



Application for Business Property Tax Credit

Iowa Code Section 426C.3

Initial Application

Reapplication By Owner Only

This application must be received by the city or county assessor where the property is located by July 1. An application received after July 1 will be considered as an application for the following year. Contact information for all assessors can be found at the Iowa State Association of Assessors website: www.iowa-Assessors.org.

Applicant/Owner Contact Information – Please Print

Name: _____

Mailing Address: _____

Phone (____): _____ eMail: _____

Date: _____ City/County Assessing Jurisdiction: _____

Owner's Name: _____

Parcel Numbers (attach additional sheets if necessary):

Property Address: _____

I certify that this parcel, or property unit, as defined in Iowa Code section 426C.1, is classified and taxed as commercial, industrial, or railway property under chapter 434. I certify that the property is not rented or leased to low-income individuals or families as authorized by section 42 of the Internal Revenue Code.

I certify that the property/property unit indicated above is not a mobile home park, manufactured home community, land-leased community, or assisted living facility, as those terms are defined in section 441.21, subsection 13, or property primarily used or intended for human habitation containing three or more separate dwelling units and not eligible for the credit.

I certify the property unit identified above is eligible for the credit.

Signature: _____ Date: _____

Written notification must be given to the assessor if this property unit ceases to qualify for the credit.

Office Use Only: Assessment Year Applicable: _____

Assessor or Authorized Representative:

I recommend that the application be: allowed: _____ disallowed: _____

Signed: _____ Date: _____

Board of Supervisors: allowed: _____ disallowed: _____ Date: _____

County #: _____ Year of Application: _____ Unit #: _____

of Parcels: _____ Sequence: _____

Business Property Tax Credit

Sec. 3. NEW SECTION. 426C.1 Definitions. For the purposes of this chapter, unless the context otherwise requires:

1. *“Contiguous parcels”* means any of the following: a. Parcels that share a common boundary. b. Parcels within the same building or structure regardless of whether the parcels share a common boundary. c. Permanent improvements to the land that are situated on one or more parcels of land that are assessed and taxed separately from the permanent improvements if the parcels of land upon which the permanent improvements are situated share a common boundary.
2. *“Department”* means the department of revenue.
3. *“Fund”* means the business property tax credit fund created in section 426C.2.
4. *“Parcel”* means as defined in section 445.1 and, for purposes of business property tax credits claimed for fiscal years beginning on or after January 1, 2016, *“parcel”* also means that portion of a parcel assigned to be commercial property, industrial property, or railway property under chapter 434 pursuant to section 441.21, subsection 13, paragraph “c”.
5. *“Property unit”* means contiguous parcels all of which are located within the same county, with the same property tax classification, are owned by the same person, and are operated by that person for a common use and purpose.

Summary of Sec. 5. NEW SECTION. 426C.3 Claims for credit.

- The initial application form may be filed by a “Person” which under Iowa law is defined as an Individual, Corporation, Limited Liability Company, Government, Government Subdivision or Agency, Business Trust, Estate, Trust, Partnership or Association or any other legal entity. A reapplication must be filed by the property owner.
- Claims for the business property tax credit against taxes due and payable in fiscal years beginning on or after July 1, 2017, shall be filed not later than July 1 preceeding the fiscal year during which the taxes for which the credit is claimed are due and payable.
- The assessor remits the claims for credit to the county auditor with the assessor’s recommendation for allowance or disallowance. If disallowance is recommended, the assessor shall submit the reasons for the recommendation, in writing, to the county auditor.
- The county auditor forwards the claims and recommendations to the board of supervisors.
- The board shall allow or disallow the claims. The board shall notify claimant of disallowance.
- If the claim for the tax credit is allowed, it continues to be allowed on the parcel or property for successive years as long as the parcel or property unit satisfies the requirements for the credit.
- If the parcel or property unit no longer qualifies for the credit, the owner shall provide written notice to the assessor on or before the filing date after the date the property ceases to be qualified for the credit.
- **If all or a portion of a parcel or property unit that is allowed a credit is sold, transferred, or ownership otherwise changes**, the buyer, transferee, or new owner who wishes to receive the credit must refile the claim for credit. In addition, the owner of the portion of the parcel or property unit for which ownership did not change shall refile the claim for credit as well.

Summary of Sec. 6. NEW SECTION. 426C.4 Eligibility and amount of credit.

- A person may claim and receive one credit for each eligible parcel unless the parcel is part of a property unit for which a credit is claimed.
- A person may claim and receive one credit for each property unit. A credit approved for a property unit shall be proportionally allocated to the several parcels within the property unit proportionately based on each parcel’s total amount of property taxes due and payable bears as part of the total amount of property taxes due and payable on the property unit.
- What qualifies as a parcel: parcels classified and taxed as commercial property, industrial property, or railway property under chapter 434 is eligible for a credit under this chapter.
- What qualifies as a property unit: property units are comprised of property assessed as commercial property, industrial property, or railway property under chapter 434, in the same county, with the same classification, owned by the same person, are contiguous as defined in 426C.1, are separate items on a tax list, and are operated by that person for a common use and purpose.
- What **DOES NOT** qualify: (1) Property that is rented or leased and authorized by section 42 of the Internal Revenue Code for the applicable assessment year. (2) Property that is classed Multiresidential.

2019 BUSINESS PROPERTY TAX CREDIT ADDENDUM

OWNER OCCUPIED / LEASED

Please complete this addendum and attach to your application

Failure to complete this addendum and attach it to your application may delay or compromise the application process.

Owners Name: _____

Parcel Number: _____

Property Address: _____

Is this parcel LEASED or OWNER OCCUPIED?

(Please circle one)

MULTI-RESIDENTIAL CLASSIFICATION

To help the Assessor's Office locate all of our Multi-Residential properties,
please complete the following:

Is any portion of your commercial/industrial property being utilized for human habitation? **(circle one)**

YES

NO

If so, approximately how many square feet is being used for human habitation? _____

Parcel Number: _____

Contact Name: _____

Contact Phone Number: _____