

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, NOVEMBER 4, 2019 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Oleson. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Oleson, seconded by Rogers to approve minutes of Oct. 30, 2019 as printed.

Motion by Rogers, seconded by Oleson to open public hearing for Ordinance amending provisions of the Unified Development Code.

Proof of publication was presented.

Charlie Nichols, Planning & Development, presented proposed changes as follows: 1) Annual Temporary Use Permits with no changes will be approved in-house.
2) Change to definition of an "attached garage" to provide clarification.
3) Re-write of sign regulations (results of Supreme Court decision). Will be based on use and zoning.

There were no oral or written objections.

Motion by Rogers, seconded by Oleson to close public hearing.

Motion by Rogers, seconded by Walker to approve upon first consideration an Ordinance Amending the Code of Ordinances, Linn County, Iowa by Amending Provisions in Chapter 107, Unified Development Code.

Discussion: Supervisor Oleson stated that he would sit down with staff to more fully understand the sign regulations.

VOTE: All Aye.

Darrin Gage, Dir. of Policy & Admin., presented a Resolution approving a 28E Agreement between Linn County and the City of Cedar Rapids in connection with the E Avenue NW from Highway 100 to Stoney Point Road Improvements Project.

Dennis Goemaat, Conservation Dir., stated that all assessments against the county will go away as a result of this agreement. The Board will approve on Wednesday.

Ashley Balius, General Assistance, presented a Vacancy Form requesting an Income Maintenance Worker to replace an Intake Tech. position for the General Assistance Department to allow for more flexibility. The Board will approve on Wednesday.

Mike Tertinger, Planning & Development, presented a temporary use permit extension request from Ivanhoe Properties LLC. (owner) and Manatts, Inc. (petitioner), Case JTU19-0003, for an existing portable concrete batch plant used for concrete and paving of the Mount Vernon Highway 30 bypass. The permit expired October 25 and they are asking for a six-month extension.

Supervisor Oleson stated that he has received numerous complaints regarding trucks not using the correct route. He has brought this to the attention of the County Engineer.

Tertinger stated that he would address the complaints. The Board will approve on Wednesday.

Motion by Oleson, seconded by Rogers to set a public hearing for Wednesday, November 13, 2019 at 10:00 am to rename a section of road between the east city limits of Lisbon and the western Cedar County line from East Highway 30 to Business 30.

Motion by Rogers, seconded by Oleson to set a public hearing for Wednesday, November 13, 2019 at 10:00am to rename a section of road between Irish Lane and Willow Creek Road from Highway 30 to Business 30.

Discussion: Supervisor Oleson stated that while he was a Lisbon city council meeting, everyone agreed to call it "Business 30".

VOTE: All Aye.

Motion by Rogers, seconded by Oleson to open public hearing on the plans and specifications, form of contract, and the estimated costs for the Linn County Mental Health Access Center remodel project. Proof of publication was presented.

Garth Fagerbakke, Facilities Manager, explained that plans and specs have been reviewed numerous times, they will be using the standard AIA contract and the estimated cost of the project is \$2.475 million.

There were no oral or written objections.

Motion by Rogers, seconded by Oleson to close public hearing.

Bids were received from eight contractors and were opened and read by Fagerbakke.

Motion by Rogers, seconded by Oleson to refer bids to staff for recommended action on the Linn County Mental Health Access Center remodel project

Darrin Gage, Dir. of Policy & Admin., presented proposed revisions to Board of Supervisors Policy Number PM-019 - Cubicle, Office, and Common Area Use, which will add the Harris Building. There are no other substantive changes. The Board will approve on Wednesday.

Gage also presented proposed revisions to Board of Supervisors Policy Number PM-016 - Severe Weather. This formally adds information about pay that is the practice but not included in the policy. The Board will approve on Wednesday.

Fagerbakke presented an Agreement between Linn County and the City of Cedar Rapids for Encroachment into Right-of-Way related to the snowmelt system for the Linn County Sheriff's Office sidewalk at 310 2nd Ave SW, Cedar Rapids. The agreement has been reviewed by legal. The Board will approve on Wednesday.

Fagerbakke discussed the purchase and installation of conference room scheduling hardware and software for the Harris Building. A proposal has been received from a local signage company in Hiawatha in the amount of \$11,561.68 (with an additional annual cost of \$2,160).

Discussion continued regarding whether or not other county buildings will be asking for the software.

Britt Hutchins, Purchasing Mgr., stated that the software might be needed at the Community Services Building once DHS moves in, as they will not be able to access the current scheduling system. The Board will discuss and decide on Wednesday.

Motion by Rogers, seconded by Oleson to approve Employment Change Roster (payroll authorizations) as follows:

RECORDER'S OFFICE

Clerical Specialist Gwen Smith Step increase/contract 10/28/19 55D \$21.76 – 55E \$22.97

SHERIFF'S OFFICE

Deputy Sheriff Heath Omar Step increase/contract 12/07/19 D5 \$33.17 – D6 \$34.16

Special Deputy Tyler Annis Remove from cost center 03/05/18

Special Deputy Patrick O'Hare Remove from cost center 07/23/1

Special Deputy Chris Lauderdale Termination/resignation 11/01/19

Communications Oper. Ana Brunscheen Step increase/contract 12/21/19 C4 \$25.62 – C5 \$26.57

Deputy Sheriff David Hallett Termination/resignation 11/12/19

Female Correctional Officer Megan Collins End of probation 12/09/19 56A \$20.10 + \$.25 + \$.25 –
56B \$21.12 + \$.25 + \$.25

Female Correctional Officer Ariel Hudson End of probation 12/09/19 56A \$20.10 + \$.25 + \$.25 –
56B \$21.12 + \$.25 + \$.25

Female Correctional Officer Lauren Stone End of probation 12/09/19 56A \$20.10 + \$.25 + \$.25 –
56B \$21.12 + \$.25 + \$.25

COMMUNITY SERVICES

Intake Technician Deb Leaming Termination/retirement 01/03/20

JUVENILE DETENTION

Youth Leader Logan Mayer End of probation 11/15/19 55A \$18.69 + \$.25 – 55B \$19.61 + \$.25

Youth Leader Jordan Moore End of probation 11/15/19 55A \$18.69 + \$.25 – 55B \$19.61 + \$.25

PUBLIC HEALTH

Air Quality Eng. Jason Keener End of probation 10/29/19 40A \$36.35 – 40B \$38.46

Motion by Rogers, seconded by Oleson to approve Claims #70611261-#70611285 in the amt. of \$339,503.40; Wires in the amt. of \$1,868,776.32; and ACH in the amt. of \$47,587.31.

Adjournment at 10:53 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors

