (Agricultural Area), approximately 6.54 acres, Kevin Schwarzhoff, owner.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to open public hearing for rezoning case JR20-0009, request to rezone property located at 3250 Linn-Buchanan Rd, NE NE 05-86-07, from VR (Village Residential) district to AG (Agricultural) district, approximately 10.84 acres, Kevin Schwarzhoff, owner.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to approve upon first consideration for rezoning case JR20-0009, request to rezone property located at 3250 Linn-Buchanan Rd, NE NE 05-86-07, from VR (Village Residential) district to AG (Agricultural) district, approximately 10.84 acres, Kevin Schwarzhoff, owner.

Motion by Rogers, seconded by Oleson to open public hearing on proposed Land Use Map Amendment case JA20-0005, request to change map designation for property located at 3240 Linn-Buchanan Rd NE NE 05-86-07 from CNRA (Critical Natural Resources Area) to AA (Agricultural Area), approximately 10.84 acres, Leo and Debra Cady, property owners.

Motion by Rogers, seconded by Oleson to open public hearing.

Motion by Rogers, seconded by Oleson to open public hearing for rezoning case JR20-0010, request to rezone property located at 3240 Linn-Buchanan Rd, NE NE 05-86-07, from VR (Village Residential) district to AG (Agricultural) district, approximately 10.84 acres, Leo and Debra Cady, owners.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Oleson to open public hearing for rezoning case JR20-0010, request to rezone property located at 3240 Linn-Buchanan Rd, NE NE 05-86-07, from VR (Village Residential) district to AG (Agricultural) district, approximately 10.84 acres, Leo and Debra Cady, owners.

Motion by Rogers, seconded by Oleson to close public hearing.
Motion by Rogers, seconded by Oleson to approve upon first consideration for rezoning case JR20-0010, request to rezone property located at 3240 Linn-Buchanan Rd, NE NE 05-86-07, from VR (Village Residential) district to AG (Agricultural) district, approximately 10.84 acres, Leo and Debra Cady, owners.

Chairperson Rogers discuss the Economic Development application process, deadline for applications to be submitted and appropriations allocated prior to the end of the calendar year. The Board will approve Wednesday.

The Board discussed Linn County issuing a mask mandate for citizens in the rural unincorporated areas of Linn County in collaboration with Linn County Public Health due to the recent surge in cases.

Lisa Epp, Asst. County Attorney, discussed their position on the mask mandate. She suggested that Linn County coordinate with Public Health like Johnson County did. Epp also noted that a notice and public hearing would need to be held.

Supervisor Walker will reach out to Public Health to schedule another meeting.

Motion by Rogers, seconded by Oleson to approve Employment Change Roster (payroll authorizations) as follows:

**SHERIFF’S OFFICE**
- Deputy Sheriff Charles Woodcock New hire 11/2/20 DB $28.47
- Deputy Sheriff Milo Miles New hire 11/2/20 DB $28.47
- Deputy Sheriff Lauris Filmer New hire 11/2/20 DB $28.47
- Deputy Sheriff Loren Lorang New hire 11/2/20 DB $28.47
- Deputy Sheriff Drew Witter New hire 11/2/20 DB $28.47

**COMMUNITY SERVICES**
- Food Svc Coord Jessica Roach Step increase 10/21/20 56B $21.58–56C $22.80

**JUVENILE DETENTION**
- JDDS Supervisor Cody Edman Termination/resignation 11/4/20
- JDDS Supervisor Aaron Nord Correction to wage from 9/14/20 roster 10/05/20 $2,207.29/biweekly- $27.59/hour

**PUBLIC HEALTH**
- Admin Division Manager Larry Hlavacek Delegation of authority/temp pay increase 10/30/20. $100,316.84/annually-$107,319.00/annually
- HIV/HCV/STI Outreach Coord Kursten Lyon New hire 11/16/20 39A $29.01 Repl A. Steines
- Sr Environmental Health Spec Karen Thornton Reclassification 11/2/20 39E $35.70–40E $38.48

Motion by Oleson, seconded by Rogers to approve Claims #70616151-#70616169 in the amt. of $349,862.74; Wires in the amt. of $1,902,669.75; ACH in the amt. of $26,901.29 and Claim #70616170 in the amt. of $38.00.

Adjournment at 12:22 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors