

GENERAL COVID-19 SAFETY GUIDANCE



Health Protocols for Individuals

- Wash hands often, cover your cough and sneezes, stay home when ill, and avoid touching your face.
- Maintain at least a six foot distance from others not within the same household.
- The use of a mask, or facial cloth covering, is encouraged to protect those that you may come into contact with and unable to maintain a social distance of six feet or greater.
- Wash or disinfect hands upon entering a business and after interacting with others.
- Individuals, aged 65 or older, and those at higher risk for COVID-19 should stay home.
- Avoid gatherings of more than 10 people. The larger the gathering, the greater the chance for transmission of the virus.
- Self-isolate when ill, no matter how mild the illness.



Health Protocols for Businesses

- Screen employees upon arrival for COVID-19 symptoms, including temperature checks (send home anyone with temperature of 100.4 or greater): <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>
- Employees demonstrating symptoms are sent home.
- Employees must stay home when ill, no matter how mild the illness.
- Review and suspend employee leave policies that penalize employees for staying home when ill.
- Require any employee in direct contact with someone who tests positive for COVID-19 to self-isolate according to CDC guidance.
- Promote remote and tele-work practices for as long as possible.
- Stagger employee work stations to socially distance employees. If unable to ensure social distancing, place physical barriers, such as Plexiglas dividers between employees. Dividers should also be placed between employees and customers being served. Use flat barriers, such as tape on the floor, as a reminder to distance from others.
- Discourage employee use of communal items such as phones, desks, offices, or other work tools.
- Provide hand washing station or hand sanitizer at the entrance. If appropriate, provide sanitizing wipes for disinfection of carts and baskets.
- Increase regular housekeeping, including routine cleaning and disinfecting of surfaces, equipment, and surface cleaning.
- Provide elevated personal protective equipment for employees including masks or cloth covering, increased hand washing, and gloves (if appropriate). Gloves are only appropriate if handling food/beverages, cleaning facilities, or trash disposal.
- Ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, etc.
- Frequently disinfect high traffic areas and high touch surfaces, such as credit card docks, carts/baskets, and restrooms.
- Limit cash transactions and encourage alternate payment options.
- Follow CDC Guidelines for Cleaning:
<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>



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Closing Guidance

- Check state and Linn County Public Health notices daily about transmission in the community and adjust operations accordingly.
- In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a risk for community transmission, it is strongly advised to close for deep cleaning.
 - * Deep cleaning is defined as cleaning and disinfecting all surfaces regardless of frequency of use or contact.